

Minutes

Aging/ADRC Kitchen Facility Committee
Monday July 24th, 11am
Barron County Government Center, RM 2151
335 East Monroe Avenue, Barron, WI 54812

Minutes taken by CA French



County Board Supervisors in-person, Buchanan, R., Anderson, Okey, Turcott, Supervisors P. Anderson and John Banks arrived at 11.04am

Virtual Attendance: None

County Staff in attendance: French, Olson, Smith, Busch

#1. Call To Order: CA French called the meeting to order at 11.00am, Introductions by those in attendance.

#2. Public Meeting Notification: CA French provide the Public Meeting Notification Document as prepared by Executive Assistant Coleman

#3. Election of Committee Chair: CA French opened the meeting for nominations. Motion Okey/B. Anderson to nominate Supervisor Buchanan as Chair. CA French asked for additional nominations, none received. CA French declared the nominations closed with no dissension. CA French asked for a voice vote confirming Supervisor Buchanan as Chair, carried.

#4. Election of Vice Chair: Chair Buchanan opened nominations, Motion Okey/B. Anderson to nominate Supervisor Turcott as Vice-Chair, Carried. Chair Buchanan asked for other nominations, none received. Chair Buchanan closed nominations and a "white-ballot", unanimous ballot, was cast of Supervisor Turcott as Vice-Chair, carried.

#5. Approve Agenda: Motion Okey/Turcott to approve Agenda, carried.

#6. Public Comment: None

#7. Project Update:

Demolition is in progress and doing well

Steel demolition is almost complete

Block walls have been removed

Some concern, floor top, whether it is through the wall, or under the wall, there could be some fill-in

Approximately one more week for demolition, then possibly floor layout and roof layout for intrusions through the floor and roof

Color schemes are being gathered, given to Steve, Darby and Jen, to make this decision
Waiting-on, working-on PO for kitchen equipment, kitchen equipment is within budget
Discussion on timeline
14 week lead time - kitchen equipment.

#8. Approval of Change Orders:

None at this time. Committee to approve all change orders in excess of \$2,500.00.

#9. Approve Pay Applications:

None at this time, next time - review by committee, copy to committee at next meeting, if available.

Committee discussed pay application process, i.e. Bill, Steve, Jodi and payment by County if pay application is correct, unchanged, and, "in-the-lane" for what the application is meant for.

#10. Project Financials and Cash Flows:

Jodi presented, cash on hand of \$2,209,787

#11. Project Walk-Through:

Did not occur at request of Dell Construction and concern for safety.

#12. Future Agenda Items:

Walk-through of project site.

CA French noted that Agenda items will be consistent with this Agenda absent the election of officers

#13. Set Next Meeting Date:

Friday August 18th, 8.30am. RM 2151 B/C Government Center

#14. Adjourn:

Declare adjourned by unanimous consent, Chair Buchanan, 11.27am