

Barron County Highway Facility Finance Committee  
Government Center – Room 2151  
335 East Monroe Avenue  
Barron, WI 54812  
July 12<sup>th</sup>, 2023 Minutes – 1:30 p.m.

**Committee Members Attended in Person:** Stan Buchanan Jodi Busch, Jeff French, Jim Gores, Louie Okey, Pete Olson, Mark Servi

**Committee Members Attended Virtually:** None

**Committee Members Absent:** None

**Staff Present:** Mak Kaiser, Lance Peterson, Tony Tangwall

**Others Present:** None

**Others Present Virtually:** Zach Elstran from CBS Squared, Chad Oster from CBS Squared (1:33pm), Bob Sworski from CBS Squared (1:32 pm)

The Highway Facility Finance Committee was called to order at 1:30 p.m. by Chair Okey.

**Approve the Agenda: Motion: (Olson/Buchanan)** to approve the agenda as presented. All in favor. Carried.

**Public Comment:** None at this time.

**Approve the July 7, 2023 Minutes: Motion: (Gores/Servi)** to approve the minutes as presented. All in favor. Carried.

**Additional Costs & Equipment for IT Data Center at Highway Facility:** Peterson indicated that IT needs a bypass and a backup HVAC. **Motion:** to authorize Peterson to proceed with the UPS and HVAC and get quotes to bring to the Executive Committee on August 3<sup>rd</sup>, cost to be taken out of the general fund or CICOP. **(Buchanan/Gores).** All in favor. Carried.

**Approval of Change Orders:**

**V&S #010 and #011:** Discussion. **Motion:** do not agree with V&S analysis of this, CBS Squared and County agree this should not be paid. **(Gores/Buchanan).** All in favor. Carried.

**V&S #014-017:** Discussion on hairpins and billing process. Barron County will invoice CBS Squared for 50% as was agreed upon at the June 8<sup>th</sup> meeting in the amount of \$1,114.00.

**JF Ahern #001:** Discussion. **Motion:** to approve change order #001 totaling \$29,957.00. **(Olson/Gores).** All in favor. Carried.

**Certified Inc #007:** Placed on hold.

**Hudson Electric #016:** Previously approved on 6/13/2023.

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**Hudson Electric #017:** Peterson discussed UPS backup wiring to all IT Closet locations totaling \$15,948.00. Motion: to approve change order #017 totaling \$15,948.00. **(Olson/Buchanan)**. All in favor. Carried.

**Hudson Electric #018:** Servi discussed the card reader wiring and bases at main gate totaling \$2,753.00. **Motion:** to approve change order #018 totaling \$2,573.00. **(Gores/Buchanan)**. All in favor. Carried.

**Erickson Excavating #023:** Elstran will have documentation prepared for next meeting.

**Hooper Corporation #009:** Elstran will have documentation prepared for next meeting.

**Ryan Jack Painting #002:** Elstran will remove from docuSign. CBS Squared had previously agreed to pay this invoice themselves.

**V&S #012:** Discussion. **Motion:** to approve change order #012 totaling \$1,577.00. **(Olson/Buchanan)**. All in favor. Carried.

**Update on Track Rail Credit from CBS Squared:** Sworski will follow up.

**Update on Sale of Treated Wood for Roof:** Oster will verify market price then should be put on auction. Update at next meeting.

#### **Approval of Pay Applications:**

**App 15: Erickson Excavating.** Placed on hold pending documentation and change orders. Elstran will reach out to Erickson and have the correct amount ready for payment at the 7/20/2023 meeting.

**App 8 and App 9: Motion:** to pay app 8 and 9 to Berghammer for metal building masonry totaling \$196,865.00. **(Olson/Buchanan)**. All in favor. Carried.

**App 24: Hooper. Motion:** to pay app 24 to Hooper totaling \$4,666.40. **(Buchanan/Gores)**. All in favor. Carried.

**App 11: Huffcutt Concrete:** Busch indicated that this pay app includes unapproved change orders and the unapproved change orders need to be corrected prior to payment, CBS Squared agrees. Placed on hold.

**App 23: V&S:** Busch indicated that this pay app includes unapproved change orders and the unapproved change orders need to be corrected prior to payment, CBS Squared agrees. Placed on hold.

**Financials and Cash Flows:** Busch gave a financial update through June. The bond, along with an additional \$1,159,614 has been spent, leaving Highway Construction reserves at \$3,440,386.

**Future Agenda Items:** None at this time.

**Set Future Meeting Dates:** July 20, 2023 at 1:30 pm.

**Adjournment:** Adjourned by unanimous consent at 2:27p.m.

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Minutes Submitted by:

Anthony Tangwall, Administrative Assistant III