

BARRON COUNTY HIGHWAY FACILITY FINANCE COMMITTEE
Monday, June 26, 2023 – 1:30 p.m.
Government Center – Room 2151
335 East Monroe Avenue – Barron, Wisconsin 54812

AGENDA

1. Call to Order
2. Public Meeting Notification
3. Approve Agenda
4. Approve Minutes of 6-8-23 and 6-13-23 Meetings
5. Public Comment
6. Designate Matt Kaiser as County's Representative on Highway Facility Project
7. Approval of Change Orders
8. Approve Pay Applications
9. Highway Facility Project Financials & Cash Flow
10. Future Agenda Items
11. Set Next Meeting Date
12. Barron County Highway Facility Update pertaining to a potential claim regarding certain costs incurred, discussion of contractual rights and responsibilities, review of potential resolutions and otherwise review of legal status in relation to project
 - a. The Highway Facility Finance Committee may go into closed session pursuant to Section 19.85(1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons required a closed session and Section 19.85(1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved based upon the above description.
 - b. Return to Open Session
 - c. Take Any Necessary Action
13. Adjourn

cc: Olson, Servi, Buchanan, Okey, Gores, French, Busch, webmaster & 3 public postings

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements can be made to accommodate your request.

Barron County Highway Facility Finance Committee
Government Center – Room 2151
335 East Monroe Avenue
Barron, WI 54812
June 8th, 2023 Minutes – 1:30 p.m.

Committee Members Attended in Person: Stan Buchanan, Jodi Busch, Jeff French, Jim Gores, Louie Okey, Pete Olson, Mark Servi

Committee Members Attended Virtually: None

Committee Members Absent: None

Staff Present: Mak Kaiser, Tony Tangwall

Others Present: None

Others Present Virtually: Zach Elstran from CBS Squared (By phone at 2:34pm), Bob Sworski from CBS Squared (By phone at 2:31 pm).

Administrator French established the link twice and no one from CBS Squared logged on.

The Highway Facility Finance Committee was called to order at 2:04 p.m. by Chair Okey.

Approve the Agenda: Motion: (Olson/Gores) to approve the agenda as presented. All in favor. Carried.

Public Comment: None at this time.

Approve the May 31, 2023 Minutes: Motion: (Buchanan/Gores) to approve the minutes as presented. All in favor. Carried.

Approval of Change Orders:

Certified 007: Servi and Elstran discussed \$33,578.66 for change in labor rates due to project delays on UH2. Placed on hold.

Certified 008: Servi discussed \$4,496.87 for temporary controls to wash trucks in the winter. Recommended to pay.

Hooper 018: Servi discussed \$3,174.00 for change in labor rates due to project delays on UH2. Recommended to pay.

JF Ahern 001: Servi discussed \$29,957.00 for increased prices due to ordering delays. Placed on hold.

V&S 009-010: Elstran and Servi discussed \$9,096.00 for moving excess backfill from UH2. Placed on hold.

V&S 012-011: Elstran and Servi discussed \$7,103.00 for movement of material to UH2. Placed on hold.

V&S 017: Servi and Sworski discussed \$2,228.00 for hairpins. Cost to be split evenly between CBS Squared and Barron County. Recommended to pay.

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V&S 018: Servi and Elstran discussed \$1,328.00 for plan adjustments, back charge to Berghammer. Recommended to pay.

V&S 019: Servi discussed \$1,281.00 for IT room window. Recommended to pay.

Motion: to approve change orders totaling \$11,393.87.00 (**Olson/Buchanan**). All in favor. Carried.

Motion: allow Certified to proceed on a T&M basis. (**Buchanan/Gores**). All in favor. Carried.

Approve Pay Applications: Jodi discussed three pay applications and recommended to pay. **Motion:** to pay pay applications to Erickson Excavating, Hooper Corporation, and Ryan Jack Painting totaling \$293,933.90. (**Buchanan/Gores**) All in favor. Carried.

Financials and Cash Flows: Busch gave a financial update through May. The bond, along with an additional \$309,929 has been spent, leaving Highway Construction reserves at \$4,290,071.

Discussion on paving.

Motion: to authorize paving of the first two mats on the west side of the highway complex not to exceed \$300,000.00. (**Olson/Buchanan**). All in favor. Carried.

Future Agenda Items: None at this time.

Set Future Meeting Dates: June 13, 2023 at 8:30 am.

Adjournment: Adjourned by unanimous consent at 3:05 p.m.

Minutes Submitted by:

Anthony Tangwall, Administrative Assistant III

Barron County Highway Facility Finance Committee
Government Center – Room 2151
335 E Monroe Ave
Barron, WI 54812
June 13, 2023 Minutes – 8:30 a.m.

Committee Members Attended in Person: Mark Servi, Stan Buchanan, Jodi Busch, Jim Gores, Jeff French, Louie Okey

Committee Members Absent: Pete Olson

Staff Present: John Muench, MAK Kaiser

Others Present Virtually: Matt Thome from Attolles Law until 9:31 a.m.

The Highway Facility Finance Committee was called to order at 8:30 a.m. by Chair Okey.

Approve the Agenda: Motion (Buchanan/Gores) to approve the agenda. All in favor. Carried.

Public Comment: None at this time.

Closed Session – Barron County Highway Facility Updating & Negotiating pertaining to a potential claim regarding certain costs incurred, discussion of contractual rights and responsibilities, review of potential resolutions and otherwise review of legal status in relation to project. Motion: (Okey/Gores) to go into closed session pursuant to section 19.85(1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons required a closed session and section 19.85(1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved based upon the above description. Based on the above description to include all County Board Supervisors that are present in person, Finance Director Busch, County Administrator French, Corporation Counsel Muench, Highway Commissioner Servi, Equipment and Facility Manager Kaiser, and Attorney Thome from Attolles Law. Carried with 6 Yes, 0 No, and one absent.

Return to Open Session – Motion: (Servi/Buchanan) No action taken. All in favor. Carried.

Approval of Change Orders:

Servi provided information on possible change orders that may be coming in the near future:

Hudson Electric: Additional switches needed for loop detectors on facility doors in the amount of \$4,336. Discussion. **Motion (Buchanan/Gores)** to pay. All in favor. Carried.

Zahl Petroleum: Servi explained that the oil distribution system lines as well as electrical lines are conflicting with the crane trolley runs. Zahl will be coming to the facility to view. Information only.

Soil Corrections: Servi provided information on EBS areas in the parking lot area needing fabric. No action taken.

Concrete Pads for Limestone Markers Relating to SHPO: Servi will be working with V&S on pricing for concrete pads for limestone marker placement. **Motion: (Buchanan/Gores)** to pay. All in favor. Carried.

Paving: At the 6/8/23 meeting, \$300,000 was authorized to pave the first two mats on the west side of the highway complex. Because \$73,000 of the east side paving had been previously completed, Servi estimates the two mats will cost only \$135,000. Discussion. **Motion: (Buchanan/Gores)** that up to \$300,000 be approved for paving on either side of STH 25, including the \$73,000 already completed. All in favor. Carried.

Approve Pay Applications: No pay applications at this time.

Financials & Cash Flows: No update at this time.

Future Agenda items: None at this time.

Set Next Meeting Date: Monday, June 26th, 2023 at 1:30 p.m.

Adjournment: Adjourn by unanimous consent at 9:51 a.m.

Minutes Submitted by: Jodi Busch, Finance Director