

RICE LAKE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES – MINUTES FROM THE MEETING OF
Tuesday June 13, 2023 at 4:00 p.m.
Rice Lake Public Library
2 E. Marshall St., Rice Lake, WI 54868

Members Present: Jane Thompson, Marsha Scherz, Eric Thoreson, Melissa Kozma, Amanda Morey, Gina Sookiayak, Bun Hanson, Stacey Wenzel

Members Absent: Chris Fitzgerald

Others Present: Library Director Rachel Thomas, Public Services Director Claire Parrish

Call to order: Eric Thoreson called the meeting to order at 4:01.

Public Appearances: None

Approval of minutes of the May 2023 meetings: A motion was made by Gina Sookiayak to approve the minutes from the May 2023 Board of Trustees meeting. Seconded by Marsha Scherz. Motion carried.

Review and approval of bills from May 2023: Bills were reviewed and found to be in order. A motion was made by Jane Thompson to approve the bills for May 2023. Seconded by Stacey Wenzel. Roll call vote. Voting for: Stacey Wenzel, Gina Sookiayak, Amanda Morey, Marsha Scherz, Bun Hanson, Melissa Kozma, Jane Thompson, Eric Thoreson. Voting against: none. Motion carried.

Review of financial statements from May 2023: Discussed. Spending for the year is on track at 37% overall.

Statistics from May 2023: May saw an average of 32 patron visits per hour. A total of 7,437 physical items were checked out. Notable library programs included Mighty Machines with 213 in attendance and Jewelry Crafting with 25. Ninety-one new patrons were added in May.

Director's Report: School visits to promote the Summer Reading Program reached over 1,000 children at varying events. Check It Out, a half hour tv program featuring RLPL news and activities, will continue to air on Rice Lake Community Media with monthly episodes being recorded. The concept of library locker systems was discussed. The Self-checkout kiosk was installed and is up and running. A leak in the HVAC system has been repaired.

Bun Hanson left at 4:35.

Friends of the Library Report: Melissa Kozma reported that she had no report as the Friends did not have a meeting in June.

Brief 5: Program/Display Statement of Concern Form: Discussed. A motion was made by Gina Sookiayak to approve option B, the adoption of Appendix F, with the recommended edits. Seconded by Eric Thoreson. Motion carried.

Discussion:

Board Officer Elections: A motion was made by Eric Thoreson to nominate Amanda Morey for the office of President. Seconded by Marsha Scherz. With no further nominations, a roll call vote was taken. Voting for: Stacey Wenzel, Gina Sookiayak, Amanda Morey, Marsha Scherz, Melissa Kozma, Jane Thompson, Eric Thoreson. Voting against: none. Motion carried.

A motion was made by Gina Sookiayak to nominate Chris Fitzgerald for the office of Vice President. Seconded by Jane Thompson. With no further nominations, a roll call vote was taken. Voting for: Stacey Wenzel, Gina Sookiayak, Amanda Morey, Marsha Scherz, Melissa Kozma, Jane Thompson, Eric Thoreson. Voting against: none. Motion carried.

A motion was made by Eric Thoreson to nominate Jane Thompson for the office of Secretary. Seconded by Marsha Scherz. With no further nominations, a roll call vote was taken. Voting for: Stacey Wenzel, Gina Sookiayak, Amanda Morey, Marsha Scherz, Melissa Kozma, Jane Thompson, Eric Thoreson. Voting against: none. Motion carried.

2024 Budget Update: Discussed. It was noted that MORE fees will increase about \$4400 in 2024.

Appreciation of Trustee Eric Thoreson: Library Director Rachel Thomas, Public Services Director Claire Parrish, and the Library Board of Trustees expressed their gratitude to departing Board member Eric Thoreson for many years of dedicated service to the Library.

Comments: None.

Amanda Morey made a motion to adjourn. Meeting adjourned at 5:35 pm.

The next meeting is scheduled for Tuesday July 11 , 2023 at 4:00 pm.

Minute submitted by Amanda Morey.