



Executive Committee Meeting
Friday, June 9, 2023 – 8:00 a.m.
Barron County Government Center – Auditorium
335 East Monroe Avenue – Barron, Wisconsin 54812

AGENDA

1. Call to Order
2. Public Meeting Notification
3. Special Matters and Announcements (Non-Action Items)
4. Approve Agenda
5. Public Comment
6. Approve Minutes of May 3, 2023
7. Health Insurance Update – Tim Deaton, The Horton Group
 - a. 2022 Final Costs
 - b. 2024 Priorities
8. Real Estate Transfer Fee Analysis
9. Repeal of Act 216
10. Liability Insurance - Cyber Enhancement Endorsement and Crime Policy
11. Personnel Positions
 - a. Create Two (2) Additional Patrol Deputy Position – Sheriff’s Department
 - b. Mid-Year Creation / Appointment of Patrol Deputy – Sheriff’s Department
 - c. County Funded Administrative Assistant – UW Extension
12. Vacation Carryover for Highway & Administration Staff (Policy Exception)
13. County Board Rules & Procedures Changes
 - a. County Board Chair / Vice Chair(s) as Committee Alternates
 - b. County Board / Committee Per Diem Rates
14. Resolution – Establishing 2024 Barron County Budget Preparation Guidelines
15. Resolution – Authorizing Nationwide 457B Retirement Plan Amendment Allowing In-Service Plan Distributions Beginning at Age 59½
16. 401a Retirement Agreement
17. ATV / UTV Supportive Resolution

Continued on Page 2

Any person with a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk’s office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements can be made to accommodate your request.



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AGENDA

Continued from Page 1

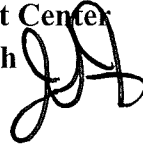
18. Out of State Travel
 - a. Darby Smith to 2023 Meals on Wheels Annual Conference – Phoenix, AZ
 - b. Mike Carroll to Alpha K9 Training – New Springfield, OH
19. Staff Reports & Updates
 - a. Replacement of HHS Client Management System
 - b. Management’s Discussion & Analysis (MD&A)
 - c. Pelion Benefits – Contract Amendment for HRA Participant Suspension
 - d. Town of Chetek Purchase of Parcel #012-3300-42-010
 - e. 218a FICA Tax Exemption
20. Review Voucher Edit Lists
21. Suggestions for Future Agenda Items
22. Set Date for Next Meeting
23. Barron County Highway Facility Update pertaining to a potential claim regarding certain costs incurred, discussion of contractual rights and responsibilities, review of potential resolutions and otherwise review of legal status in relation to project.
 - a. The Executive Committee may go into closed session pursuant to Section 19.85(1)(e) (deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific business, whenever competitive or bargaining reasons require a closed session) and Section 19.85(1)(g) (conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved) based upon the above description.
 - b. Return to Open Session
 - c. Take Any Necessary Action
24. Adjournment

PLEASE CALL 715-537-6841 IF YOU ARE UNABLE TO ATTEND

cc: Okey, Bartlett, Hanson, Thompson, Heinecke, Moen, Cook, Buchanan, Rogers, Administrator, Corp Counsel, HR Director, Finance Director, Treasurer, Website & 3 Public Postings

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Administrator's Memo
Executive Committee Meeting
Friday June 9th, 2023 Veterans Memorial Auditorium
Barron County Government Center
Administrator French



#3. Special Matters and Announcements:

None at this time.

#7. Health Insurance Update - Tim Deaton - Horton Group:

As I discussed at last month's meeting Tim will be present to discuss the financial number related to 2022, wrap-up and where we are at in 2023.

The statistics for the first three months of 2023 are as follows:

Loss ratio to date: 74.7%,

Average number contracts at 257

Total plan costs: \$1,131,489.07

Plan Funding: \$1,515,682.60

Surplus: \$ 384,193.53

Total number of claims in excess of \$25,000 = 5 for a total cost of \$185,778

I expect that Tim will be back in-front of this Committee in August along with the County Board in August.

#8. Real Estate Transfer Fee Analysis:

ROD Katterhagen has prepared the documents included with the Committee packet and I will let her discuss this topic with the Committee.

#9. Repeal of Act 216

Many Counties have joined, or are joining together, to ask the State Legislature to repeal ACT 216 which required, in-part, that any excess dollars that a County may collect from the sale of tax delinquent properties is shared with the affect individual or, in some cases held in trust by the County for up to five years.

I support any action to repeal ACT 216. Why? Because why should the County act as the bank of last resort and pay out to all of the overlapping taxing districts the delinquent taxes for five years and then in some cases have to clean up property for resale and not reap the benefits of all the hard work. Bottom-line: you do the work you get the benefits. Stop. There has been a US Supreme Court case ruling in this area, so this will be a discussion item only, with Mr. Muench also providing input.

#10. Liability Insurance - Cyber Security Endorsement and Crime Policy:

John and I both attended a VonBriesen webinar on Crisis Management and one of their suggestions as to have the oversight committee review the above data in-light of a security breach, ransomware attack and or fraud event. Wendy Coleman will provide this valuable information.

#11. Personnel Positions:

a. & b. Creating Two New Patrol Positions and Mid-Year Creation of said Positions:

Attached to this update is the information provided by Sheriff Fitzgerald to the Law Enforcement Committee, the minutes from this meeting and their unanimous recommendation for these two new positions. I anticipate that Sheriff Fitzgerald will want to address this Committee along with the County Board regarding this matter.

From my perspective I am not surprised at this request based on the feedback given to me by County Board members and the public in general. *However, I am always concerned with mid-year additional personnel costs, concerning.*

c. UW Extension - Administrative Assistant Position:

First and foremost, I would like to state that I am not against UW Extension. I am however, pointing out that we, as a group, need to analyze what are the **core** functions of the County Government. My Position Paper is meant to discuss this issue in an open and honest format with direction given from this Committee as how to proceed for the remainder of 2023 and planning for the 2024 budget.

#12. Vacation Carryover Request - Hwy, Admin., Corp Counsel:

I am choosing **not** to have a Closed Session in the hopes that the Committee will allow my recommendation for vacation carryover for the following persons.

Myself, Jodi, Mark Servi, Matt Kaiser, Nate Nelson, Mr. Muench, and Wendy Coleman, as a result of extra work we are performing in the matters relating to the building of the new Hwy Shop. If we need to talk specifics we will need to postpone this decision until next month. However, the bottom line is that staff is shouldering a lot of additional work.....

#13. County Board Rules and Procedures Changes:

Chair Okey can address this agenda item with more specificity but, as I understand it.

- a. The request is to allow the Chair and either of the Vice-Chairs to be alternates for any Committee meeting when a voting member is absent.
- b. My understanding is that Mr. Muench is researching this request. However my understanding is that the the request is to set the per-diem rate at \$140.00 made up of: Meetings at \$45.00 each to a maximum of three meetings in a day equalling; \$135.00.

This change, if enacted, would allow a C/B member to be paid for a meeting \$45.00 and the C/B meeting at \$95.00 therefore equalling \$140.00.

#14. 2024 Budget Preparation Guidelines:

This is the normal and yearly recurring process upon which the 2024 Budget will be constructed. I recommend approval.

#15. Resolution Nationwide Retirement Solutions, in Service Distributions at Age 59 ½.

Currently we do not allow an employee, who continues to work for Barron County, the option of receiving distributions from their individual retirement account, i.e. 457B account unless they have reached the age of 70 ½. This resolution, if approved, would allow them to begin receiving distributions at age 59 ½. I recommend approval.

#16. 401a Retirement Trust Agreement:

This request is in-process at the time of writing this update. The County Board has approved the 401a sales agreement and if the trust documents come-through I want this Committee to recommend approval of the trust agreement allowing the \$100 County matching contributions to the 401a trust account, that is matching an employees contributions to their 457b individual retirement account.

#17. ATV/UTV Supportive Resolution:

I have included with the packet a letter written and approved by Washburn County as it pertains to ATV/UTV and roadway usage. With Chair Okey sitting on the WCA Resolutions Committee for the WCA Annual Conference my "ask" if you will is should this Committee and the County Board concur with and support this letter?

Another option is to draft a simple resolution of support.

#18. Out of State Travel

A. Aging/ADRC Director Jako is requesting Darby be allowed to attend the 2023 Meals on Wheels Annual Conference and Expo., August 16-19 in Phoenix, AZ. The conference costs, travel, lodging, food and time will be paid for by the grant. If Darby does not receive the grant to attend the conference she would not go. I recommend approval.

B. Sheriff Fitzgerald is requesting travel to Ohio for Office Mike Carroll to be K9 trained.

#19. Staff Reports and Update:

a. Replacing E-Infosys Client Management System:

This is a future Agenda item for the August 2nd meeting. I have included with the packet the staffing levels of other Counties and what this portrays is that our IT Department does more work with less staff. Updating or replacing this operating system

which does many functions for Health and Human Services is critical.
No action requested at this time.

b. *MD&A:*

I will let Jodi address this very important document.

c. *Pelion Benefits - HRA Amendment to Contract:*

I have authorized a plan amendment which allows employees who have an HRA to suspend their HRA so-that they can purchase health insurance on the exchanges. Remember dollars in the HRA, in this instance, are the employee's funds.

d. *Town of Chetek Parcel #012-3300-42-010*

This is simply an FYI that the Town of Chetek agreed to purchase a small parcel of tax deed property for \$200.00. If you will recall they originally counter offered at \$100.00 and I told them no.

e. *218 FICA Exemption - Public Retirement System 42 USC 418*

I have verified with the Department of Employee Trust Funds that Barron County is allowed to establish a Public Retirement System for its part-time employees working less than 1200 hours in any year. I will be requesting that at the July 7th, Exec., meeting Bruce Nelson from Pelion Retirement Solutions provide the details. If enacted a PST would save the County approximately \$62,000., in Social Security and Medicare Taxes annually based on the number of part-time employees we hire.

#20. Review Voucher Edit Lists:

Edit lists are included in the packet and I will have hard-copies available for review at the meeting.

#21. Suggestion for Future Agenda Items:

PST for part-time employees

#22. Set Next Meeting Date:

Friday July 7th, 8am

#23. Possible Closed Session

At this time I do not see the need for a Closed Session.

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Executive Committee Meeting
Wednesday, May 3, 2023 – 8:00 a.m.
Barron County Government Center – Auditorium
335 East Monroe Avenue – Barron, Wisconsin 54812

MINUTES

COMMITTEE MEMBERS PRESENT IN PERSON: Karolyn Bartlett, Stan Buchanan, Randy Cook Sr, Bun Hanson, Dale Heinecke, Louie Okey, Gary Nelson, Bob Rogers and Marv Thompson.

COMMITTEE MEMBERS ATTENDING VIRTUALLY: None.

COMMITTEE MEMBERS ABSENT: Carol Moen.

STAFF PRESENT IN PERSON: Finance Director Busch, Administrator French, County Clerk Hodek, ADRC/Aging Director Jako, ROD Katterhagen, Deputy Corporation Counsel Mohns, Corporation Counsel Muench, HR Director Richie and Treasurer Sommerfeld.

OTHER COUNTY BOARD SUPERVISORS PRESENT: Patti Anderson, Bill Effertz, Kathy Krug and Diane Vaughn (8:15AM).

CALL TO ORDER: Chair Okey called the meeting to order at 8:00AM.

PUBLIC MEETING NOTIFICATION: Administrator French read the Public Meeting Notification.

SPECIAL MATTERS AND ANNOUNCEMENTS (NON-ACTION ITEMS): Menards Corporation recently emailed Supervisors with a request for a roundabout at the intersection in front of Menards and Kwik Trip in the City of Rice Lake at South Access Road and Decker Drive. Chair Okey discussed the resolution that Supervisor Vaughn brought to the HHS Committee last week and concerns regarding parliamentary procedure.

APPROVE AGENDA: Motion: (Cook/Rogers) to approve. Carried.

PUBLIC COMMENT: Patti Greene, 1229 21st Street in Cameron - spoke regarding the current Citizens Academy hosted by the Barron County Sheriff's Department and the ethical concerns with current parliamentary procedures at committee meetings.

APPROVE MINUTES OF APRIL 5, 2023: Motion: (Heinecke/Hanson) to approve. Carried with Buchanan abstaining.

USDA COMMUNITY CONNECTIONS GRANT PRESENTATION – PRESTON PEARSON, MOSAIC TECHNOLOGIES: Pearson gave a short presentation regarding a potential grant application regarding rural broadband growth which would allow Mosaic Technologies to partner with Barron County for broadband growth in our local communities. Pearson and Fornaro answered questions from the Committee.

RECOMMENDATIONS FROM STRATEGIC PLANNING WORK GROUP

- A. **\$2,500 FROM CONTINGENCY FUND FOR RECRUITMENT ACTIVITIES: Motion: (Cook/Nelson)** to approve \$2,500.00 from the Contingency Fund for Recruitment Activities and the 2024 Budget for a Wage Study. Carried.
- B. **2024 BUDGET FOR WAGE STUDY: Motion: (Cook/Nelson)** to approve \$2,500.00 from the Contingency Fund for Recruitment Activities and the 2024 Budget for a Wage Study. Carried.

WAGE INCREASE FOR PART-TIME CASUAL EMPLOYEES (PARKS/AGING): HR Director Richie explained the request for the increase to these positions and answered questions from the Committee. **Motion: (Buchanan/Thompson)** to approve. Carried.



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MINUTES

RESOLUTION – AUTHORIZING BARRON COUNTY MAINTENANCE DIRECTOR TO PROCEED WITH CONTRACTOR BIDS FOR NEW AGING / ADRC KITCHEN LOCATED AT THE BARRON COUNTY GOVERNMENT CENTER: Motion: (Cook/Rogers) to approve.
Discussion. Carried.

COUNTY BOARD SUPERVISOR APPOINTMENTS TO MUNICIPAL LIBRARY BOARDS (DISCUSSION ONLY): Administrator French explained the reason for the future appointments to the library boards within the County due to the library funding rate increase that was passed during last year's County budget process. Administrator French also answered questions from the Committee.

STAFF REPORTS & UPDATES

- A. **WILD RIVERS TRAIL SIGNAGE:** Work continues with the Governor's Office and WEDA to secure the remaining \$7,302.50 to complete the signage project.
- B. **BROTEN PROPERTY – COOPER ENGINEERING:** A future meeting will be planned with Bruce Markgren and the DNR to discuss the clean-up process.
- C. **WI SUPREME COURT PPAC – COURT SECURITY:** Administrator French feels there will be a substantial need for security enhancements at the Justice Center in the future. Information from the Supreme Court has been provided in the packet.
- D. **REFUNDING ANALYSIS – COUNTY DEBT:** Attached is the analysis from Ehlers and at this time, no potential savings were discovered for the County.
- E. **ACID GAS REMOVAL:** This is still in process and has Senator Baldwin and Congressman Tiffany's support. WTE Director Bohn is also researching grants from the EPA.
- F. **HVAC at CAMPUS –** Maintenance Director Olson is currently working with various engineers at the UWBC Campus and estimates for replacement of this system are anticipated to be 2 million dollars.

REVIEW VOUCHER EDIT LISTS: Included in the packet. Administrator French answered questions from the Board.

SUGGESTIONS FOR FUTURE AGENDA ITEMS:

- A. Potential Closed Session Regarding Highway
- B. Replacement of HHS Client Management System
- C. Review of Insurance Coverages (Fraud & Cyber Security)
- D. Compensatory Time and Carryover of Vacation (Highway & Administration Staff)
- E. Supervisor Vaughn requested time to respond to Chair Okey's comments made during the Special Matters and Announcements regarding the parliamentary procedures from the April HHS Committee meeting. No action was taken and no item was suggested as a future agenda item.

SET DATE FOR NEXT MEETING: Friday, June 9, 2023 at 8:00AM.

ADJOURNMENT: Chair Okey adjourned the meeting at 8:58AM.

Respectfully Submitted,
Jessica Hodek, Barron County Clerk

Barron County

Medical Loss Ratio Report, Paid 1/1/2023 - 12/31/2023

Report Parameters	
Medical Administrator	Anthem/PBA
Prescription Drug Administrator	CarelonRx
Reinsurance Carrier	Voya
Specific Stop-Loss Deductible	\$50,000
Stop Loss Contract	12/18

Fixed Fees		
Anthem Administration Fee	\$43.00	PEPM
PBA Administration Fee	\$29.60	PEPM
Spec EE Stop Loss Premium	\$286.36	PEPM
Spec FAM Stop Loss Premium	\$714.13	PEPM
Aggregate Stop Loss Premium	\$6.08	PEPM
Employee Transplant Premium	\$8.61	PEPM
Family Transplant Premium	\$21.35	PEPM

Funding Rates	
Employee Only	\$931.90
Family	\$2,328.84

Plan Experience

2023	Fixed Costs				Variable Costs							Total Cost	Enrollment				Funding & Loss Ratio		
	Month	Medical Administration Premiums + Discount Share	Stop Loss Premiums	Transplant Premiums	Total Fixed Costs	Medical Paid Claims	Prescription Drug Claims	OptiMed Monthly Costs	Rx 'n Go Monthly Costs	Reimbursed	Pharmacy Rebates		Total Variable Cost	Total Plan Cost	EE Contracts	EESP Contracts	EECH Contracts	FAM Contracts	Total Contracts
Jan 2023	\$7,201.18	\$157,581.36	\$4,667.46	\$169,450.00	\$371,811.61	\$21,198.54	\$22,106.76	\$21,920.66	\$188,065.33	\$0.00	\$248,972.24	\$418,422.24	66	52	23	117	258	\$508,642.68	119.2%
Feb 2023	\$12,983.71	\$154,992.96	\$4,590.67	\$172,567.34	\$223,525.09	\$34,712.63	\$29,120.66	\$17,741.11	\$272,048.05	\$0.00	\$33,051.44	\$205,618.78	67	49	22	117	255	\$500,259.22	95.5%
Mar 2023	\$13,172.39	\$157,018.26	\$4,650.59	\$174,841.24	\$364,119.42	\$28,950.71	\$36,750.29	\$20,359.65	-\$61,960.21	-\$55,613.05	\$332,606.81	\$507,448.05	69	49	22	119	259	\$506,780.70	123.3%
Apr 2023	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00	\$0.00					0	\$0.00	#DIV/0!
May 2023	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00	\$0.00					0	\$0.00	#DIV/0!
Aug 2023	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00	\$0.00					0	\$0.00	#DIV/0!
Sep 2023	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00	\$0.00					0	\$0.00	#DIV/0!
Oct 2023	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00	\$0.00					0	\$0.00	#DIV/0!
Nov 2023	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00	\$0.00					0	\$0.00	#DIV/0!
Dec 2023	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00	\$0.00					0	\$0.00	#DIV/0!
2023 Totals	\$33,357.28	\$469,592.58	\$13,908.72	\$516,858.58	\$959,456.12	\$84,861.88	\$87,977.71	\$60,021.42	-\$522,073.59	-\$55,613.05	\$614,630.49	\$1,131,489.07	202	150	67	353	772	\$1,515,682.60	74.7%
% of Total Cost	2.95%	41.50%	1.23%	45.68%	84.80%	7.50%	7.78%	5.30%	-46.14%	-4.92%	54.32%	100.00%							

*Note: Administration fee includes PBA claims administration and Anthem claims administration less pharmacy rebate offset. Anthem network access 2% discount share and PBA fees are included in each monthly total.
Pending Reimbursements as of 3/31/2023: \$83,260.39

Key Indicators

Average EE Enrollment	67
Average EESP Enrollment	50
Average EECH Enrollment	22
Average FAM Enrollment	118
Average Total Enrollment	257

Total Plan Costs	\$1,131,489.07
Plan Funding	\$1,515,682.60
Dollar Difference	\$384,193.53
Loss Ratio	74.7%

Fixed Costs per Employee per Year	\$8,034.07
Variable Costs per Employee per Year	\$9,553.84
Total Costs per Employee per Year	\$17,587.91

August 18

Mark

Barron County

Large Claimants Over \$25,000, Incurred 1/1/2023 - 3/31/2023, Paid through 3/31/2023

Member Number	Relationship	Diagnosis	Total Paid Claims MAR 2023	Paid Claims through Prior Month	Monthly Change	Claims Over Specific	% of Specific
1	Spouse	Encounter for antineoplastic chemotherapy (melanoma)	\$51,156.24	NEW	NEW	\$1,156.24	102%
2	Employee	Encounter for antineoplastic chemotherapy (unspecified)	\$43,826.42	NEW	NEW	\$0.00	88%
3	Spouse	Malignant neoplasm of brain	\$35,421.68	NEW	NEW	\$0.00	71%
4	Spouse	Breast cancer	\$28,290.23	NEW	NEW	\$0.00	57%
5	Employee	Crohns disease (Rx Humira)	\$27,083.51	NEW	NEW	\$0.00	54%

7 3 months

Barron County - CO Plan Performance

Highlights

Your Total Plan Pay was \$98,846

Your Total Client Savings was \$11,095

7

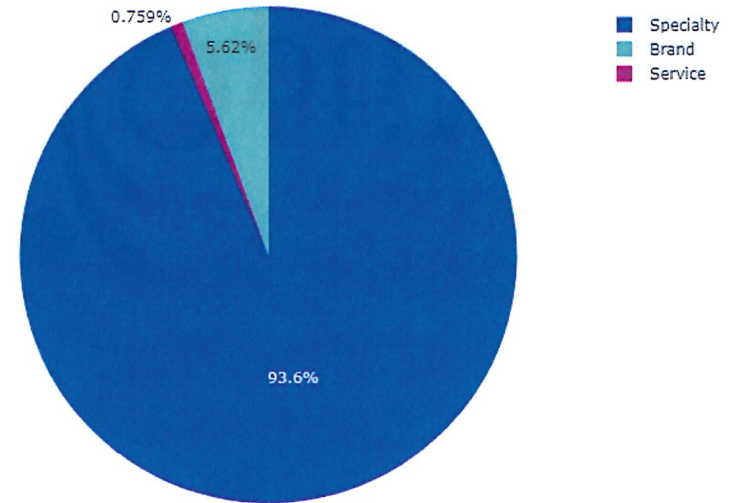


PLAN PERFORMANCE - GLOBAL SUMMARY

Total Cost			
Total Plan Pay		\$98,846	
Total HP Admin Plan Pay		\$0	
Average Cost Per Claim		\$4,492.99	
Plan Savings			
HP Admin Savings	\$0	Plan Elected Programs Savings	\$10,666
Non-HP Admin Savings	\$11,095	Non-Program Savings	\$429
Total Client Savings		\$11,095	
Claims Information			
Total # Claims		22	
# HP Admin Claims		0	
# Specialty Claims		13	
# Non-Specialty Brand Claims		7	
# Generic Claims		0	
Generic Dispensing Rate		4.55%	
Utilizer Information			
# of Utilizers		8	

Med

Brand/Gen/Spec by Percent of Total Plan Pay



Injection

Total Plan Pay by Brand/Gen/Spec

Brand/Gen/Spec	Plan Pay	Plan Pay Percent
Specialty	\$92,543	93.62%
Brand	\$5,553	5.62%
Service	\$750	0.76%
Total of Above:	\$98,846	100.00%

*All Domestic Fills
We get rebates*

Notes

- Information pertaining to the current quarter/month may be incomplete.
- HP Admin Drugs = Health Provider Administered Drugs
- See below for a breakdown of your Elected Program Savings

HARMONIZE HEALTH PROGRAMS PERFORMANCE

Savings Program Breakdown

Total Plan Elected Programs Savings	
Client Savings from Programs	\$10,666
OptiMed Specialty Pharmacy Mandate	
RxClarity* Savings	\$9,224
Personal Importation Programs	
Importation Savings	\$1,442
Manufacturer Drug Program Assistance	
Manufacturer Drug Program Savings	\$0 (or Not Enrolled)

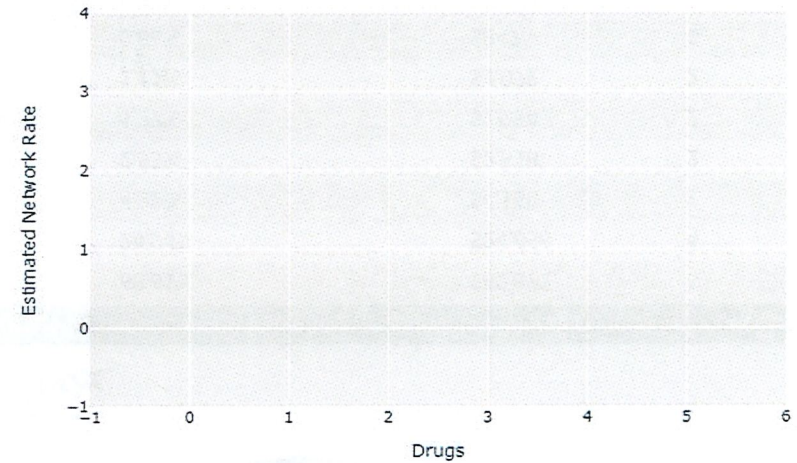
*Cost-Plus Pricing

Top 10 Drugs by Client Savings

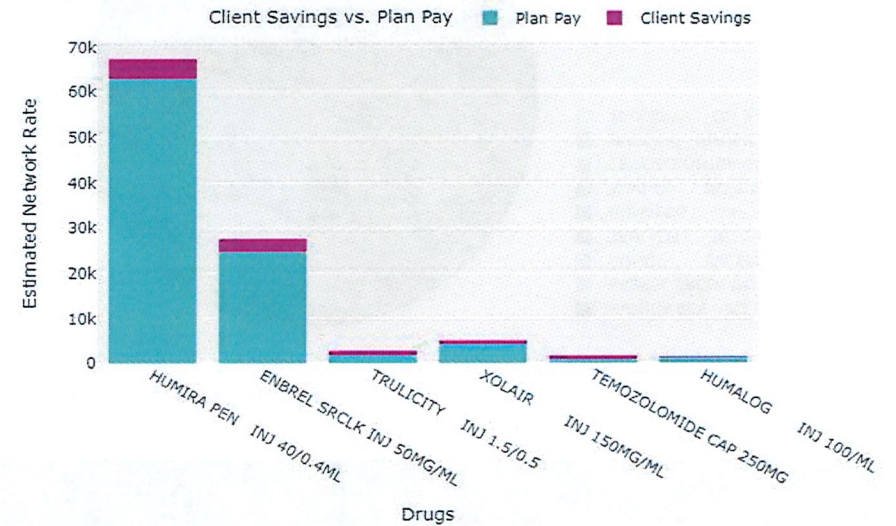
Drugs	Claims Rank (n=9)^	# Claims	Plan Pay	Estimated Network Rate	Client Savings
HUMIRA PEN INJ 40/0.4ML	1	6	\$62,872	\$67,417	\$4,545
ENBREL SRCLK INJ 50MG/ML	2	4	\$24,656	\$27,601	\$2,944
TRULICITY INJ 1.5/0.5	6	1	\$1,705	\$2,781	\$1,076
XOLAIR INJ 150MG/ML	7	2	\$4,168	\$5,108	\$940
TEMOZOLOMIDE CAP 250MG	8	1	\$847	\$1,640	\$794
HUMALOG INJ 100/ML	4	1	\$1,002	\$1,368	\$366

Claims only includes claims processed via a plan elected savings program
 ^ Claims ranked by # of claims in descending order (1 = Most claims)

Estimated Network Rate Breakdown: Top HP Admin Drugs by Client Savings

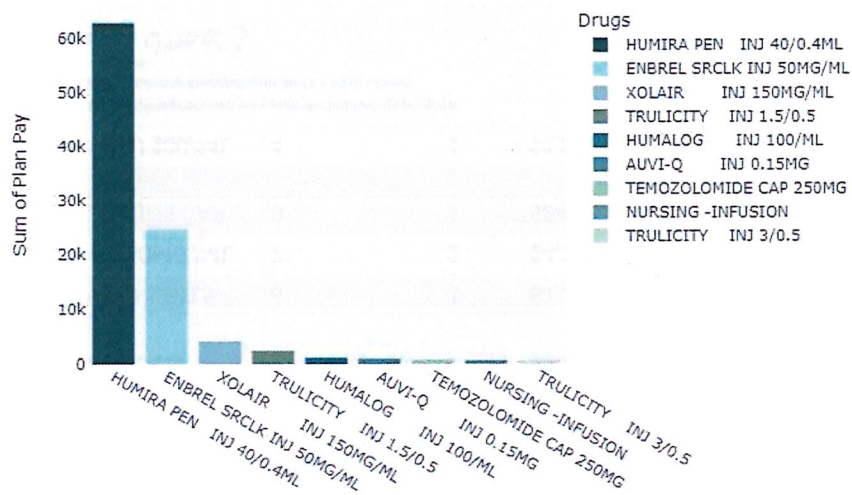


Estimated Network Rate Breakdown: Top 10 Drugs by Client Savings

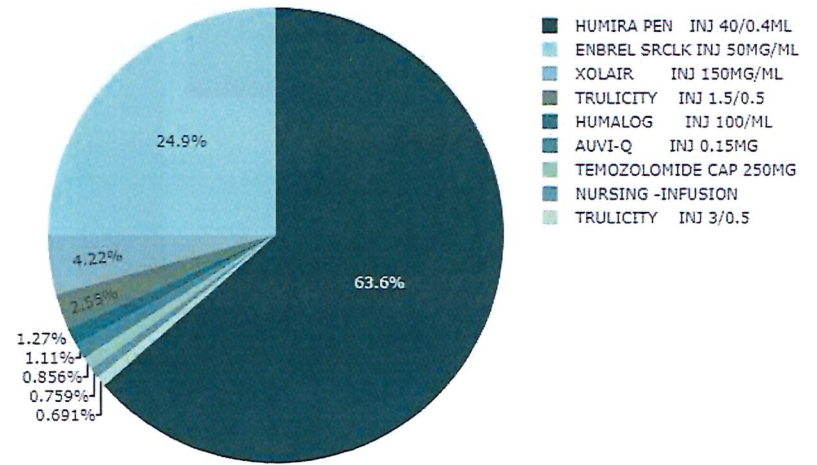


TOP DRUGS BY TOTAL PLAN PAY: WHICH DRUGS COST THE MOST BY RAW \$?

Sum of Plan Pay vs. Ranked Drugs



Drugs by Percent of Total Plan Pay



Top 10 Drugs by Total Plan Pay

Average Wholesale Price

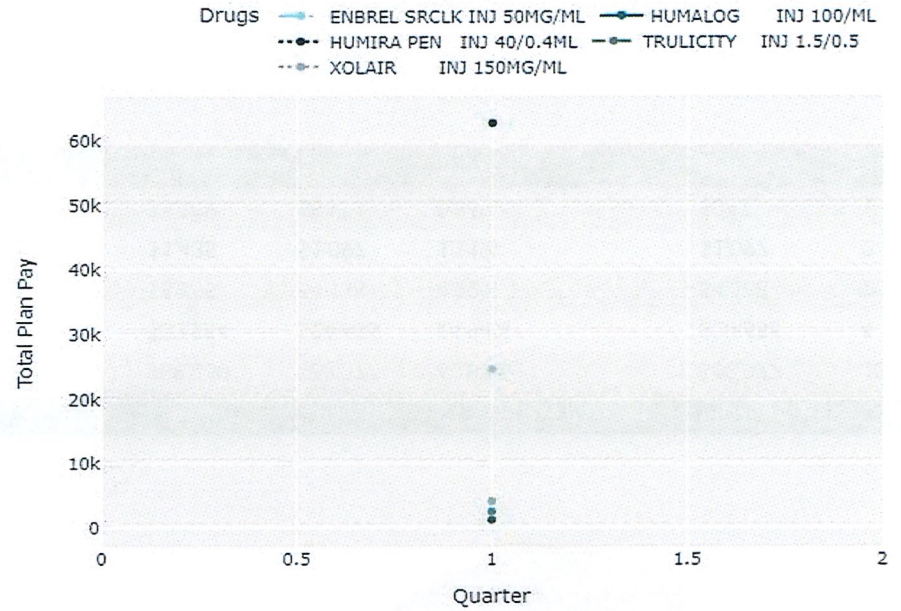
Rank	Drugs	AWP	Plan Pay	Plan Pay Percent	Drug Cost	# Claims
1st	HUMIRA PEN INJ 40/0.4ML	\$81,225	\$62,872	63.61%	\$62,872	6
2nd	ENBREL SRCLK INJ 50MG/ML	\$33,254	\$24,656	24.94%	\$24,656	4
3rd	XOLAIR INJ 150MG/ML	\$6,155	\$4,168	4.22%	\$4,168	2
4th	TRULICITY INJ 1.5/0.5	\$4,415	\$2,518	2.55%	\$2,518	2
5th	HUMALOG INJ 100/ML	\$1,978	\$1,254	1.27%	\$1,254	2
6th	AUVI-Q INJ 0.15MG	\$1,435	\$1,097	1.11%	\$1,097	2
7th	TEMOZOLOMIDE CAP 250MG	\$6,309	\$847	0.86%	\$847	1
8th	NURSING -INFUSION	\$125	\$750	0.76%	\$750	2
9th	TRULICITY INJ 3/0.5	\$1,117	\$683	0.69%	\$683	1
Total of Above:		\$136,013	\$98,846	100.00%	\$98,846	22

TOP 5 (BY RAW \$) DRUG TRENDS BY QUARTER*

Totals for Top Drugs across Quarters*

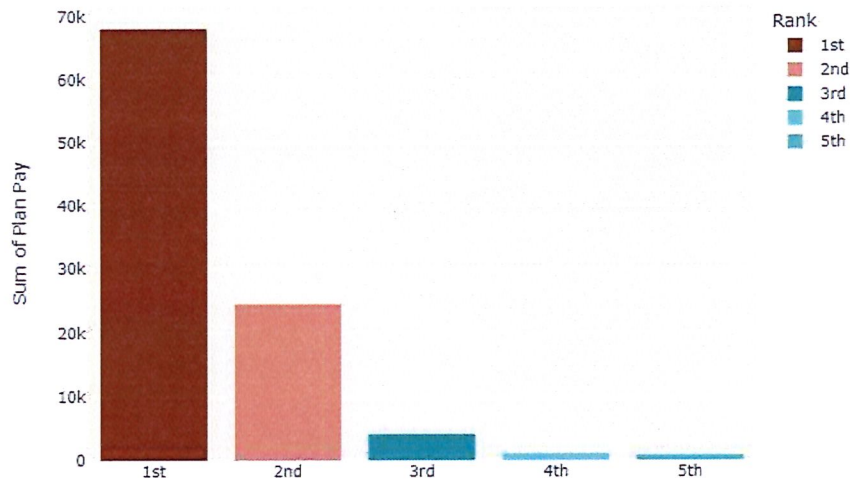
Quarter	Drugs	Plan Pay
1	ENBRESRCLK INJ 50MG/ML	\$24,656
1	HUMALOG INJ 100/ML	\$1,254
1	HUMIRA PEN INJ 40/0.4ML	\$62,872
1	TRULICITY INJ 1.5/0.5	\$2,518
1	XOLAIR INJ 150MG/ML	\$4,168
	Total ENBRESRCLK INJ 50MG/ML	\$24,656
	Total HUMALOG INJ 100/ML	\$1,254
	Total HUMIRA PEN INJ 40/0.4ML	\$62,872
	Total TRULICITY INJ 1.5/0.5	\$2,518
	Total XOLAIR INJ 150MG/ML	\$4,168
	Total All	\$95,469

*Data for the current quarter is incomplete.

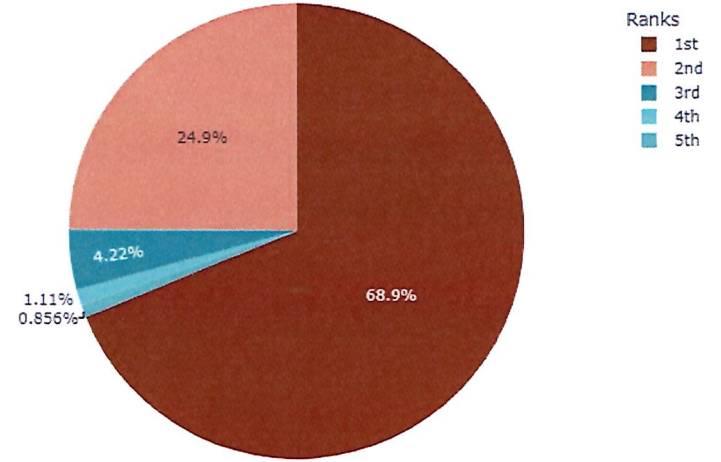


TOP THERAPEUTIC CATEGORIES BY TOTAL PLAN PAY: WHICH THERAPIES COST THE MOST BY RAW \$?

Sum of Plan Pay vs. Ranked General Therapeutic Category



General Therapeutic Category by Percent of Total Plan Pay



Top 10 Therapeutic Categories by Total Plan Pay

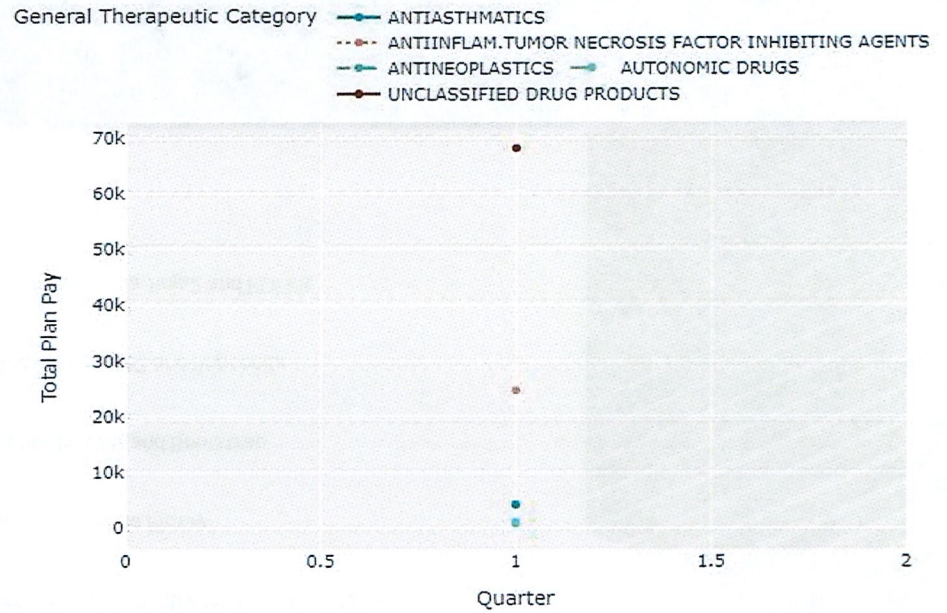
Rank	General Therapeutic Category	AWP	Plan Pay	Plan Pay Percent	Drug Cost	# Claims
1st	UNCLASSIFIED DRUG PRODUCTS	\$88,860	\$68,077	68.87%	\$68,077	13
2nd	ANTIINFLAM.TUMOR NECROSIS FACTOR INHIBITING AGENTS	\$33,254	\$24,656	24.94%	\$24,656	4
3rd	ANTIASTHMATICS	\$6,155	\$4,168	4.22%	\$4,168	2
4th	AUTONOMIC DRUGS	\$1,435	\$1,097	1.11%	\$1,097	2
5th	ANTINEOPLASTICS	\$6,309	\$847	0.86%	\$847	1
Total of Above:		\$136,013	\$98,846	100.00%	\$98,846	22

TOP 5 (BY RAW \$) THERAPY TRENDS BY QUARTER*

Totals for Top Therapies across Quarters*

Quarter	General Therapeutic Category	Plan Pay
1	ANTIASTHMATICS	\$4,168
1	ANTIINFLAM.TUMOR NECROSIS FACTOR INHIBITING AGENTS	\$24,656
1	ANTINEOPLASTICS	\$847
1	AUTONOMIC DRUGS	\$1,097
1	UNCLASSIFIED DRUG PRODUCTS	\$68,077
Total ANTIASTHMATICS		\$4,168
Total ANTIINFLAM.TUMOR NECROSIS FACTOR INHIBITING AGENTS		\$24,656
Total ANTINEOPLASTICS		\$847
Total AUTONOMIC DRUGS		\$1,097
Total UNCLASSIFIED DRUG PRODUCTS		\$68,077
Total All		\$98,846

*Data for the current quarter is incomplete.



We appreciate your attention!

Please let IT know how we might improve your reporting experience.

Information contained in this report is confidential. It should not be distributed to unauthorized third parties.

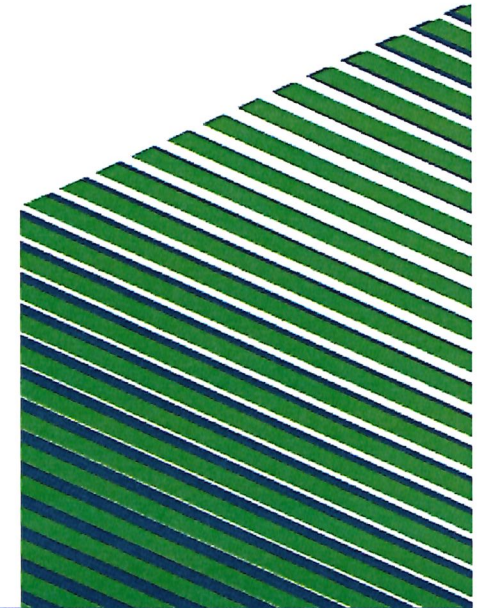
Information in this report may not perfectly reflect your invoices.

Visualizations via Plot.ly

Styling via html5, CSS, and Bootstrap

Data handling via Python3 and Anaconda

Automatically generated via Jinja2 and PDFkit



Any Questions? Please contact us or visit our website: **OptiMed**

Barron County Real Estate Transfer Fees

	Total Value	\$3 per \$1000	Revenue	80%	20%	Current since 1981
2018	\$315,767,900.00	0.003	\$947,303.70	\$757,842.96	\$189,460.74	
				50%	50%	Proposed Resolution
	\$315,767,900.00	0.003	\$947,303.70	\$473,651.85	\$473,651.85	
	Total Value	\$2 per \$1000	Revenue	70%	30%	LRB-2098/1
	\$315,767,900.00	0.002	\$631,535.80	\$442,075.06	\$189,460.74	2023/2024
				60%	40%	
				\$378,921.48	\$252,614.32	2025
				50%	50%	
				\$315,767.90	\$315,767.90	2026
	Total Value	\$3 per \$1000	Revenue	80%	20%	Current since 1981
2022	\$213,448,900.00	0.003	\$640,346.70	\$512,277.36	\$128,069.34	
				50%	50%	Proposed Resolution
	\$213,448,900.00	0.003	\$640,346.70	\$320,173.35	\$320,173.35	
	Total Value	\$2 per \$1000	Revenue	70%	30%	LRB-2098/1
	\$213,448,900.00	0.002	\$426,897.80	\$298,828.46	\$128,069.34	2023/2024
				60%	40%	
				\$256,138.68	\$170,759.12	2025
				50%	50%	
				\$213,448.90	\$213,448.90	2026

May 17, 2023,

Per your request, I have put together a brief explanation of the 2023 Senate Bill 274 relating to the amount and distribution of the real estate transfer fee.

First, a bit of background: there is imposed on the seller of real estate a real estate transfer fee at the current rate of \$3 for each \$1000 of value on every conveyance not exempt. This fee is collected by the register of deeds at the time the conveyance is submitted for recording. Twenty percent of all fees collected are retained by the county and the balance is transmitted to the state (20/80 split). This rate and distribution are mandated by WI State Statues and has been unchanged for the last 42 years. In 2022, several WI County Board members had passed resolutions requesting the distribution rate be changed to a 50/50 split between their county and the State. The Wisconsin Register of Deeds Association voted and passed their support to WCA's support of this 50/50 split change.

Now to the Bill: On May 8, 2023, Senate Bill 274 was introduced by five WI Senators, including our district senator, Sen. Quinn, and cosponsored by twelve WI Representatives (not Rep. Armstrong). In short, the bill ultimately gets to the 50/50 split, but what was *not* in the resolutions passed by County Board members in several counties, is verbiage regarding the reduction of the transfer fee rate down to \$2 for each \$1000 in value. It is acknowledged that based on a 50/50 split of a \$2 per \$1000 fee, individual counties may ultimately see an increase in revenue; *however*, it is not *nearly* as beneficial at the county level as intended by those who passed resolutions.

Wisconsin General Fund vs. Barron County General Fund: at the State level, transfer fees collected have minimal impact on the State's overall general fund, including the existing surplus monies the Legislators are questioning as to what to do with, and thinking about future surplus funds. Our understanding of a fiscal report obtained from the WI Legislative Fiscal Bureau is that the transfer fees collected throughout the State make up less than 1/2 a percent of the entire fees collected in a year's time. In comparison at the County level, the added dollars collected by an even split of the fees at the current rate, could have quite an impact on the Barron County General Fund and our constituents!

Example of current rate \$3 per thousand at 20/80 split vs. 50/50:

Barron County transfer fees collected in 2018: \$947,303.70			
	<u>Current 20/80 split</u>		<u>Proposed 50/50 split</u>
State:	\$757,842.96 (80%)	Vs.	State: \$473,651.85 (50%)
Barron County:	\$189,460.74 (20%).		Barron County: \$473,651.85 (50%)

Barron County would have received **\$284,191.11 more** in revenue, while the State would receive that same amount less. Resulting in the reduction of State surplus monies the Legislators are hoping to accomplish, while increasing revenue, *not fees*, at the local level.

Goal: Puts more money at the County level and less at the State level. Alert our two local representatives of the positive impact this will have on the people they represent.

The purpose of this explanation could be used to assure that our representatives know how this may impact our County. The statewide collection of transfer fees comprises of less than .5 percent of the total statewide collection of fees, so the goal of lowering the fee to \$2 per \$1000 has an extremely minimal impact on the State general fund. But, based on the above example, just the new distribution rate to a 50/50 split has a powerful impact at the County level!

Please let me know if you have any questions or would like more research done on any of the above topics. I would be happy to help - I can even set up appointments to sit down with either Senator Quinn or Representative Armstrong to make sure they are fully informed about the impacts and importance this Bill has on Barron County!

Margo Katterhagen

Barron County Register of Deeds

715-537-6213

Resolution No. 44-22

**RESOLUTION ENCOURAGING THE LEGISLATURE TO FIX THE NEGATIVE IMPACTS OF
WISCONSIN ACT 216 RELATING TO THE DISTRIBUTION OF PROCEEDS FROM THE SALE OF TAX
DELINQUENT PROPERTY**

1 **TO THE POLK COUNTY BOARD OF SUPERVISORS:**

2

3 WHEREAS, under the previous law, counties retained the net proceeds from the sale of
4 delinquent property unless the property was the homestead of the former owners and the former
5 owner requested such payment; and

6

7 WHEREAS, counties bear the sole risk of loss when foreclosing on tax delinquent
8 properties; and

9

10 WHEREAS, before a tax delinquent property is foreclosed upon, the property must be
11 delinquent for a minimum of three years; and

12

13 WHEREAS, before a tax delinquent property is foreclosed upon, the owner receives notice
14 of the pending action and is given the opportunity to pay the back taxes, including the potential for
15 a payment plan; and

16

17 WHEREAS, Act 216 purportedly requires a county to pay the net proceeds of the sale of
18 tax delinquent property to any former owner, regardless of whether the former owner requests the
19 payment and regardless of whether the former owner used the property as his or her homestead;
20 and

21

22 WHEREAS, the Act further attempts to require a county to pay off any lien placed on the
23 property at the time of the foreclosure sale, notwithstanding the fact that all liens are discharged at
24 the time of the foreclosure judgment, causing confusion for counties and courts; and

25

26 WHEREAS, the Act is further imprudent for the following reasons: (1) most often in tax
27 foreclosure cases, property owners are not responsive; (2) it shifts the risk of loss onto the county
28 causing the county to have an incentive to NOT exercise its authority to foreclosure, leading to
29 many blighted properties throughout the county; (3) the Act purported to cause counties to act as
30 realtors for private parties; (4) the Act requires treasurers to make complex ownership decisions
31 between parties, tenants-in-common; LLCs, corporations and decedents' estates.

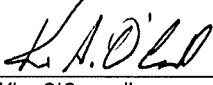
32

33 NOW THEREFORE BE IT RESOLVED that the Polk County Board of Supervisors urges
34 the Legislature to repeal the changes implemented by Act 216, or, in the alternative, to modify the
35 law to take away the risk to counties.

Resolution No. 44-22

RESOLUTION ENCOURAGING THE LEGISLATURE TO FIX THE NEGATIVE IMPACTS OF WISCONSIN ACT 216 RELATING TO THE DISTRIBUTION OF PROCEEDS FROM THE SALE OF TAX DELINQUENT PROPERTY

RESOLUTION SPONSOR(S):

X	Brad Olson	X	 Kim O'Connell
X	Doug Route	X	Amy Middleton
X	Steve Warndahl	X	Jay Luke
X	Ryan Wood	X	Denise L'Allier-Pray
X	Tracy LaBlanc	X	Russ Arcand
X	Dan Ruck	X	CJ Simones
X	Barbara McAfee	X	John Bonneprise
X	Sharon Kelly	X	Vince Netherland, Administrator

COMMITTEE(S) REVIEW & RECOMMENDATION

Committee 1: Environmental Services

- Recommended
- Not Recommended
- Neutral

Committee 2: Select a Committee

- Recommended
- Not Recommended
- Neutral

Certification:

I, Shabana Lundeen, Deputy Clerk of Polk County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 18th day of October, 2022 by the Polk County Board of Supervisors.


Shabana Lundeen, Deputy Polk County Clerk

VOTE BY ROLL CALL

Board Members	Aye	Nay	Excu.
Olson			
Route			
Warndahl			
Wood			
LaBlanc			
Ruck			
McAfee			
Kelly			
O'Connell			
Middleton			
Luke (Chairperson)			
L'Allier-Pray			
Arcand (2 nd Vice Chair)			
Simones			
Bonneprise (Vice Chair)			

BOARD ACTION

Vote Required: 2/3 to bring to floor and majority

Motion to Approve

Adopted

1st Ruck


Defeated


2nd Warndahl


Yes: _____ No: _____ Excu: _____

- Approved by unanimous voice vote
- Approved by majority voice vote
- Defeated by lack of majority voice vote

RESOLUTION REVIEW COMPLETED BY:

X 
Malia Malone, Corporation Counsel

X 
Vince Netherland, Administrator

X 
Donald Wortham, General Government Division Director or Designee

Fiscal & Legal Impact(s):

Resolution 19-23

Request the State of Wisconsin to Address Concerns of Act 216, Relating to Distributing the Proceeds from the Sale of Tax Delinquent Property to the Former Owner

WHEREAS, under the previous State law addressing sale of tax delinquent property, counties retained the net proceeds from the sale unless the property was the homestead of the former owner(s) and the former owner(s) requested such payment; and

WHEREAS, before a tax delinquent property is foreclosed upon, the property must be delinquent for a minimum of three years; and

WHEREAS, before a tax delinquent property is foreclosed upon, the owner receives notice of the pending action and is given the opportunity to pay the back taxes, including the potential for a payment plan; and

WHEREAS, if the sale of the tax delinquent property does not cover the past due taxes, other associated costs and costs of processing the foreclosure, the county taxpayers are ultimately responsible to absorb the loss; and

WHEREAS, Act 216 purportedly requires a county to pay the net proceeds of the sale of tax delinquent property to any former owner, regardless of whether the former owner requests the payment and regardless of whether the former owner used the property as his or her homestead, and hold such proceeds for five years if the former owner does not request payment; and

WHEREAS, the Act further attempts to require a county to pay off any lien placed on the property at the time of the foreclosure sale, notwithstanding the fact that all liens are discharged at the time of the foreclosure judgment, causing confusion for counties and courts; and

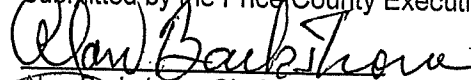
WHEREAS, the Act is further imprudent for the following reasons:

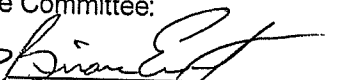
1. most often in tax foreclosure cases, property owners are not responsive;
2. it shifts the risk of loss onto the county causing the county to have an incentive to NOT exercise its authority to foreclosure, leading to many blighted properties throughout the county;
3. the Act purported to cause counties to act as realtors for private parties;
4. the Act requires treasurers to make complex ownership decisions between parties, tenants-in-common; LLCs, corporations and decedents' estates.

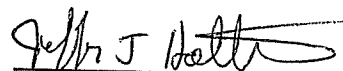
NOW THEREFORE BE IT RESOLVED that the Price County Board of Supervisors urges the Legislature to repeal the changes implemented by Act 216, or, in the alternative, to modify the law to take away the risk to counties and consider a provision to place any proceeds from the sale of tax delinquent properties in a segregated account established by the county to be used for clean-up of blighted properties; and

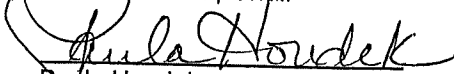
BE IT FURTHER RESOLVED, that a copy of this resolution be sent to Governor Tony Evers, Legislators representing Price County, the Wisconsin Counties Association and all Wisconsin Counties.

Submitted by the Price County Executive Committee:


Alan Barkstrom, Chair


Brian Ernst


Jeff Hallstrand

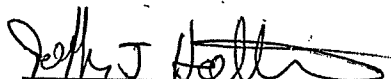

Paula Houdek

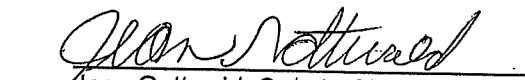
excused
Larry Palecek

Reviewed by County Administrator:


Nicholas Trimner

Adopted by the Price County Board of Supervisors this 16th day of May 2023.


Jeff Hallstrand, County Board Vice-chair


Jean Gottwald, County Clerk



Cyber Enhancement Endorsement: Understanding Your Coverage

Since 2014, Community Insurance Corporation has provided cyber liability insurance through our Cyber Enhancement Endorsement – included at no additional premium. Cyber liability insurance provides coverage for many expenses that may arise from a data breach involving personal information or a security incident resulting in unauthorized access or misuse of your computer systems. Just as cyber, privacy and regulatory risks are evolving, so are our cyber insurance coverages. CIC continues its aim to deliver responsive coverage to address these emerging risks and trends affecting our members: emerging threat vectors, soon-to-be-enforced privacy regulations, and different risks that are developing because of new technologies.

This document provides an overview of the updated coverage in our Cyber Enhancement Endorsement and our assistive approach to improving your cybersecurity efforts across your organization. This document is intended to provide an overview summary of the coverage – refer to the terms and conditions of the actual coverage form.

What coverage forms and limits are included in your endorsement?

At Community Insurance Corporation (CIC), we provide more than data breach coverage response costs. We have considered our members' risk profiles to include and provide added coverage parts for a range of information security and online risks, including:

FIRST PARTY LOSS	Business Interruption Loss: Coverage is provided for loss of revenue due to an actual interruption of your business operations caused by a security incident.
	Cyber Extortion Loss: Coverage is provided for loss resulting from an extortion threat to perpetuate the unauthorized access or use of your computer systems, prevent access to your computer systems or data, or steal, misuse, or publicly disclose data, PII, or third-party information. Extortion payments include money, digital currency, marketable goods, or services.
	Data Recovery Costs: Coverage to provide forensic and other costs to regain access to, replace, or restore data.
	Reputation Loss: Coverage is provided for income loss that results from reputation damage following a data breach or security incident.
LIABILITY	Data & Network Liability: Coverage is provided for damages and claim expense you are legally obligated to pay as a result of a claim from a data breach or security incident. In other words, coverage to pay court costs, investigation fees, monetary judgment, award, or settlement assessed to your district through legal proceedings for involvement in a data breach or security incident claim.
	Regulatory Defense & Costs: Coverage is provided to pay civil fines and penalties assessed to your entity by a regulatory authority relating to a data breach or security incident.
	Payment Card Liabilities & Costs: Coverage is provided for any PCI fines owed by you under the terms of a merchant services agreement. Coverage is also provided for a PCI Forensic Investigator to investigate a data breach involving payment card data and for a Qualified Security Assessor to certify and assist in attesting to your PCI compliance.
	Media Liability: This coverage protects your entity from acts, errors, and omissions in the course of disseminating or releasing media material (i.e., words, numbers, images, or graphics) to the public.

E-CRIME	<p>Fraudulent Instruction: This coverage protects your entity from loss resulting from the transfer, payment or delivery of money or securities as a result of fraudulent instructions provided by a third party that is intended to mislead you (e.g., social engineering techniques).</p>
	<p>Funds Transfer Fraud: Coverage is provided for the loss resulting from fraudulent instructions by a third party issued to a financial institution directing such institution to transfer, pay or deliver money from your account(s).</p>
	<p>Telephone Fraud: This coverage protects your organization from loss resulting from a third-party gaining access to and using your organization's telephone system in an unauthorized manner.</p>
	<p>Criminal Reward: Any amount offered or paid by your organization with our prior written consent for information that leads to the arrest and conviction of any individual(s) committing or trying to commit any illegal act related to your coverages.</p>

When does your policy respond?

While the response of each coverage will depend upon the specific terms of each coverage part, a number of coverages generally respond in relation to an actual or reasonably suspected data breach or security incident.

What potential insurable response costs are included?

Regardless of the source of the claim, the costs associated with a cyber incident can be high. Response costs may include:

- » Hiring counsel to advise on notification and other legal requirements.
- » Hiring forensic experts to investigate the incident or recreate the data.
- » Notifying potentially affected persons that their information was compromised.
- » Setting up a call center to respond to inquiries.
- » Providing credit monitoring, identity monitoring or other solutions.
- » Retaining public relations professionals or crisis managers.
- » Compensation for lost income resulting from the incident.
- » Costs incurred to recover data.
- » Regulatory costs, fines, and punitive damages.
- » Litigation defense costs and damages.

Reporting and responding to a security breach or incident

If you suspect your organization has been a victim of a cybersecurity incident or data breach, one of your first actions should be to notify us as soon as possible. This will help ensure that you are not jeopardizing coverage for any costs associated with the incident. If there is a covered data breach or security incident, we will guide you throughout the entire process. If we determine that assigning external support is appropriate, we will select providers chosen by us, from our panel, in consultation with you.

As soon as possible following a security breach or incident activity, please contact:

Sheila Mishich, AIC
 Litigation Case Manager
 800.236.6885
sheila.mishich@charlestaylor.com



PLEASE DO NOT HIRE OR RETAIN YOUR OWN VENDOR(S) TO INVESTIGATE SUSPECTED OR ACTUAL CYBERCRIMINAL ACTIVITY. PLEASE CONTACT COMMUNITY INSURANCE CORPORATION AS SOON AS POSSIBLE.

Important Tips:

- » Restrict communications and use caution when discussing the incident. Limit discussions to a need-to-know basis, with communications taking place over the phone or face-to-face rather than email. And avoid using the term "breach" which can trigger legal obligations. Instead, call the event a "security incident" or simply state what it is (e.g., a lost laptop).
- » Do not turn off or reboot any systems. Record critical facts regarding the incident (date and time, when the incident was discovered, who discovered the incident, what occurred, what systems and information were potentially compromised).
- » Secure the scene to preserve evidence. Do not allow anyone to take any action on affected systems.

What cybersecurity resources and services are available?

Cybersecurity is one of the most important issues facing our members and the public today. Depending on your organization's structure, protecting data and other information technology (IT) assets from loss, destruction, or unauthorized access is your responsibility, but you don't have to do this alone. CIC can play an important role in helping you protect your organization from cyberattacks, data breaches, and other cyber incidents. Contact us and we can work towards proactive steps that you can take to minimize risks and get prepared before a cyberattack, data breach, or other cyber incident happens.

Seth Johnson
 Cyber Risk Management Consultant
 715.614.4150
 seth.johnson@charlestaylor.com

Have more questions? Need consultation?

Coverage	Cyber Risk Management & Services
<p>Paul Schwegel Director of Underwriting Programs P: 262.252.6556 E: paul.schwegel@charlestaylor.com</p>	<p>Seth Johnson Cyber Risk Management Consultant P: 715.614.4150 E: seth.johnson@charlestaylor.com</p>



Coverage & Limit Structure	
First Party Loss	Limit
Business Interruption Loss: Coverage is provided for loss of revenue due to an actual interruption of your business operations caused by a security incident.	500,000
Cyber Extortion Loss: Coverage is provided for loss resulting from an extortion threat to perpetuate the unauthorized access or use of your computer systems, prevent access to your computer systems or data, or steal, misuse, or publicly disclose data, PII, or third-party information. Extortion payments include money, digital currency, marketable goods, or services.	500,000
Data Recovery Costs: Coverage to provide forensic and other costs to regain access to, replace, or restore data.	500,000
Reputation Loss: Coverage is provided for income loss that results from reputation damage following a data breach or security incident.	500,000
Liability	
Data & Network Liability: Coverage is provided for damages and claim expense you are legally obligated to pay as a result of a claim from a data breach or security incident. In other words, coverage to pay court costs, investigation fees, monetary judgment, award, or settlement assessed to your district through legal proceedings for involvement in a data breach or security incident claim.	1,000,000
Regulatory Defense & Costs: Coverage is provided to pay civil fines and penalties assessed to your entity by a regulatory authority relating to a data breach or security incident.	50,000
Payment Card Liabilities & Costs: Coverage is provided for any PCI fines owed by you under the terms of a merchant services agreement. Coverage is also provided for a PCI Forensic Investigator to investigate a data breach involving payment card data and for a Qualified Security Assessor to certify and assist in attesting to your PCI compliance.	50,000
Media Liability: This coverage protects your entity from acts, errors, and omissions in the course of disseminating or releasing media material (i.e., words, numbers, images, or graphics) to the public.	1,000,000
E-Crime	
Fraudulent Instruction: This coverage protects your entity from loss resulting from the transfer, payment or delivery of money or securities as a result of fraudulent instructions provided by a third party that is intended to mislead you (e.g., social engineering techniques).	500,000
Funds Transfer Fraud: Coverage is provided for the loss resulting from fraudulent instructions by a third party issued to a financial institution directing such institution to transfer, pay or deliver money from your account(s).	500,000
Telephone Fraud: This coverage protects your organization from loss resulting from a third-party gaining access to and using your organization's telephone system in an unauthorized manner.	500,000
Criminal Reward: Any amount offered or paid by your organization with our prior written consent for information that leads to the arrest and conviction of any individual(s) committing or trying to commit any illegal act related to your coverages.	25,000
Aggregate Limit of Insurance	1,000,000
Deductible	See Endorsement



Barron County Sheriff's Department
Request to add 2 Patrol Positions

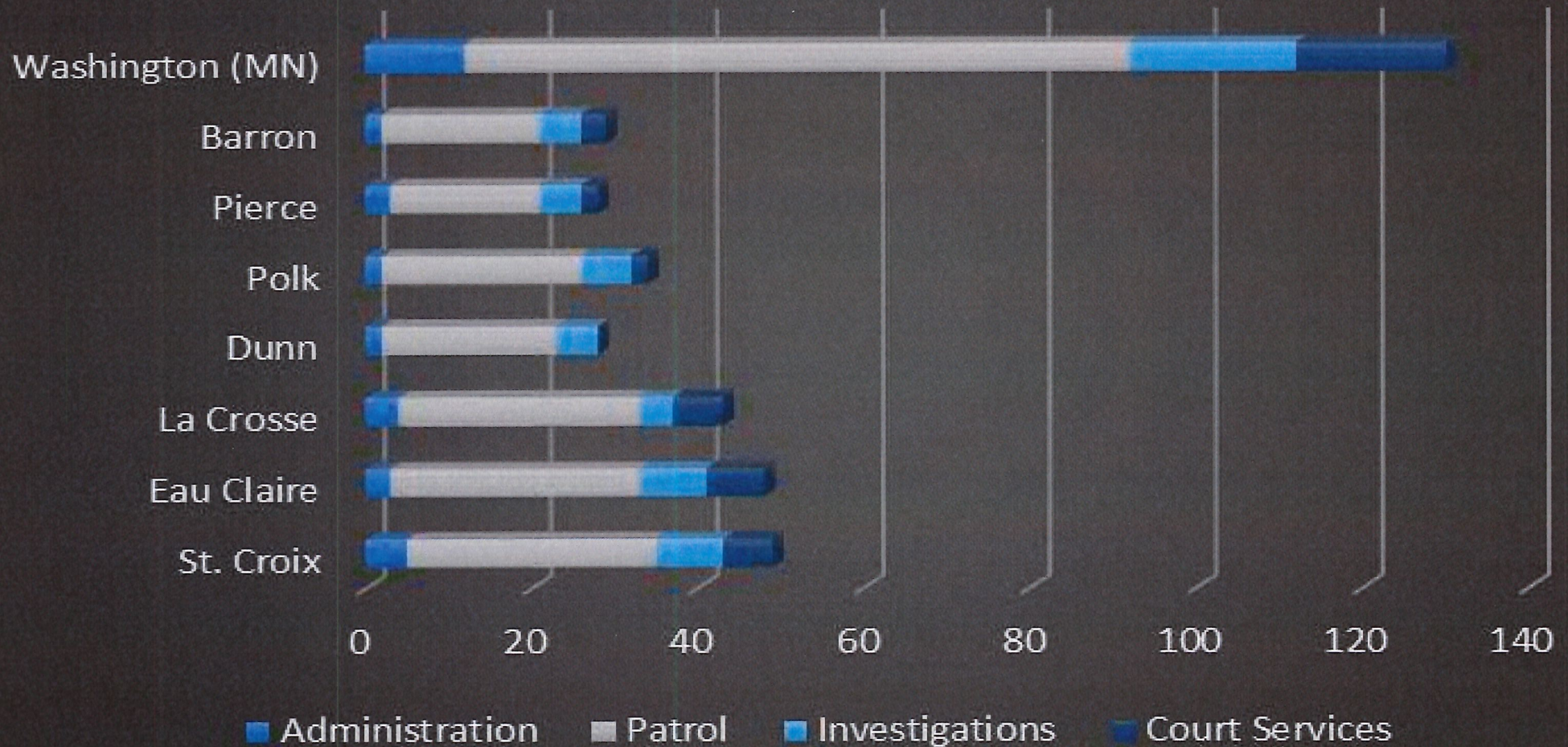
Why

- ❖ Decreased level of service by Municipalities
- ❖ Increased complexity of calls
- ❖ Increase in length of time to complete calls
- ❖ Fentanyl-drug testing
- ❖ Mental Health- Transports, Medical Clearance, Can take 8-10 hours to Complete
- ❖ Increase Safety
- ❖ ICAC Cases- Cases across the US have increased 15,000% over 15 years
- ❖ Decrease Forced-In Overtime
- ❖ Need to Stay on Prevention Side of Topics

The sheriff's department has not added a patrol deputy position since 2008 when staffing levels were increased to 4 deputies per shift.

The sheriff's department has added School Liaison positions and increased the Recreational Deputy to full time but all these positions are duty specific with some type of revenue attached to help cover the costs of the positions.

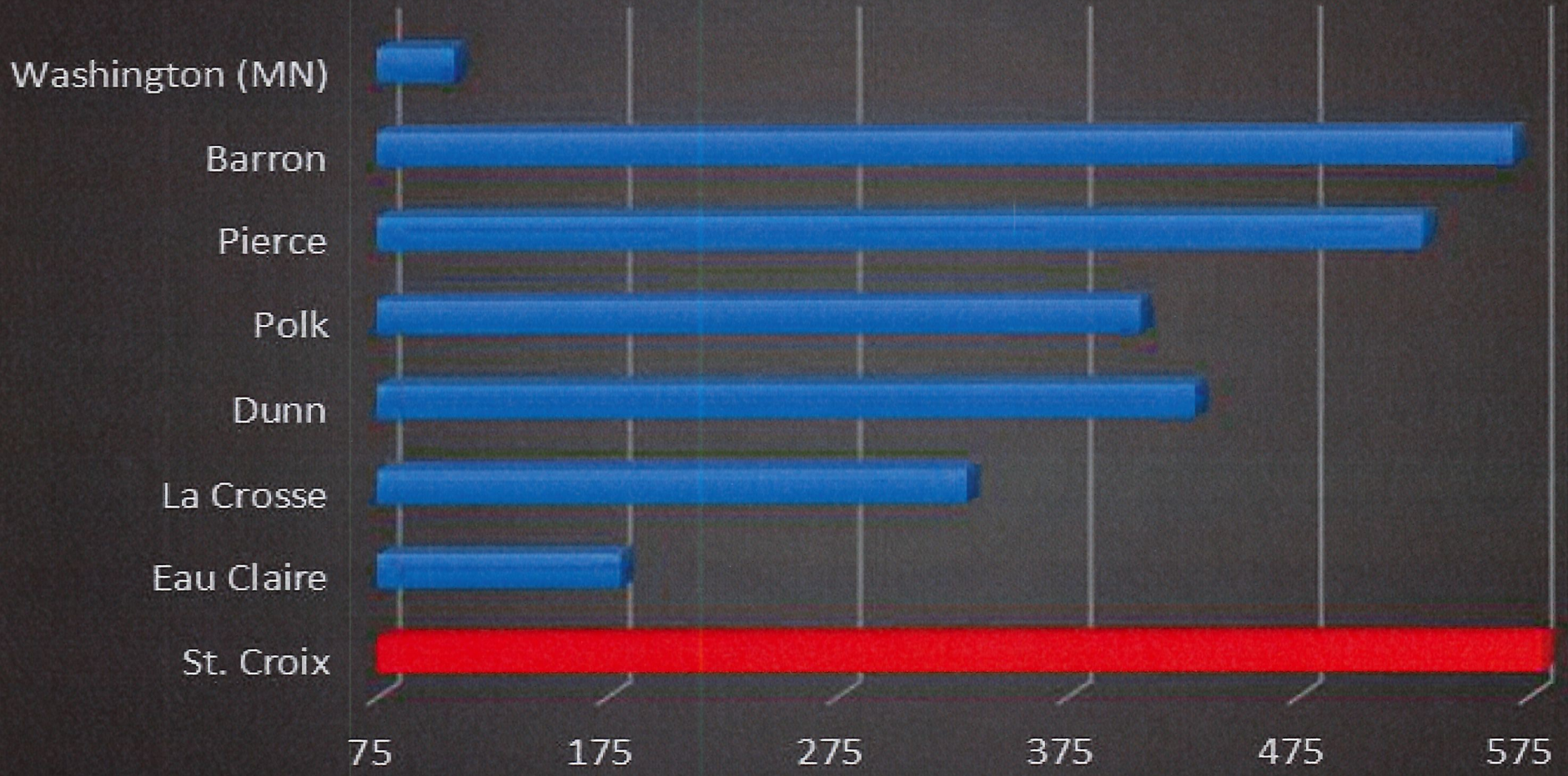
Total Field Services Deputies, 2021



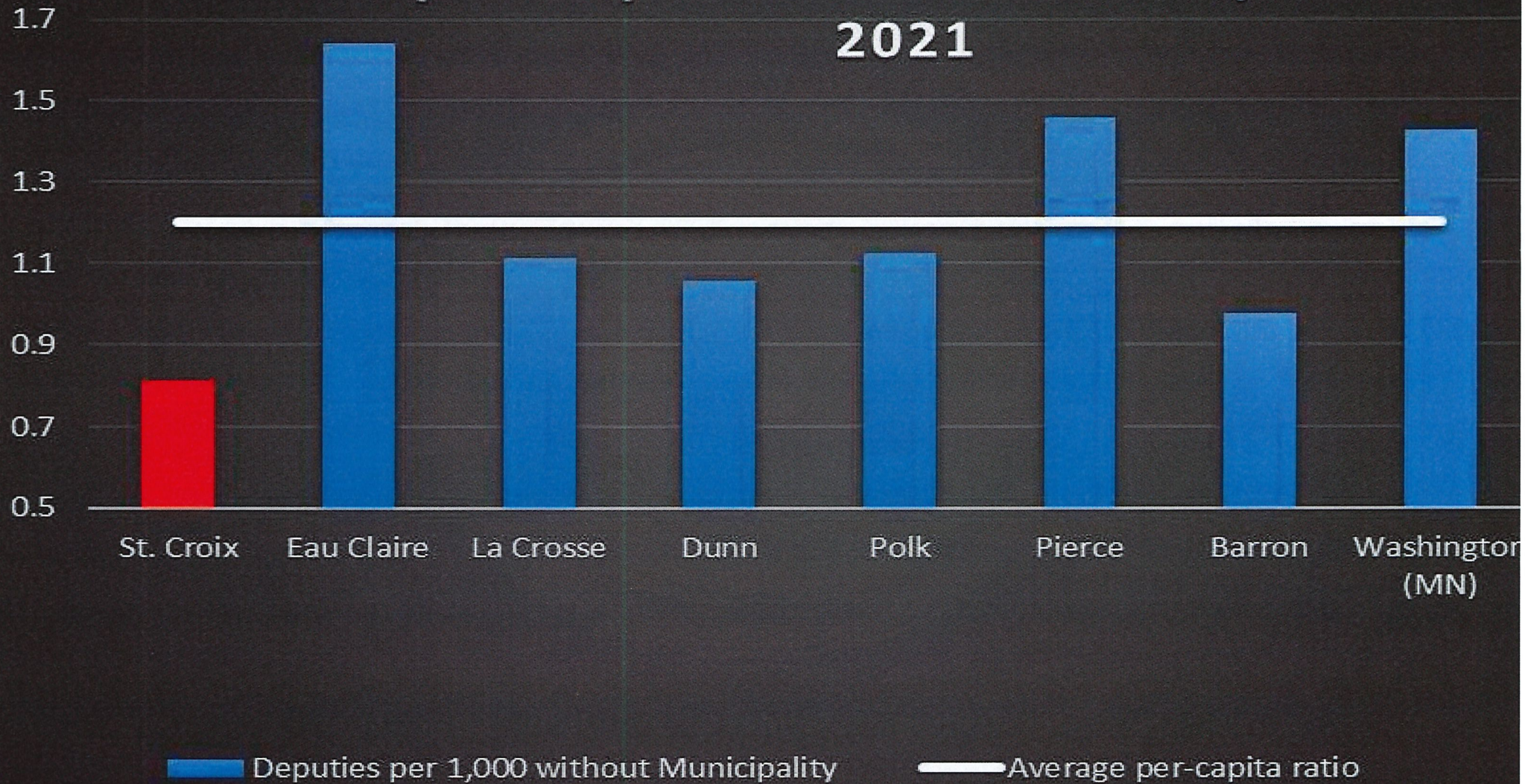
Calls for Service per Deputy, 2021



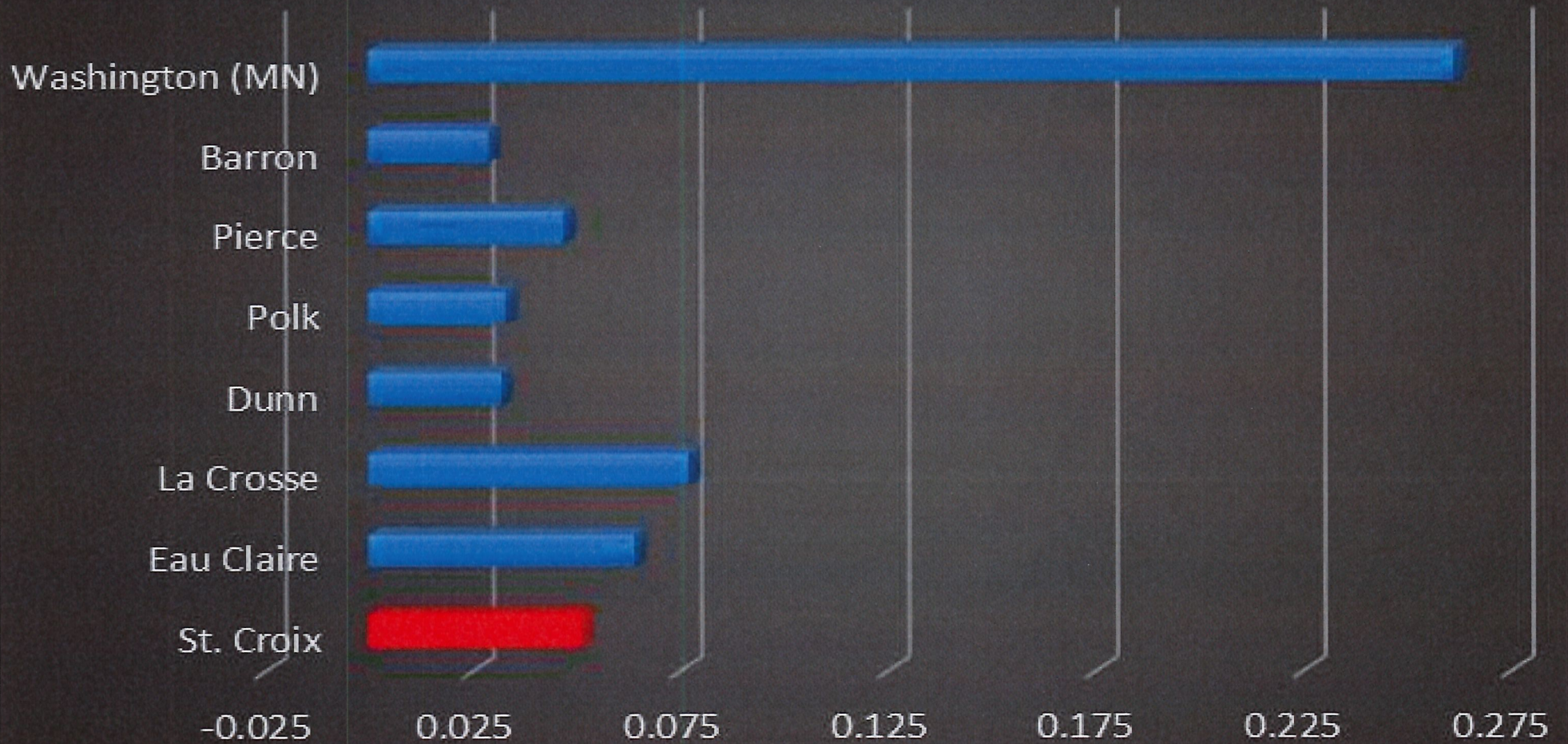
Calls for Service per Deputy, 2021



Deputies per Jurisdictional Population 2021



Deputies per square mile



Annual Costs

Deputy	111,428.16	(2023 2-yr patrol wage with family ins)		
Phone	1,500			
Fuel	2,500			
Radio/Computer	7,500	(1 time Cost)		
Uniforms	400			
Vehicle Maintenance	1,500			
Vehicle	40,000	(1 Time Cost)		
Vehicle Ins	200			
Professional Liability	250			
Overtime	2,500			
Total	\$167,778.16	x2	\$335,556.32	\$240,556.32 recurring yearly cost

2023 Costs - July 1 Hire Date

Deputy	111,428.16 (2023 2-yr patrol wage with family ins)
Phone	1,500
Fuel	2,500
Radio/Computer	15,000 (1 time Cost)
Uniforms	800
Vehicle Maintenance	1,500
Vehicle	80,000 (1 Time Cost)
Vehicle Ins	200
Professional Liability	250
Overtime	2,500
Total	\$215,678.16

Funding Options for Positions for 2023

\$5,000-\$10,000 available in the CICOP vehicle line

Earmark \$200,000 from Out of County Housing Revenue - above and beyond the already earmarked \$100,000

\$500,000-\$600,000 estimated in housing revenue for 2023

May delay the sally port/professional visitation building project by 1 year depending on the costs of the build

No additional budget costs to taxpayers in 2023

Budgeted positions in 2024

Utility Positions

The deputy's primary assignment will be night shift but administration will have the ability to adjust the work schedules for the most advantageous staffing levels and costs.

We have done all we can with our budgets and partnerships but it is time to add additional certified law enforcement officers.

Thank you

BARRON COUNTY RESOLUTION NO. 2023 - _____

**Resolution Authorizing Creation of two additional Patrol Deputies in the
Barron County Sheriff's Department**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1
2 **WHEREAS**, the request to create two additional Patrol Deputy positions within
3 the Sheriff's Department budget was presented to the Law Enforcement/Emergency
4 Management Committee on May 18, 2023, and
5

6 **WHEREAS**, these positions would allow for additional coverage of law
7 enforcement personnel across Barron County which is needed for the additional support of
8 local municipalities without 24-hour coverage due to staffing shortages, additional county
9 coverage due to the complexity and the length of time to properly complete certain types
10 of calls which are increasing in frequency and to remain proactive in our community; and

11 **WHEREAS**, this presentation was approved by unanimous consent by the Law
12 Enforcement Committee on May 18, 2023.

13 **WHEREAS**, this resolution was approved by the Executive Committee on _____,
14 on a vote of ____ with _____ voting in favor and _____ voting against.
15

16 **NOW, THEREFORE, BE IT RESOLVED**, that the Barron County Board of
17 Supervisors does create two additional patrol officer positions in the Barron County
18 Sheriff's Department starting on or after July 1st, 2023.
19

20 **BE IT FURTHER RESOLVED**, that with passage of this Resolution the Barron
21 County Finance Director is allowed to amend the 2023 Budget to properly reflect the
22 additional costs for these two positions.
23

24 **BE IT FURTHER RESOLVED**, that publication of this resolution may occur
25 through posting in accordance with Section 985.02 of the Wisconsin Statutes.
26

OFFERED THIS _____ day of _____, 2023.

BARRON COUNTY RESOLUTION NO. 2023 - _____

**Resolution Authorizing Creation of two additional Patrol Deputies in the
Barron County Sheriff's Department**

<p>Number of readings required: One (X) Two ()</p> <p>Vote required for passage: Majority (X) 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted (X) General Fund () Grant () Other (X) (possible use of out of County prisoner revenue, amount to be determined)</p> <p>Fiscal impact:</p> <ul style="list-style-type: none">- Current year: \$215,678.16- Future years: \$240,556.32 + Contract Increases (2024)- Effect on tax levy – current year: \$215,678.16- Effect on tax levy – future years: \$240,556.32 + Contract Increases <p>Fiscal impact review by County Finance Dept:</p> <p>_____</p> <p>Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____</p> <p>Jeffrey French, Administrator</p> <p>_____</p> <p>John Muench, Corporation Counsel</p>	<p>_____</p> <p>Stan Buchanan Law Enforcement Committee Chair</p> <p>_____</p> <p>Louie Okey Executive Committee Chair</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
--	--

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Position Paper
Extension Support Staff
Jeff French County Administrator
May 2023



After forty-four years the position of Administrative Assistant 1 in the Extension Office is vacant as the result of retirement. This is a fully-funded non-mandated County position. Stated another way, these are overmatch dollars the County is putting into a State program. The incumbent currently worked thirty two hours per week, with a cost break down as follows:

Salary:	\$ 39,864
Social Security and Medicare:	3,050
Health and Life Insurance:	7,975
Retirement:	2,711
Workers Compensation Insurance	75
Total	\$ 53,675

I also want to point out the County's 133 Contract with UW Extension for the educator positions, five in total, for 2023 is \$154,061. Stated another way the personnel costs for the Extension office total \$208,587.

Lori Pillion-Baltrusis The Area Extension Director would like this position replaced as-is, i.e. 32 hours per week with a costing representative of above. I must also point out that in the 133 contract for 2023 there is \$24,644 for a Student Program Assistant that could be used in 2024 to off-set the \$53,675. However, keep in mind these are one-time funds. I have attached to this Position Paper a spreadsheet prepared by Lori, outlining the Essential Responsibilities for this position. As you can see they are wide ranging.

I asked other County Administrators how they handle Extension Office support staff and following is what I received from them:

- Chippewa: .80 FTE, UW Employee
- Burnett: .50 County Employee
- Price: .50 FTE, no state/county designation given
- Kewaunee: 2.0 FTE's reduced now to 1.0 FTE
- Eau Claire "We still have levy funded positions." No additional data provided
- Polk 1.0 FTE County employee
- Marathon: "We contract for everything including office support." What this means practically is that all support staff are Extension employees

Lori, provided the following information:

Burnett County	1 FTE Educator
Washburn	3.3 FTE Educators
Sawyer	2 FTE Educators
Rusk	1 FTE Educator and 1 Summer Intern

Barron	2.5 FTE's plus a Summer Intern and a Program Assistant
Chippewa	3.25 FTE Educators
Eau Claire	3.25 FTE Educators

In conclusion; we need to examine positions that are not mandated and it must be remembered that over \$900K was cut from the 2023 budget to get us a balanced budget. And finally, the Sheriff's department is asking for two patrol positions beginning on 7-1 of this year. Bottom-line there needs to be value choices made.

Based on the above information I ask that the Committee chose one of the following decisions:

- #1. Not replace the position.
- #2. Recruit and replace the position based on how the 2024 Budget comes together, November 2023, **AND** eliminating all intern positions from the 133 contract, permanently. During the intervening time period we would have Elora the Student Program Assistant fill-in.
- #3. Refill position at 29 hours per week, no benefits.
- #4. Recruit and replace the position now.

Other Budgetary Thoughts:

Library Aid
 2024 State mandated CCS positions
 LTE Drug position funded with Opioid dollars
 Sue retiring in Finance - position not replace

<g:\google\googledocs\Position Paper Support Staff - Extension.docx>

	County Administrative Support Staff	Program Assistant student	Summer Intern	4-H Educator	Notes
Essential Responsibilities					
General Tasks					
Financial (expenses/ordering), obtaining quotes for ordering/resources; paying bills/invoices	X				
Scheduling for rooms, trainings, etc.	X				
copying/preparing materials for groups, classes, events, fair, etc. (dairy, shooting sports, horse project, livestock)	X				
Mailings - prepare/send	X				
Tractor Safety Certificates and general support	X				
Pesticide Applicator Training - scheduling / tests / communication	X				
Ordering and keeping track of office and program supplies	X				
Tracking website weekly to look for outdated information	X				
Website updates	X				
maintaining school email lists to keep current with changes in	X				
maintaining county daycare lists	X				
Put together program materials for Financial Coaching	X				
Put together program materials for Raising a Thinking Child	X				
Put together program materials for Triple P	X				
Put together program materials for Parents Forever	X				
Soil samples, organizing and mailing	X				
Collecting program fees	X				
Send partner non-discrimination letters	X				
Master Gardener support ??	X				
Making signs, posters, property tags, business cards	X				
Preparing quarterly reports	X				
4-H Related Tasks/Knowledge					
Provides assistance to 4-H youth, families and volunteers.	X				
General knowledge of 4-H policies and available resources (or how to find them)	X	X	X		
Forms/documents Development (registration forms) as needed		X			
Sets up educational meetings/programs including notification of events, advertisement, registration, equipment and contacting whoever needed	as needed	X			
knowledge of 4-H policies and available resources (general)	X	X	X	X	

Attend monthly state 4-H meetings as agenda deems necessary **if available and only if agenda pertains to role		X	X		
Forms/documents Development (registration forms)	X	X	X	X	
Manages program databases and reports for 4-H events aware of events and program details	X	utilizes			
Communicate 4-H Policies and Procedures				X	
Charters/Annual Financial Reports					
Training/Info Session for Upcoming Year		take training		X	
Determine/Communicate Requirements		knowledge of		X	
File 990	X				
Keep track of what needs to be completed/Remind	X			X	
upload informatoin into sharepoint (AFR)	X				
Send out Charter Letters	X			prepare	
Newsletters/E-Mail Blasts					
Bi-monthly (or weekly) E-Newsletter (Myemma)		X		X	
Work on Newsletter (6-7 times per year) (Barron County)	X	X		X	
Help with Myemma newsletters (4-H and Extension)	X	X			
oversite/information for Mail Newsletter (6-7 times per year) (Barron County)		limited	X		
regularly share information with community partners, schools, etc.		X		X	
Marketing/Promotions: Website/Communications/Press Releases/Social Media					
share/determine information that needs to be communicated					
organize/keep current contact information for extension partners	X	knowledge of?	X		
updated list of newspaper/media contacts	X				
Maintaines and updates all publications (print, web, social media, etc.)	X	X			
Uses social media and mass communication for outreach efforts (my emma)	X	X			
Press Releases		as needed?	X		
Uses social media and mass communication for outreach efforts		as needed?	X		
Social Media (4-H Social Media)		as needed?	X		
Event Promotion (county and area)		as needed?	X		

Designs/disseminates educational newsletters, brochures, handouts, flyers and programs used in county events and activities.	X			
as needed?				
Promotes 4-H youth development and outreach activities within the community	X			
as needed?				
Will market programs appropriately and create marketing materials for the 4-H program with guidance from 4-H Educators.	X			
as needed?				
Writes and sends communication about upcoming 4-H deadlines	X			
Bulletin Board	X			
4-H Online				
Assists with the maintenance of 4-H member, leader and club records in 4-Honline	X	limited		
Attend Extension trainings (or watch recordings)related to duties (updates on 4-H online.)			X	
	X	limited		X
Sends updated rosters to club leaders on a regular basis	X			
General understanding of 4-H online - pulling reports and event registration	X			
4-H Online (enrollment approvals, event registration, volunteer management documentation, background checks, reports, updating clubs rostersetc.) –Overall understanding	X			
Create/Maintain Event Registrations	X	X		
New 4-H Year/4-H Promotion				
New Year Materials		X		
New Member Packets Mailed out (as they enroll)	X			
Update 4-H Family Handbook		X		
(4-H) Fall Achievement Banquet prep (ordering of awards)	X			
Promotional Booths- Beginning of the year. Working with clubs to get resources to promote their clubs. 4-H week is typically the 1st full week in October		X		
Flyers for Schools		X		
4-H Activities/Events/Educational Programming				
Assists with coordination of 4-H events including, but not limited to: training programs, workshops, county project meetings, outreach programs, camps, animal shows, and other 4-H events including during the fair.		X	X	

Fall Achievement Banquet prep /volunteer recognition 4-H graduations	x	X		
Forms/documents Development (registration forms)	x	x		
Event Programs (anything that needs a formal program - achievement day, awards, etc.)	x			
Attend/assist with promotional events/opportunities including open houses, the fair, community events, etc.	x	x		
Summer Camp		x		
Assists with coordination of 4-H events including, but not limited to: training programs, workshops, county project meetings, outreach programs, camps, animal shows, and other 4-H events including during the fair.		x		
Plans Educational Experiences during the Summer Months		x		
Cloverbud Camp entering K-2		x		
Middle School Leadership (entering 6-8)		x		
Elementary Experience (entering 3-5)		x		
Works with volunteers, committees, leaders and educators to promote and coordinate educational opportunities for 4-H clientele		x	x	
Sets up educational meetings/programs including notification of events, advertisement, registration, equipment and contacting whoever needed	?		x	
Aqua Dairy Show - Steve Fronk (Summer)		X		
Barron County Fair				
Fair Preparation: assist with pre-fair printing needs	X			
Fair Preparation: assist with 4-H related prep including working with leaders on food stand signage and printing needs, 4-H specific promotion, other 4-H related printing needs Action Center	X		x	
4-H Graduation		X		
Cake Revue		X		
Promotional/Action Center at Fair		X	X	
Showbooks		X		
Junior Leaders Food Stand work with advisor		X	X	
Adult Leaders Food Stand work with committee			X	
Expo Building Prep/set-up (4-H related)		x	x	
Superintendent's Meeting/Information (youth development related)			X	
Chicken-Pollarum Testing (paperwork/structure not doing)		X		
Volunteer Trainings				
Background Checks (follow-up)	X			
VIP Training (follow-up)	X			

**Contract Between Barron County
and
Board of Regents of the University of Wisconsin System**

This contract is by and between Barron County, State of Wisconsin (County), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (Extension) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

Whereas, Extension is organized both around geography, as faculty and staff deliver programs in communities throughout the state, and around academic disciplines including Agriculture, Natural Resources, Community Development, Youth, Human Development & Relationships, and Health;

Whereas, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

Whereas, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

Whereas, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension faculty and staff based upon annually established flat fees for positions as defined below; and

Whereas, the parties need to define their respective rights and responsibilities;

Now therefore, the parties agree as follows:

1. **Term, Amendment & Termination.**
 - a. The term of this contract is one (1) year. The term shall run from January 1, 2023 through December 31, 2023, unless amended or terminated as set forth below.
 - b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.
 - c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees

under Section 3.1.a. through the notice period. In addition, if the contract is cancelled before the end of the term, the discount identified in Section 3.1.a. shall be prorated (i.e. the discount amounts to roughly \$834 per month).

2. **Extension Responsibilities.** Extension agrees to:
 - a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
 - b. Invoice the County semi-annually, by March 31st and September 30th for amounts due under this agreement.

3. **County Responsibilities**

3.1 In consideration of the programs that Extension provides to County under this contract, the County agrees to:

- a. Pay to Extension the County share of up to \$134,394 for the period of January 1, 2023 through December 31, 2023 as allocated below.

Co-Funded Positions		Fee	FTE	Total
A. State	Human Development and Relationships Extension Educator (Missy Bablick)	44,900	1.0	44,900
	4-H Program Educator (Sara Waldron)	44,900	1.0	44,900
	Regional Ag Educator – Crops and Soils (Michael Geisinger)	44,900	.25	11,225
	Regional Ag Educator – Dairy (Ryan Sterry)	44,900	.25	11,225
	First Educator Discount			(\$10,000)
	Subtotal			\$ 102,250
Proposed or fully-county funded positions and other county contributions		Fee	FTE	Total
B. County	Program Support Staff (Elora Repman)	49,288	.50	24,644
	Summer Support Assistant (TBD)	7,500	1.0	7,500
	Final Total			\$ 134,394

- b. Provide travel and appropriate job expenses to the staff, office facilities and equipment, office supplies and demonstration materials, salary and fringe benefits for the clerical support staff, and other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.
 - 3.2 Consider and assess opportunities to provide office space with desks and chairs; access to IT support and internet connectivity; and basic operational resources in a manner similar to other Extension colleagues in the office, for FoodWise nutrition education programming to County SNAP/FoodShare eligible residents. Technology for FoodWise positions will be coordinated through the County.
 - 3.3 Consider and assess opportunities to provide office space with a desk and chair for fully state funded Extension employees who serve in a regional or statewide capacity. These regional and statewide educators will be provided state-purchased technology and IT support. The opportunity for these positions to access the internet through the county may also be discussed.
4. **General Conditions** This contract is established under the following conditions:
- a. **Notices.** Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.
 - b. **Employer, Personnel Rules, Volunteers and Liability.** Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.b of this contract are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers

Note; 3.1.a delineation between State and County employees.

take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

- c. **Billing.** For the period January 1, 2023 through December 31, 2023, Extension shall bill the County for the total amount under Section 3.1.a. of this contract. The County will be billed for the first half of the total contract by March 31st and the second half of the total contract by September 30th. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.
- d. **Insurance.** The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program. To the extent that an Extension employee is allowed to use a County vehicle, the responsibility for insuring that vehicle lies with the County.

- e. **Nondiscrimination/Affirmative Action.** The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability, arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

By: Jeffrey J French
County Representative
County Administrator

Date: 11/17/22

By: _____
County Representative

Date:

By: _____
County Representative

Date:

By: _____
County Representative

Date:

By: [Signature]
Area Extension Director
UW-Madison, Division of Extension

Date: "

By: _____
County Representative

Date:

By: Nichole R Whetter
Director of Financial Services
UW-Madison, Division of Extension

Date: 11/22/22

DocuSigned by:
David Honma
ABCC3E02607461

On Behalf of Board of Regents of
The University of Wisconsin System

Date: 11/22/2022

BARRON COUNTY RESOLUTION NO. 2023 -

**RESOLUTION ESTABLISHING 2024 BARRON COUNTY
BUDGET PREPARATION GUIDELINES**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1
2 **WHEREAS**, pursuant to Wis. Stat. §59.18(5), it is the responsibility of the County
3 Administrator to prepare an annual budget for County Board review and final
4 consideration; and

5
6 **WHEREAS**, it is prudent for the County Administrator and Departmental
7 Directors to have certain guidelines and policies to follow in order to plan, compile, and
8 present a proposed annual budget; and

9
10 **WHEREAS**, it is the objective of the Barron County Board of Supervisors to
11 remain under the state imposed levy cap for operating expenses; and

12
13 **WHEREAS**, expected revenue reductions from the State of Wisconsin and Federal
14 Government make it prudent to identify all County programs, services and funding sources
15 in order to prioritize the needs and expenditures of the County; and

16
17 **NOW, THEREFORE, BE IT RESOLVED** by the Barron County Board of
18 Supervisors that the following guidelines and policies shall be used for the preparation of
19 the County's 2024 Annual Budget:

20
21 **SERVICES:** New County services shall be considered only if:

- 22
23 A. State or federal law specifically mandates such services: or
24 B. The County Board approves a new service or an increase in the level of
25 existing services based on the recommendation of a department, its standing
26 committee, board or commission, County Administrator, and the Executive
27 Committee; or
28 C. An existing program or activity is replaced with a new program or activity
29 which has been approved by the appropriate standing committee, board or
30 commission, County Administrator, and the new program or activity has no
31 adverse impact on the tax levy; or
32 D. The County Board has, by resolution, made a commitment or other
33 contractual arrangement for the support of a new program or activity.

34
35 **REVENUES:** General Guidelines and Policies:

- 36
37 A. Property Tax (Real Estate Tax Revenue):
38
39 1. The 2024 County Budget shall comply with the rules set forth by the
40 Wisconsin Legislature for property tax rate limits, including Wis. Stat. §§
41 59.605, 67.03 and 67.045.

- 42 2. The tax rate for debt service shall be determined by the County Board if
43 new debt service is incurred.
44 3. The special tax rates for the Library Tax Levy and the Highway Special
45 Bridge Aids shall be set as required by contract, petition, or statute.
46

47 B. Intergovernmental Revenues:
48

- 49 1. Intergovernmental grants-in-aid will be budgeted using a calendar year
50 accounting basis, but the actual grant award may be allocated according to
51 the grantor agency fiscal period.
52 2. Continuing grants will be budgeted based upon the unexpended or prorated
53 term of the fiscal grant, provided that the County's contribution toward the
54 project does not exceed the total amount authorized.
55 3. New grant application amounts will only be incorporated in the budget if
56 they have been previously approved by the appropriate standing committee,
57 board or commission, and County Administrator.
58 4. Intergovernmental charge for service fees will be adjusted to reflect any
59 proportionate increase in costs associated with providing services or as
60 directed by statute, administrative rule, or by action of any authorized board,
61 committee or commission.
62

63 C. User Fees and Charges:
64

65 Every effort will be made to establish appropriate user fees or charges and to
66 re-evaluate existing charges.

67 D. Use of County Sales Tax:

68 Pursuant to Wis. Stat. § 77.70 it is the desire of the County Board to utilize the
69 county sales tax for the purpose of reducing the property tax levy. However, if
70 the revenues collected from the sales tax exceed the budget amount any amount
71 determined by the County Board will be used to reduce the operating tax levy.
72

73 III. EXPENDITURES: General Guidelines and Policies: (The classification of
74 expenditures/expenses shall follow the Uniform Chart of Accounts for Wisconsin
75 Counties)
76

77 A. Personnel
78

- 79 1. Staffing Levels - The County Administrator and Executive Committee
80 shall recommend to the County Board staffing levels and all new
81 positions or position changes in compliance with the Position
82 Justification Process.
83
84 2. All departments shall make a diligent effort to minimize budgeted
85 overtime and compensatory time and must justify any overtime or
86 compensatory time.
87
88 3. Employee Compensation - Personnel services (salaries, wages and
89 fringe benefits) will be budgeted utilizing the Salaries and Fringe

- 90 Benefit worksheet. Sufficient funds shall be budgeted to cover the
91 wages and benefits contained within the established WPPA collective
92 bargaining agreement. The County Administrator and Executive
93 Committee shall recommend increases to be budgeted for non-
94 represented employees.
95
- 96 B. Contracted Services - Contracted services will be identified on the
97 Contracted Services Worksheet using a zero-based budgeting approach.
98
- 99 C. Operation and Maintenance - The following specific line items contained
100 with the operation and maintenance category shall be detailed on the
101 Operation and Maintenance Worksheet using a zero-based budgeting
102 approach: #314 Small Equipment Under \$500 per item; # 322
103 Subscriptions, Newspapers & Periodicals; #320 Publications; #329
104 Manuals/Books & Pamphlets; #324 Membership Dues; # 325
105 Conference/Training Registration Fees; # 335 Meals & Lodging; #'s
106 330,332,337,338,339 relating to Travel; and #'s 310, 312, 319, 349 relating
107 to Office, Operating Supplies & Expenses.
108
- 109 D. Fixed Charges - Fixed charges shall be budgeted by each department as
110 necessary.
111
- 112 E. Capital Improvement Capital Outlay Plan - Each department will update the
113 five-year Capital Improvement Request Plan. New major capital projects,
114 which require the issuance of debt, shall be accounted for in a Capital
115 Projects Fund.
116
- 117 F. Contingency Fund - There shall be a Contingency Line Item Appropriation
118 in the 2024 Budget for costs that cannot be identified at the time the budget
119 is prepared and are not ordinary expenses. Pursuant to Wis. Stats 65.90 §
120 4(b) the Executive Committee is authorized to transfer funds between
121 budgeted items of an individual county office or department, if such
122 budgeted items have been separately appropriated, and to supplement the
123 appropriations for a particular office, department or activity by transfers
124 from the contingent fund. Such committee transfers shall not exceed the
125 amount set up in the contingency fund as adopted in the annual budget, nor
126 aggregate in the case of an individual office, department or activity in excess
127 of 10 per cent of the funds originally provided for such office, department
128 or activity in such annual budget.
129
- 130 G. An expenditure is defined as those which are ordinary, reasonable and
131 necessary for the purposes for which that department and its' statutory
132 functions were created and /or in accordance with the governing rules of a
133 grant agreement.
134
- 135 H. Revenue shall be defined per the basis of accounting of the fund in which
136 the revenue is to be recognized in accordance with the Government
137 Accounting Auditing and Financial Reporting Guide as prepared by the
138 Government Finance Officers Association.
139

- 140 I. Any ambiguity as to the appropriateness of an expenditure of the
141 recognition of revenue shall be referred to the County Administrator.
142
- 143 IV. FUND BALANCES:
144
145 Fund Balances shall be maintained in accordance with Barron County Rules and
146 Procedures.
147
- 148 V. COMPLIANCE WITH BUDGET PROCEDURES:
149
150
- 151 A. All county departments shall submit a listing of programs, services and
152 funding sources including services provided to other units of government
153 and county overmatches of state and federal funds in a format as determined
154 by the County Administrator.
155
- 156 B. All county departments shall prepare and submit their 2024 budget request
157 in accordance with the budget calendar attached hereto, which may be
158 updated or amended by the County Administrator and Executive
159 Committee.
160
- 161 C. Failure to provide timely information on the required form or in the required
162 format may result in a department's 2024 budget being set at an amount as
163 determined by the County Administrator.
164
- 165 D. The County Administrator shall first review each department's budget prior
166 to review by each appropriate standing committee, board or commission.
167
- 168 E. No department shall transfer funds between the individual line items
169 without permission of the Executive Committee.
170
- 171 F. No department shall expend funds other than for the purpose for which the
172 original appropriation was authorized by the final County Board approved
173 budget.
174
- 175 **BE IT FURTHER RESOLVED**, that publication of this resolution may occur
176 through posting in accordance with Section 985.02 of the Wisconsin Statutes.

OFFERED THIS 19th day of June, 2023.

<p>Number of readings required: One (X) Two ()</p> <p>Vote required for passage: Majority (X) 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted (X) General Fund () Grant () Contingency () Other () Details _____</p> <p>Fiscal impact:</p> <ul style="list-style-type: none">- Current year total amount: \$ Budgeted- Future years total amount \$ Budgeted- Effect on tax levy – current year \$ Budgeted- Effect on tax levy – future years \$ Budgeted <p>Fiscal impact reviewed by:</p> <p>_____</p> <p>Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____</p> <p>Jeffrey French, County Administrator</p> <p>_____</p> <p>John Muench, Corporation Counsel</p>	<p>_____</p> <p>Louie Okey, Executive Committee Chair</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted (X) Failed () Tabled ()</p> <p>Motion:</p>
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**Barron County
2024 Budget Process Timeline**

Event	Date	Responsible Party
1 Adopt Budget Guidelines	June 19	County Board
2 Deliver Budget Worksheets to Departments	July 14	Finance Director
3 Administrator Meets with Department Heads	July 17 - Aug 11	Administrator/Dept Heads/Finance Director
4 Committee Budget Approvals	July - Sept	Administrator/Dept Heads/Finance Director Committees
5 Budget Request Deadline	Aug 11	Department Heads/Finance Director
6 Preliminary Budget Presentation to Executive Committee	Sept 6	Administrator/Executive
7 Preliminary Budget Presentation to County Board	Sept 11	Administrator/County Board
8 Executive Committee Recommendation to County Board	Oct 4	Administrator/Executive
9 Publish Budget Publication Per Statute 65.90	Oct 9	Finance Director
10 County Board Meeting	Oct 16	Administrator/County Board
11 Public Hearing***	Nov 6 - 6:00 pm	County Board
12 Adoption of 2024 Budget	Nov 14 - 9:00 am	County Board

*****The County Board adopted the 2024 Budget after the close of the Public Hearing during the November 6th County Board meeting.**

BARRON COUNTY RESOLUTION NO. 2023- _____

Resolution Authorizing Nationwide 457B Retirement Plan Amendment Allowing In-Service Plan Distributions Beginning at Age Fifty-Nine and One-Half, (59 ½)

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1
2 **WHEREAS**, Barron County allows employees to contribute, on an individual
3 basis, amounts into a qualified 457B retirement account; and
4

5 **WHEREAS**, currently employees are not allowed to withdraw funds from their
6 457B plan account while also, simultaneously, being employed by Barron County unless,
7 they have attained the age of seventy and one-half, (70 ½); and
8

9 **WHEREAS**, the Barron County Board of Supervisors is allowed to make plan
10 amendment changes as they deem necessary; and
11

12 **WHEREAS**, this resolution was approved by the Executive Committee on June,
13 9th, 2023, with a vote of
14

15 **NOW, THEREFORE, BE IT RESOLVED**, that with passage of this resolution
16 the Barron County Board of Supervisors does hereby authorize a plan amendment change
17 to the Nationwide 457B plan which would allow an employee to be employed by Barron
18 County and withdraw funds from their individual 457B account while simultaneously
19 remaining employed with Barron County, beginning at age fifty-nine and one-half (59 ½);
20 and
21

22 **BE IT FURTHER RESOLVED**, that the Barron County Board of Supervisors
23 does hereby also authorize other plan changes as contained in the Amendment Plan
24 Documents attached to this Resolution, i.e. "Amendment to Implement Secure Act and
25 Other Law Changes and "Amendment for CARES Act"; and
26

27 **BE IT FURTHER RESOLVED**, that publication of this resolution may occur
28 through posting in accordance with Section 985.02 of the Wisconsin Statutes.

OFFERED THIS 19th day of June 2023

BARRON COUNTY RESOLUTION NO. 2023- _____

Resolution Authorizing Nationwide 457B Retirement Plan Amendment Allowing In-Service Plan Distributions Beginning at Age Fifty-Nine and One-Half, (59 ½)

<p>Number of readings required: One (<input checked="" type="checkbox"/>) Two ()</p> <p>Vote required for passage: Majority (<input checked="" type="checkbox"/>) 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted () General Fund () Grant () Contingency () Other (<input checked="" type="checkbox"/>) Details: N/A</p> <p>Fiscal impact: - Current year total amount: \$ NA - Future years total amount: \$ NS - Effect on tax levy – current year - \$ NA - Effect on tax levy – future years - \$ NA</p> <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Louie Okey Executive Committee Chair:</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
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C:\word\corp counsel documents\Nationwide 457B Age 59_half.docx



WASHBURN COUNTY

P.O. Box 639 --- 10 4th Avenue
Shell Lake, Wisconsin 54871
(715) 468-4600 Fax (715) 468-4725
www.co.washburn.wi.us

Wisconsin Counties Association
22 East Mifflin Street, Suite 900
Madison, WI 53703

To Whom it May Concern:

Washburn County, like many northern communities, is a recreation destination. Local residents, seasonal residents and visitors are demanding access to ATV and UTV riding opportunities. Despite the development of an extensive off road ATV/UTV trail system here, local governments are faced with increasing demands to operate these recreation vehicles on roadways. The Washburn County Board of Supervisors has identified a concern that Wisconsin Statute and Administrative Codes may not adequately address the operation of ATV's and UTV's on public roadways.

Road routes were originally intended to provide for short sections of highways to connect off road trail systems. Usage on roadways has evolved from short trail connections to road riding for recreation. Rider demand has resulted in 64 segments of Washburn County highways currently open as road routes, along with a majority of town roads. The number of ATV's/UTV's on our highways has substantially increased since our first county highway road route was first adopted in 2009. ATV/UTV registrations have increased nearly 25% in the last five years with over 466,000 registered machines.

CURRENT STATUS: 23.33(d)(4) Wis. Stats. allows for operation of an ATV/UTV on roadways which are designated as all-terrain vehicle routes. NR 64.12 Wis. Admin. Code specifies how a town, city or village may adopt a public highway as an all-terrain vehicle route.

Other than requirements that the vehicle operate to the far right, and obey posted traffic signs, there are few regulations in place to address the operation of an ATV or UTV on a public roadway. With UTV weights and widths approaching 72 inches and 3,000 pounds, it is likely increasingly important to create consistent application of rules for all highway traffic utilizing our roadways.

RECOMMENDATIONS:

- 1) Develop legislation for public roadway operation of ATV/UTV's including provisions for:
 - Requiring ATV/UTV operators to carry liability insurance
 - Require ATV/UTV operators to possess a valid driver's license when operating on a roadway

- Enact rules on open intoxicants in accordance with 346.935 Wis. Stats.
 - Enact rules on impaired operation in accordance with 346.63 Wis. Stats.
 - Provide for compliance with general vehicle rules when operating on a roadway.
- 2) Create ATV/UTV safety and operating equipment requirements for roadway operation
 - 3) Implement ATV/UTV highway license and fee and corresponding DOT funding program for local municipality road maintenance
 - 4) Consider the adoption of a "street legal" definition for ATV's and UTV's with consideration for restricting use on divided highways, expressways and freeways.

This letter of support for legislative changes has been developed and approved by the Washburn County Board of Supervisors at the May 16, 2023 meeting. We respectfully submit these comments to the Wisconsin Counties Association, and others, as requests to improve the safety of ATV/UTV riders and those using our public highways for transportation. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "David Wilson", with a large, stylized flourish at the end.

David Wilson
Chair, Washburn County Board of Supervisors

BARRON COUNTY, WISCONSIN

**MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended December 31, 2022**

CURRENTLY KNOWN FACTS

Barron County began collecting the ½ cent sales tax in 1986 with a total collection of \$517,493. In 2022, this amount has grown to a record annual figure of \$5,947,232. This equates to an increase of \$5,429,739 or over ten times the first year's collections. During the 37 year period since 1986, average annual increases have been approximately \$146,750. This translates into a yearly percentage increase of approximately 3%.

Annually, 33% of sales tax fund balance in excess of budget is utilized in the subsequent budget year. For the year ended December 31, 2022, the County used sales tax revenue as a direct reduction in the general operating property tax levy in the amount of \$4,775,000.

- Comparative Unemployment Rates:

<u>Year</u>	<u>Barron Cty</u>	<u>State</u>	<u>National</u>	<u>Year</u>	<u>Barron Cty</u>	<u>State</u>	<u>National</u>
2022	3.3%	3.0%	3.5%	2017	3.6%	3.3%	4.4%
2021	2.2%	3.1%	3.9%	2016	4.5%	3.7%	4.7%
2020	6.1%	6.3%	8.1%	2015	5.0%	4.5%	5.3%
2019	3.0%	3.5%	3.7%	2014	6.1%	5.6%	6.2%
2018	3.3%	3.0%	3.9%	2013	6.7%	5.8%	6.7%

*Source: Bureau of Labor Statistics

- Comparative Values of Building Permits as Issued by the Barron County Zoning Department:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2022	\$59,348,550	2018	\$37,608,189	2014	\$20,911,494
2021	\$54,611,693	2017	\$33,541,753	2013	\$20,641,897
2020	\$29,994,620	2016	\$29,118,477	2012	\$37,381,977
2019	\$32,906,304	2015	\$60,872,544	2011	\$14,033,764

- Data on Barron County Foreclosure *Filings* is as follows:

<u>Year</u>	<u>Filings</u>	<u>Year</u>	<u>Filings</u>	<u>Year</u>	<u>Filings</u>
2022	49	2018	84	2014	88
2021	11	2017	80	2013	143
2020	30	2016	81	2012	175
2019	87	2015	80	2011	188

BARRON COUNTY, WISCONSIN

**MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended December 31, 2022**

Levy limit rates are based on \$1,000/valuation. Comparative levy rate data is as follows:

<u>Year</u>	<u>Operating</u>	<u>Debt</u>	<u>Library</u>	<u>Year</u>	<u>Operating</u>	<u>Debt</u>	<u>Library</u>
2022	\$ 3.93	\$.53	\$.18	2017	\$ 4.48	\$.57	\$.19
2021	\$ 4.14	\$.56	\$.18	2016	\$ 4.42	\$.63	\$.19
2020	\$ 4.23	\$.61	\$.21	2015	\$ 4.44	\$.65	\$.20
2019	\$ 4.29	\$.64	\$.19	2014	\$ 4.52	\$.50	\$.21
2018	\$ 4.40	\$.66	\$.19	2013	\$ 4.43	\$.62	\$.23

Current Net New Construction rules allow the annual levy limit ceiling increase to be equal to zero, or Net New Construction, whichever is greater. Comparative Net New Construction data is as follows:

<u>Year</u>	<u>% Increase</u>	<u>Year</u>	<u>% Increase</u>	<u>Year</u>	<u>% Increase</u>
2021/2022	1.119%	2018/2019	1.255%	2015/2016	2.252%
2020/2021	.932%	2017/2018	1.491%	2014/2015	.937%
2019/2020	1.198%	2016/2017	1.380%	2013/2014	2.284%

- Total maximum and actual tax levy based on current laws are:

<u>Year</u>	<u>Maximum</u>	<u>Actual</u>	<u>Year</u>	<u>Maximum</u>	<u>Actual</u>
2022	\$ 22,228,979	\$ 21,817,601	2017	\$ 21,247,314	\$ 20,210,095
2021	\$ 22,629,074	\$ 22,199,961	2016	\$ 20,846,954	\$ 19,569,260
2020	\$ 22,662,099	\$ 21,955,284	2015	\$ 20,468,034	\$ 19,174,143
2019	\$ 22,255,124	\$ 21,315,394	2014	\$ 19,657,565	\$ 18,152,552
2018	\$ 22,087,857	\$ 20,916,813	2013	\$ 19,631,789	\$ 17,747,703

In 2022, Barron County was under the levy limit ceiling by \$ 411,378.

To address economic impacts of the pandemic, the Biden Administration launched the American Rescue Plan Act, allocating \$350 billion in funding to state, local, territorial and tribal governments. Barron County's piece of the pie totals just under \$8.8 million. Per the guidelines, Barron County is focusing these funds to be used for government services under the Lost Revenue Replacement rules, which frees up tax levy to be used for various County projects. To date, the following projects have been encumbered:

- IT equipment \$ 215,240
- County Highway Maps \$ 6,723
- County ATV/Snow Trail Maps \$ 8,143
- Highway Speed Signs for Tourist Areas \$ 10,000

BARRON COUNTY, WISCONSIN

**MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended December 31, 2022**

• Well Testing	\$ 8,000
• Barron County Housing Authority Rehabilitation	\$ 3,500,000
• PPE	\$ 23,096
• Auditorium Seating	\$ 75,000
• Snowmobile/ATV Bridge Rehab & Light-Weight Grooming Equip	\$ 488,312
• Hwy T Vermillion Creek Bridge Rehab	\$ 400,000
• Fiber to Communications Towers	\$ 672,000
• Owen Anderson Rifle Range Improvements	\$ 25,000
• JC Stanley Security Upgrades	\$ 80,975
• Ann Street School Rehabilitation	\$ 300,000
• Straw Pit Rifle Range Improvements	\$ 25,000
• Aging Kitchen Engineering/Design	\$ 250,000

The Barron County Housing Authority has 70 multi-family housing units scattered across Barron County that were constructed in 1978. The County Board of Supervisors would like to rehabilitate these properties through the use of a combination of low income housing tax credits, along with American Rescue Plan funding up to \$3.5 million. Housing Authority staff has been working with Tom Landgraf Consulting to apply for the tax credits. In the fall of 2022, WHEDA published a public notice stating that they intend to fund the project and to date, the application is currently pending. Meanwhile, the Housing Authority has received preliminary awards from the WI Department of Administration's HOME Fund in the amount of \$496,000 and \$900,000 from the Federal Home Loan Bank of Chicago. The expectation is that closing papers will be signed in June, 2023 with construction beginning later this year.

The main shop of the Barron County Highway facility was built in 1947 with the office being built in 1999. Barron County had been discussing the need for a new Highway facility since 2008. In August of 2019, the County Board approved Resolution 2019-22 to officially begin the process of designing a new Highway Facility. In December of 2020, Resolution 2020-32 awarded the sale of \$25,120,000 GO debt to Baird, Red Bank, New Jersey at a true interest cost of \$1.53% over 20 years. With financing firmly in place, Resolution 2020-33 was passed authorizing the rebuilding of the Barron County Highway Facility with the official ground breaking ceremony occurring on May 3, 2021.

Over the last two years, the construction has come a long way, with facility completion expected later in 2023. The final facility will include a 167,000+ square foot maintenance building with equipment storage and offices, an unheated storage building, ADRC vehicle storage building, two wash bays, and modifications to existing structures.

Through the construction process, there have been several bumps along the way. Issues with the State Historic Preservation Office (SHPO) caused delays in permitting which snowballed

BARRON COUNTY, WISCONSIN

**MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended December 31, 2022**

into added costs. Poor soils at the building site requiring correction added to the bill, along with various budgeting issues, which created a \$4.6 million project deficit in 2022. On November 2, 2022 at a special meeting of the County Board of Supervisors, it was decided to restrict \$4.6 million of unrestricted fund balance in the Barron County Highway Internal Service Fund for the purpose of covering the estimated deficit so the project could be completed. Also approved was a Financial Oversight Committee consisting of selected County Board Supervisors and staff for the remainder of the project.

Since County staff took over the management of the Barron County Waste to Energy Plant in 2017, several substantial repairs and upgrades have been completed. To remain in compliance of the air permit, it was time to address the installation of a new Acid Gas Removal System. With the estimated cost of just over \$4 million, a GO Debt State Trust Fund loan was obtained in 2022 to fund the project. The new system will provide various efficiencies and increase the daily burn capacity from 100 tons/day to 150 tons/day. Scheduled completion of the project is June, 2024.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of Barron County's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Barron County Finance Director, 335 East Monroe Avenue, Room 2510, Barron, WI 54812.

