

Barron Public Library – Board of Trustees

Agenda or Minutes:	Minutes
Body:	Board of Trustees – Meeting
Meeting Date:	Thursday, June 8, 2023
Meeting Time:	7:30AM
Meeting Place:	Zoom Only

	Agenda Items	Disposition	Action
	Call to order	Time: 7:32AM	
1)	Roll Call & Introductions	Members: Heidi O. Hong, Janet Espeseth, Audrey Kusilek, Mo Tollman, Kathee Yamada Library Staff: Amanda Feldt-Smith (Dir.) Not present/excused: Gary Nelson, Teri Massie, Isaak Mohamed, Andy Rick	
2)	Approval of Agenda	Approved by general consent as printed.	
3)	Approval of the Minutes <ul style="list-style-type: none"> • May 2023 • Emergency Meeting May 18, 2023 	<ul style="list-style-type: none"> • Approved by general consent as printed. • Approved by general consent with correction of members present. 	
4)	Approval of the Bills		
	a) Expenditures, Act 150, monthly bills	Motion: Mo/Janet to approve the May expenditures as printed, approved.	
5)	Business: <ul style="list-style-type: none"> a. Director’s Report b. Programs and Statistics 	<ul style="list-style-type: none"> a) Administrative update about library services – Director saw the preliminary 2024 MORE budget during May Director’s Council, 	

		<p>attended IFLS training in Eau Claire and became certified as a QPR Gatekeeper through the QPR Institute. Participated in a job shadow program with BCDSI. Changed BPL on hold music. The library has a new printing service that allows patrons to print from their own devices and pay electronically.</p> <p>b) Update about statistics and current/future programs – Summer Reading kickoff week is June 12-16, Polka Dot Zebra band will be performing at the library for Make Music Day, there will be a weekly chapter read on Wednesdays at 1PM, June Storytime in the park theme is emergency services, Marvel Trivia Night and the Traveling Lantern play.</p>	
6)	<p>Library Board Membership and Meetings</p> <p>a. County Representatives</p> <p>b. Meeting times</p>	<p>a) Welcome to our new county representatives!</p> <p>b) Meeting time discussion per BOT member request – for the summer months the BOT meetings will be moving to Wednesdays at 5PM with a hybrid meeting model available.</p>	
7)	<p>Policy Review</p>	<ul style="list-style-type: none"> • Institution Card for MORE-Member Libraries Policy - Motion: Kathee/Mo to approve the Institution Care for MORE-Member Libraries Policy as printed, approved. • Overdue Materials Policy - Motion: Mo/Janet to approve the Overdue Materials Policy as printed, approved. 	
8)	<p>Staffing/Personnel Updates</p> <p>a) Convene to closed session for “considering employment, promotion,</p>	<p>8AM Motion: Audrey/Mo to convene to closed session for “considering employment, promotion, compensation or performance evaluation data of any</p>	

	<p>compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Wis. State. 19.85 (1) (c)</p> <p>b) Staffing Levels</p>	<p>public employee over which the governmental body has jurisdiction or exercises responsibility.” Wis. State. 19.85 (1) (c) – Roll call vote: Heidi, Mo, Kathee, Janet, Audrey</p> <p>8:17AM Motion: Janet/Audrey to reconvene in open sessions – roll call vote: Heidi, Audrey, Mo, Janet, Kathee</p> <p>Motion: Audrey/Mo to approve the restructured staffing plan as printed in the 2023 restructuring document, approved.</p>	
9)	<p>Committees:</p> <p>a) Policy Committee</p> <p>b) Property Repair Committee</p>	<ul style="list-style-type: none"> • Report for Policy Committee - will continue meet as needed while Library Director works on updating policies • Report for Property Repair Committee – will establish a priority list for building repairs, example, sidewalk by west entrance, broken light 	
10)	<p>Unfinished Business</p> <p>a) Property repair projects</p>	<p>a) Kitchen/breakroom renovation – waiting to receive final bid from local company</p>	
11)	<p>Announcements</p> <p>a) Summer Reading Kick Off Week</p> <p>b) Storytime in the Park</p>	<p>a) June 12- June 16</p> <p>b) June 26 – Emergency Services</p>	
13)	<p>Agenda Items for Next Meeting</p>		
14)	<p>Adjournment</p>	<p>Time: 8:37AM Motion: Audrey/Mo to adjourn, approved.</p>	<p>Next meeting: July 5, 2023, 5PM</p>