

BARRON COUNTY LOCAL BOARD  
FOR THE EMERGENCY FOOD AND SHELTER PROGRAM

**AGENDA**  
BARRON COUNTY GOVERNMENT CENTER  
**AUDITORIUM**  
**May 30, 2023 10 a.m.**

1. Call to Order and Introductions
2. Public Notice Compliance/Public Comment
3. Approval of Agenda
4. Approval of Previous Meeting Minutes April 26, 2022
5. Information from Community Partners
  
6. Elect Local Board Chair for Phase 40
  
7. Phase 40 Updates:
  - a. Key Changes and Program Clarifications
  - b. Key Dates
  - c. Client Eligibility Criteria
  - d. Requirements of Sub-recipients Sample Eligible and Ineligible Expenditures
  - e. Required Documentation
  
8. Allocate Phase 40 Award of \$9,638 (less \$193 Admin. Allow = \$9,445)
  - a. Approve Administrative Allowance of \$193
  - b. Review applications from local agencies/determine awards
  - c. Select spending program categories i.e. Other Food, Served Meals, Supplies and Equipment for Mass Feeding/ Mass Shelter, Utilities, etc.
  - d. Approve per diem allowance of \$12.50 per person/per day for Mass Shelter spending category
  
9. Designate Local Board's Meeting Frequency (semi-annual or quarterly)
  
10. Approve Spending Period End Date as December 31, 2023,
  
11. Update Local Board Roster Information
12. Update Local Food Pantry Information
13. Any Other Business
14. Adjourn