

BARRON COUNTY HOUSING AUTHORITY

Tuesday, April 25, 2023

MINUTES

CALL TO ORDER

Chair Nelson called the meeting to order at 9:00 AM. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.

Motion (Horton/Tyler) to move agenda item 7C to agenda item 1A and approve the amended agenda. Motion carried; unanimous.

ASPEN GROVE PBV AHAP AGREEMENT

The committee reviewed and discussed the draft Agreement to enter a Housing Assistance Payment (AHAP) contract for the Project-Based Vouchers the housing authority committed to Aspen Grove. Tyler Sheeran of Commonwealth appeared remotely to answer questions.

Motion (Jost/Moen) to authorize Skemp to sign the AHAP upon HUD approval. Motion carried; unanimous.

ROLL CALL

Directors Present: Shay Horton, Marge Jost, Carol Moen, Gary Nelson, and Terri Tyler

Other(s) Present: Meg Skemp; Executive Director, Louie Okey; County Board Chair, Tyler Sheeran; Commonwealth Development Corporation

PUBLIC COMMENT

No one registered or appeared for public comment.

MINUTES

Discussion was held regarding the minutes of the previous meeting.

Motion (Horton/Tyler) to approve the minutes of the March 28, 2023 meeting.

Motion carried; unanimous.

DIRECTORS REPORT

The committee reviewed and discussed the Director's Report, which included current and future program information.

The committee accepted the Director's Report by unanimous consent.

PROGRAM FINANCIAL REPORTS AND COMMUNICATIONS

The Committee reviewed and discussed the January Financial Statements prepared by Hawkins Ash and the in-house March reports.

The committee accepted the reports by unanimous consent.

MULTIFAMILY HOUSING REHAB UPDATE

Skemp discussed the challenges with the solar portion of the project. The rooftop area available for solar panels is only enough to partially meet the demand. The architect team at MartinRiley considered adding carports for the purpose of providing structural bases for more panels but that is potentially cost-prohibitive. Landgraf suggested partnering with

Barron Light & Water and Xcel Energy for solar farm net metering. The team continues to look for solutions.

Dominion Due Diligence Group (D3G), the firm that performed the Environmental Review, is advising us to parcel off the Dallas floodway. MartinRiley's engineer is following up with D3G.

ANNUAL PHA PLAN

The committee reviewed and discussed the Annual PHA Plan process. Skemp said no public comment was received.

Motion (Moen/Jost) to approve the Annual PHA Plan.

Motion carried; unanimous.

NEXT MEETING

The next meeting will be held Tuesday, May 30, 2023, at 9:00 AM in the Berger-Woodland Manor Community Room. The Multifamily Housing Rehab project will be discussed.

ADJOURNMENT

The meeting adjourned by unanimous consent at 10:05 AM.

Respectfully Submitted,

Margaret Skemp

Margaret Skemp, Recording Secretary