

Barron County Highway Facility Finance Committee  
Government Center – Room 2151  
335 East Monroe Avenue  
Barron, WI 54812  
May 10, 2023 Minutes – 1:30 p.m.

**Committee Members Attended in Person:** Stan Buchanan, Jodi Busch, Jeff French, Jim Gores, Louie Okey, Pete Olson, Mark Servi

**Committee Members Attended Virtually:** None

**Committee Members Absent:** None

**Staff Present:** Mak Kaiser, Tony Tangwall

**Others Present:** None

**Others Present Virtually:** Sheryl Claflin from CBS Squared, Zach Elstran from CBS Squared (entered at 1:50 pm), Bob Sworski from CBS Squared

The Highway Facility Finance Committee was called to order at 1:32 p.m. by Chair Okey.

**Approve the Agenda: Motion: (Olson/Buchanan)** to approve the agenda as presented. All in favor. Carried.

**Public Comment:** None at this time.

**Approve the May 3, 2023 Minutes: Motion: (Buchanan/Servi)** to approve the minutes as presented. All in favor. Carried.

**Approval of Change Orders:**

**V&S #009 and #012:** Servi discussed indicated that more clarification is needed.

**V&S #007:** Servi discussed indicated that more clarification is needed.

**Erickson Excavating:** Servi indicated this change order needs to go through the proper process.

**Discussion on change order process:** Sworski to address the needed process changes

**Approve Pay Applications:** Busch discussed pay applications. **Motion:** to pay pay applications totaling \$3,813.00 **(Olson/Buchanan)**. All in favor. Carried.

**Correction to 5/3/2023 Motion Approving Payment of Invoices: Motion:** to approve the correct amount of pay applications totaling \$200,741.13. **(Olson/Buchanan)** All in favor. Carried.

**Review Pay Request from CBS Squared:** Okey indicated following legal counsel's advice for mediation.

**Financials and Cash Flows:** Busch gave a financial update through April. The bond, along with an additional \$295,273 has been spent, leaving Highway Construction reserves at \$4,304,727.

**Future Agenda Items:** None at this time.

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**Set Future Meeting Date:** May 17, 2023 at 2:30 pm, May 24, 2023 at 1:30 pm, May 31, 2023 at 1:30 p.m.

**Adjournment:** Adjourned by unanimous consent at 2:07 p.m.

Minutes Submitted by:

Anthony Tangwall, Administrative Assistant III