



BARRON COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES



CCS Coordinating Committee Meeting Minutes April 24, 2023

Committee members present via a combination of telephone and Zoom due to COVID-19 pandemic: Terry Holmstrom, Deb Carpenter, Randy Johnson, Mary Paske, Kelsey Carpenter, Deb Magnuson, and Rena Revak. Public attending: Donavon Schumacher. K. Carpenter departed at 9:48AM. Minutes by Alison Seemann.

Call to order by Terry Holmstrom at 9:31AM.

Alison Seemann completed the public meeting notice on April 14, 2023.

Motion: (K. Carpenter/Johnson) to approve the minutes from January 30, 2023 CCS Coordinating Committee Meeting. Carried.

Motion: (Revak/Magnuson) to approve agenda for April 24, 2023 CCS Coordinating Committee Meeting. Carried.

Comments from the public: None.

Recommendations and responses: None.

Business items:

- a. **Robert's Rules of Order** - Holmstrom asked committee to review Robert's Rules prior to each CCS Coordinating Committee meeting.
- b. **Needs for consumers and other CCS services in Barron County** - Holmstrom shared DHHS is still looking for more therapists, and will share if/when more are available. D. Carpenter shared info about hospitality program at Northwoods Tech for training in various hospitality careers.
- c. **Discuss training needs for CCS Providers** - Holmstrom shared that there will be more training information posted soon.
- d. **Discuss monitoring COVID and impacts for CCS consumers** - Most COVID restrictions have been lifted at this point; however, facilitators are still being conscientious that COVID is still affecting consumers.
- e. **Numbers of CCS consumers adults and children** - Current enrollment is 88 children and 43 adults.
- f. **Dually enrolled CCS/CLTS numbers** - Current dually enrolled is 73
- g. **Special Project Manager** - Holmstrom shared that interviews have started for this position and there will be more information to come at our next meeting.
- h. **Administrative Assistant** - Holmstrom shared that April Holten has been hired as the new Administrative Assistant. Plan is for April to take the lead on managing provider documentation and reviewing CCS notes/invoices for the Youth & Family Unit.

Next meeting: July 24, 2023 at 9:30AM

Future agenda items: None

Adjourn: (Johnson/Revak) meeting adjourned at 9:56AM.

Respectfully submitted by Alison Seemann, Office Specialist
(Minutes are not official until approved by the CCS Coordinating Committee)