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## Public Meeting Notice

West Central Wisconsin Regional Planning Commission (WCWRPC)

10:00 a.m., Friday, March 10, 2023

Eau Claire Conference Room, Third Floor of Building D, Banbury Place  
800 Wisconsin Street, Eau Claire, Wisconsin

### Agenda

1. **Call to Order** - Chair Louie Okey
2. **Welcome and Introduction of Commissioners and Guests** - Okey
3. **Welcome and Introduction of Jennifer Brixen, WCWRPC Loan Processor** - Okey/Executive Director Lynn Nelson/Brixen
4. **Certificate of Appreciation for Retiring Office Manager Lisa Ruth** - Okey/Nelson/Ruth  
*Background:* On April 26, 2023 Office Manager Lisa Ruth will be retiring from WCWRPC after 46 years of service. We wish to thank Ms. Ruth for her work by adopting a Certificate of Appreciation.  
*Potential Action:* Review and approve Certificate of Appreciation.
5. **Review and Approve Minutes of January 12, 2023 Commission Meeting** - Okey
6. **Review and Approve Disbursements** - Okey
7. **County Presentation – Communities in Action** – Eau Claire County Administrator Kathryn Schauf  
*Background:* On February 16, 2023 Eau Claire County Administrator Kathryn Schauf was invited to the White House to present on the impacts of ARPA funding as part of a Communities in Action initiative. Ms. Schauf will be presenting to our group on how Eau Claire County has used ARPA funding and her experience in Washington DC.  
*Potential Action:* Informational only.
8. **Staff Presentation – Regional Sewer Service Area Plans** – Senior Planner Chris Straight  
*Background:* Mr. Straight will present on Sewer Service Area Plans in the region and WCWRPC's role in potential updates.  
*Potential Action:* Informational only.

**West Central Wisconsin Regional Planning Commission**

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**9. Contract Extensions for Business Loan Funds – Fund Manager Tobi LeMahieu/Nelson/Okey**

- Economic Development Administration (EDA) Loan Fund Sub-Grant Management Agreement with Regional Business Fund, Inc. (ongoing since 1995)
- Technology Enterprise Fund (TEF) Loan Fund Sub-Grant Management Agreement with Regional Business Fund, Inc. (ongoing since 2006)
- Consolidated Loan Fund Management Agreement with Regional Business Fund, Inc. (ongoing since 2007)
- EDA CARES Loan Fund Sub-Grant Management Agreement with the Regional Business Fund, Inc. (ongoing since 2020)

*Background: The listed four agreements are yearly extensions of management service arrangements to provide for the administration of the listed business loan funds.*

*Potential Action: Review and approve each agreement separately.*

**10. Resolution 2023-01 Certifying Economic Development Administration (EDA) CARES ACT Recovery Assistance Revolving Loan Fund Plan – LeMahieu/Nelson/Okey**

*Background: This is a yearly submittal to EDA certifying that the CARES ACT Recovery Assistance revolving loan fund plan, policies, and procedures are consistent with and supportive of the region and its economy.*

*Potential Action: Review and approve resolution.*

**11. Annual Levy for 2024 Calendar Year – Nelson/Okey**

*Background: Options will be presented and discussed for the annual levy amounts to be charged member counties for the 2024 calendar year.*

*Potential Action: Select and adopt the 2024 Annual Levy.*

**12. Director's Report – Nelson**

*Background: Nelson will provide an update on project, budget, and staffing activities.*

*Potential Action: Informational only.*

**13. Next Commission Meeting Date – Thursday, May 11, 2023, 10:00 a.m. – Banbury Place, Eau Claire**

**14. Next Executive Committee Meeting Date – To be Determined**

**15. Adjournment**

**ATTENTION COMMISSIONERS: If you are unable to attend, please contact Lisa Ruth at 715-836-2918 or [lruth@wcvrpc.org](mailto:lruth@wcvrpc.org) as counts are needed for quorum and lunch purposes.**