

ADRC Governing Board Meeting Minutes  
Tuesday, February 7, 2023  
1:00 – 2:30 p.m.  
Location: Law Enforcement Center Conference Room  
311 Miner Avenue E, Ladysmith, WI

Members present: Kathy Halbur, Mike Hraban, Vlad Sajka, John Smatlak, Sharon Rollins and Rudy Walz  
Absent: Robert Anderson  
Others present: Jennifer Jako, Terri Mikyska, Mary Updike, Kathy Walthers and Angie Harvey  
Appearing Virtually: None

The ADRC Governing Board Meeting was called to order at 1:00 p.m. by Jennifer Jako. Introductions were made. There is a vacancy at this time but in the process of filling. The State is aware of the transition from 11 to 8 members due to reorganization.

**Public Notice Compliance:** Terri Mikyska stated we were in compliance with the open meeting Public Notification Laws.

**Approval of Agenda:** Sharon Rollins made a motion to approve the agenda as written, seconded by Rudy Walz, motion carried.

**Approval of the Minutes (November 1, 2022):** Vlad Sajka made a motion to approve the November 1st minutes as written, second by John Smatlak, motion carried.

**Public comment:** Jennifer informed the board that our Regional Quality Specialist, Emily Gilbertson, stated that with our new ADRC, terms of existing board members could also start over or can stay with their original term.

**Election of Officers (Chair, Vice-Chair, Secretary):** Jennifer opened up the nominations for Chair. Kathy Halbur nominated Mike Hraban. With no other nominations, John Smatlak made a motion to close the nominations and cast a unanimous vote for Mike as Chair, Sharon Rollins seconded, motion carried by voice vote. Mike Hraban continued with the meeting and opened up the nominations for Vice-Chair. Sharon Rollins nominated Kathy Halbur for Vice-Chair. With no other nominations, Rudy Walz made a motion to close the nominations and cast a unanimous vote for Kathy as Vice-Chair, Sharon Rollins, seconded, motion carried by voice vote. Nominations were opened for Secretary and Sharon Rollins nominated Rudy Walz. With no other nominations, Vlad Sajka made a motion to close the nominations and cast a unanimous vote, John Smatlak seconded, motion carried by voice vote.

**Information & Assistance Specialist Presentation – Angie Harvey:** Angie provided an extensive overview of the Information & Assistance Specialist (I&A) position and duties. This position provides elderly, adults with disabilities, youth who are transitioning into the adult long-term care system, and their caregivers with information, resources and assistance with access to services. Angie answered questions from the board.

**Community Health Worker Grant** – Jennifer gave an update on the CHW grant that expires the end of May 2023. Currently there are three different limited-term workers – Char supporting high risk home-delivered meal participants, Mary is doing walk –in memory screen clinics in two different locations, and Kayla is working on outreach to community partners and providing the Boost Your Brain and Memory program.

**Health Promotion Update – Jennifer Jako:** Jennifer provided Alisa's reflecting on the 5 workshops provided in 2022 (3 in HLWD, 1 in LWCC and 1 in PTC) and looking at 2023 planning. Eat Smart, Move More, Weigh Less is a new workshop that is virtual. Walk with Ease is a new self-directed workshop. Alisa

has worked with WIHA to bring a Stepping-On Falls Prevention leader training to in Eau Claire in June, 2023 with eight leaders interested. Vlad encouraged us to consider another Low Vision Stepping-On workshop once the program gets restarted.

**Public Health Emergency Unwinding – Mary Updike:** Mary shared the following:

Through the Consolidation Appropriations Act, the federal government has separated continuous eligibility for health care from the public health emergency (PHE). **Medicaid continuous coverage will end April 1st.** Note:

- Health care renewals will distributed over a 12-month period. The first renewals will be due in June 2023, and will continue through May 2024. Letters will be sent in mid-March to inform members of their renewal date.
- Manually extended “iC-only” members will need to reapply by May 31. This is a cross section of members whose eligibility would normally be determined in the CARES eligibility system, but whose continuous coverage has been maintained manually in the ForwardHealth interChange (iC) system. There are an estimated 90,000 members in this group. The Department of Health Services (DHS) estimates that about 10% of this group are enrolled in a long-term care program. Letters will be sent to these members in mid-April informing them of their need to re-apply.
- Members who lost Supplemental Security Income (SSI) benefits and no longer qualify for SSI Medicaid will have their eligibility re-determined in September 2023 through March 2024.

**Waivers are ending May 1st:** Waivers granted to ADRC’s during the PHE, including the waiver to complete the face-to-face long-term care functional screen (LTCFS) and the waiver to allow verbal signatures on enrollment and disenrollment forms, will end May 1st.

**Advocacy:** Jennifer reminded us what the top needs are as they relate to the State biennial budget. ADRC funding, home-delivered meal funding and caregiver support funding will be top focus areas. Upcoming Advocacy Days are March 7<sup>th</sup> – Alzheimer’s Association, March 23<sup>rd</sup> – Disability Advocacy and May 9<sup>th</sup> – Aging Advocacy.

**ADRC Reports: Contacts/Enrollments – Mary Updike:** reports for 2022 were distributed with one combined and one for each of the three counties – Barron, Rusk and Washburn.

**Personnel** – Jennifer was happy to report there has been no personnel changes since the last meeting. She informed the Board of the All-Staff training that is scheduled for June 29<sup>th</sup>.

**Director’s Updates** – Jennifer stated that the 2023 Scope of Services (our ADRC contract with the State of Wisconsin) has not been posted to the website. When it becomes available, Terri will send out the link.

**Agenda items for next meeting** – 2022 Year End Fiscal report, RCAW Registry, caregiver initiatives, Public Health Unwinding

**2023 Meeting dates & places** – the following dates were discussed and approved: May 2 in Barron, August 1<sup>st</sup> in Cameron and November 7<sup>th</sup> in Barron.

**Next meeting** – May 2<sup>nd</sup> at the Barron Government Center

**Adjournment** – Vlad Sajka made a motion to adjourn the meeting at 2:36 p.m., seconded by Rudy Walz, motion carried.

Submitted by: \_\_\_\_\_  
Rudy Walz, Secretary

Recording Secretary: Terri Mikyska

Minutes are not official until approved at the next meeting.