



Executive Committee Meeting

Wednesday, January 4, 2023 – 8:00 a.m.
Barron County Government Center – Auditorium
335 East Monroe Avenue – Barron, Wisconsin 54812

AGENDA

1. Call to Order
2. Public Meeting Notification
3. Special Matters and Announcements (Non-Action Items)
4. Approve Agenda
5. Public Comment
6. Approve Minutes of December 7, 2022
7. Barron County Circuit Court – Continuity of Operations Plan (COOP)
8. Economic Development Request for Tourism/Economic Development Website Upgrades - \$3,500
9. Resolution – Authorizing 401(a) Sales Request Retirement Plan with Nationwide Retirement Solutions
10. Resolution – Encumbrance of Funds for Aging Kitchen / Jail Rehab
11. Wage Increase for Assistant Cook – Nutrition Program
12. Staff Reports & Updates
 - a. Highway Department Information and Training for Supervisors
 - b. MOU – Opioid Lawsuit Settlement - Retailers
13. Review Voucher Edit Lists
14. Suggestions for Future Agenda Items
15. Set Date for Next Meeting
16. Negotiations for High Speed Fiber to Communications Towers – Mosaic Technologies
 - a. The Executive Committee may go into closed session pursuant to Section 19.85(1)(e) for the purpose of deliberating or negotiating purpose of public properties, investing public funds, other specific business or whenever competitive or bargaining reasons require a closed session
 - b. Return to Open Session
 - c. Take Any Necessary Action
17. Adjournment

PLEASE CALL 715-537-6841 IF YOU ARE UNABLE TO ATTEND

cc: Okey, Bartlett, Hanson, Thompson, Heinecke, Moen, Cook, Buchanan, Rogers, Administrator, Corp Counsel, HR Director, Finance Director, Treasurer, Website & 3 Public Postings

Any person with a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements can be made to accommodate your request.

Administrator's Memo
Executive Committee Meeting
Wednesday, January 5th, 2023, Veterans Memorial Auditorium
Barron County Government Center
Administrator French

J.F.F.

#3. Special Matters and Announcements:

None at this time.

#7. Barron County Circuit Court - Continuity of Operations Plan - Update Only

Judge Babler has completed this document and I have included it with the packet as information only in-that we want the Committee aware of the existence of this document in-case the plan should need to be implemented.

#8. EDC Request use of ARPA Funds, \$3,500.00 Tourism/Economic Development Website Upgrades:

EDC Director Armstrong approached me in November regarding this matter and with all of us being "knee-deep" in the 2023 budget approval process I asked him to push this off until 2023. Dave is requesting upgrades to these above referenced website at a cost not to exceed \$3,500.00 with ARPA funds to be used to pay for this expenditure. Jodi says we do have ARPA funds available to cover this expenditure and quite honestly in the past when Dave has asked for funds he has been judicious in how these funds are expended.

I recommend approval.

#9. Resolution Authorizing 401(a) Sales Request Retirement Plan with Nationwide Retirement Solutions:

I am requesting that the Committee approve the attached document as it pertains to allowing Management/Confidential employees access to the \$100.00 per month stipend contribution from the County if there is a corresponding contributory amount from them to their 457(B) plan. Establishing an IRS approved 401(a) plan is the most appropriate manner in-which to accomplish this matter.

If the County Board approves this document and accompanying resolution I would forward this information onto Nationwide, they would then draw-up the trust documents which would be approved at a subsequent meeting.

I recommend approval.

#10. Resolution Encumbering \$25K Aging Kitchen - Old Sheriff's Department:

Jodi is requesting that this Committee authorize a resolution encumbering these funds in

accordance with the ARPA rules. I have included with the packet a spreadsheet which details expended costs along with \$8,500 as a mechanism to “hold” an encumbrance just in-case there are additional expenditures before the books of the County are closed.

This is a necessary and appropriate request and I recommend approval.

#11. Wage Increase for Asst., Cook - Nutrition Program:

The current pay for this position is \$13.76 per hour and the request from Jen Jako, is to increase this amount to \$16.00 per hour, effective 1-1-2023, at a total yearly cost of \$4,494.66. This position works 1777 hours per year, approximately 30 hours per week. Jen’s rationale for making this change is due to the number of meals served, and the support this position provides to the head cook.

In my opinion this does not seem like an unreasonable request.

#12. Staff Reports and Updates:

a. Highway Department Information and Training:

The most recent monthly WCA magazine provides excellent information.

b. MOU - Opioid Settlement - Retailers:

There is the possibility that the major Opioid retailers such as CVS, Walgreens and Walmart will settle in the first quarter of 2023. If this does occur and the State of Wisconsin approves the settlement we will receive a new MOU and possibly additional cash by July 2023, maybe. My point is that Crueger/Dickenson is working hard to get us an acceptable MOU to settle this part of the lawsuit.

#13. Review Voucher Edit Lists:

In the packet

#14. Future Agenda Items:

Closing of the 2023 books.

We will need to move the 3-1-2023 Exec., because Chair Okey and I have the Legislative Exchange that day. I recommend Friday March 3rd.

#15. Set Next Meeting Date

Wednesday, February 1st.

#16. Mosaic Technologies and High-Speed Fiber to Towers:

I recommend a very brief Closed Session to inform the Committee of small change to the payment terms.

[G:\google\googledocs\2023-1-5 Exec.. Update.docx](#)



Executive Committee Meeting

Wednesday, December 7, 2022 – 8:00 a.m.
Barron County Government Center – Auditorium
335 East Monroe Avenue – Barron, Wisconsin 54812

MINUTES

COMMITTEE MEMBERS PRESENT IN PERSON: Karolyn Bartlett, Randy Cook Sr, Bun Hanson, Dale Heinecke, Carol Moen, Gary Nelson, Louie Okey, Bob Rogers and Marv Thompson.

COMMITTEE MEMBERS ATTENDING VIRTUALLY: None.

COMMITTEE MEMBERS ABSENT: Stan Buchanan,

STAFF PRESENT IN PERSON: Finance Director Busch, Sheriff Fitzgerald, Administrator French, DHHS Director Frolik, County Clerk Hodek, Corporation Counsel Muench, HR Director R. Richie, Treasurer V. Ritchie and Real Property Lister Sommerfeld.

OTHER COUNTY BOARD SUPERVISORS PRESENT: Kathy Krug, Gary Taxdahl and Diane Vaughn.

CALL TO ORDER: Chair Okey called the meeting to order at 8:00AM.

PUBLIC MEETING NOTIFICATION: Administrator French read the Public Meeting Notification.

SPECIAL MATTERS AND ANNOUNCEMENTS (NON-ACTION ITEMS): Board of Commissioners have received and approved the loan application for the Acid Gas Removal System at the WTE Plant. The Solid Waste Board approved a contract yesterday for Foth Consulting to oversee the installation and answer questions during the process.

APPROVE AGENDA: Motion: (Cook/Thompson) to approve. Carried.

PUBLIC COMMENT: None at this time.

APPROVE MINUTES OF NOVEMBER 3, 2022: Motion: (Heinecke/Moen) to approve. Carried.

DHHS POSITION RECLASSIFICATION (ADMINISTRATIVE ASSISTANT 1 TO ADMINISTRATIVE ASSISTANT 11): Motion: (Cook/Hanson) to approve. Carried.

POLICY EXEMPTION – TREASURER’S TRAINING DAY – MUNICIPAL CLERK’S LUNCH: Administrator French gave an overview of the Barron County policy and request received from Treasurer Ritchie for the Treasurer’s meeting tomorrow. **Motion: (Cook/Hanson)** to approve and allow this to happen in the future at the discretion of the County Administrator with a cap of \$250.00 per event. Carried.

NEXT GENERATION 911 UPDATE – SHERIFF FITZGERALD: Sheriff Fitzgerald gave an overview of the grants received and technology updates. The Sheriff’s department has started purchasing new equipment to ensure the department will be ready to implement when the program begins.

STREAMING OF COMMITTEE MEETINGS: Chair Okey gave a background of the request to continue to stream meetings. Administrator French and Chair Okey answered questions from the Board. Discussion. **Motion: (Bartlett/Heinecke)** not to stream Barron County committee meetings. Carried.

VIRTUAL MEETINGS RECONSIDERATION: Chair Okey reviewed the previous action on this item and the upcoming vote on allowing attending County Board Supervisors to attend Committee and County Board meetings virtually. Supervisor Taxdahl spoke in favor of attending meetings virtually. Corporation Counsel Muench answered questions from the Board. Closed session must appear in person and the Spring



Executive Committee Meeting

Wednesday, December 7, 2022 – 8:00 a.m.

Barron County Government Center – Auditorium
335 East Monroe Avenue – Barron, Wisconsin 54812

MINUTES

Organizational meeting. **Motion: (Bartlett/Cook)** allow unlimited virtual attendance for future County Board meetings with the exception of voting in closed sessions and voting in the Spring County Board Organizational meetings and all Supervisors will attend a virtual attendance etiquette provided by UW Extension or the WCA. Carried on a roll call vote with 8 voting Yes and 1 No (Heinecke). Supervisor Taxdahl asked for review on the Committee Virtual Attendance as a Future Agenda Item.

ECONOMIC DEVELOPMENT REQUEST FOR TOURISM/ECONOMIC DEVELOPMENT WEBSITE UPGRADES - \$3,500: Administrator French spoke with Economic Director Armstrong and additional County maps were recently located so the request was withdrawn. This eliminates the need to use the APRA money allocated for printing additional County maps and these ARPA funds can now be utilized for the BCEDC website upgrade.

SUCCESSION PLAN – COUNTY ADMINISTRATOR: Chair Okey reviewed the importance of the succession plan for this specific role. Discussion.

STAFF REPORTS & UPDATES

- A. **HEALTH INSURANCE COSTS:** Administrator French provided information on current usage.
- B. **WCMIC UNDERWRITING COMMITTEE – ASSET APPRAISAL PROGRAM:** WCMIC will start this program to ensure Counties are utilizing the asset appraisal program correctly. Administrator French and Chair Okey both sit on this committee.
- C. **INDIRECT COST REPORTING:** This is an important cost allocated to Counties that will continued to be reviewed.
- D. **CLERK OF COURTS OFFICE – OVERTIME:** Due to recent resignations and retirements, the Clerk of Courts Office will assume some overtime costs to allow the department to continue to serve the public and process all documents.
- E. **401A PLAN – COUNTY CONTRIBUTIONS:** This will be a defined voluntary retirement plan that is filed with the IRS and allows the County Board to adjust, or eliminate the program, and will be implemented with Nationwide at the no cost to the County.
- F. **BURNETT COUNTY – SHARED CSP SUPERVISORY POSITION:** This position will no longer be pursued by Barron County.

REVIEW VOUCHER EDIT LISTS: Included in the packet.

SUGGESTIONS FOR FUTURE AGENDA ITEMS:

1. Economic Development Request for Tourism/Economic Development Website Upgrades
2. County Administrator Succession Plan
3. 401A Plan – County Contributions – Nationwide Retirement Solutions
4. Fiber to Towers – ARPA Funds
5. Highway Department Training for County Board Supervisors

SET DATE FOR NEXT MEETING: Wednesday, January 4, 2023 at 8:00AM.

ADJOURNMENT: Chair Okey adjourned the meeting at 8:58PM.

Respectfully Submitted,
Jessica Hodek, Barron County Clerk

Barron County Circuit Court Continuity of Operations Plan (COOP) 2022

The purpose of this plan is to provide the Barron County Judicial System with local guidelines, procedures, and directions to follow during an emergency whether natural, man-made or health related. The Circuit Court will communicate regularly with the Barron County Emergency Services Manager and/or Public Health Officer regarding the status and severity of any emergency.

- ❖ **Line of Succession.** The Circuit Court recognizes that Circuit Court Judges and staff may be unavailable during an emergency and will become absent from work. The Presiding Judge shall coordinate and oversee the COOP. If the Presiding Judge is unavailable one of the other Circuit Court Judges will coordinate and oversee the Plan.
 - In addition, all circuit court judges in the 10th Judicial District can be assigned by the District Court Administrator to assist in this County.
 - Furthermore, the circuit court commissioners are authorized to perform court functions pursuant to their appointment orders.

- ❖ **Mandatory Court Functions.** The following is a list of mandatory court functions that apply to Circuit Judges, Clerk of Circuit Court, Corporation Counsel, Child Support, and District Attorney. These court functions must continue even in the event of an emergency.
 - Bail hearings for criminal cases within 48 hours of arrest
 - Search warrants
 - Juvenile detention hearing within 24-48 hours after detention
 - Mental and alcohol commitment hearings 72 hours after detention. Final hearing within 14 days.
 - Guardianship and protective placement
 - Criminal jury trials within 60 days of request and defendant in custody.
 - Quarantine and Isolation cases
 - Restraining order cases within 14 days

- ❖ **Circuit Court and Clerk of Circuit Court Locations.**
 - Should the Barron County Justice Center be unavailable for use by the Circuit Courts and Clerk of Circuit Courts, alternate locations within the county will be used first.
 - The Circuit Court will first use the Veteran's Memorial Auditorium (County Board room) at the County Administration Building and then municipal court facilities in the Cities of Barron and Rice Lake, if available.
 - The Clerk of Circuit Court will staff the Circuit Court locations and will use the Barron County Administration Building as a base of operations.

- ❖ **Non-Critical Court Functions.**
 - All other court matters not listed in the mandatory court functions will be considered non-critical. Based on the severity of the emergency and available court resources, all other matters will be addressed with alternative methods at the discretion of the Circuit Court Judges.

- ❖ **Alternative Methods of Operations for Mandatory Court Functions:**
 - CCAP shall provide hardware support per its COOP protocol to the Circuit Court to continue operations.
 - The Court will use Zoom, other internet based video conferencing technology and/or telephone as necessary during the emergency.
 - If a public health crisis, the Circuit Court will require the recommended public health guidelines be implemented among staff and public.

- ❖ **Staffing Issues**
 - The Circuit Court System also recognizes that employees may need to stay home during the emergency with family members to provide care. To the greatest extent possible the Circuit Court System will allow employees to stay home to take care of family members. However, employees may be asked to report to work during an emergency in order to support the mission and goals of the court system during a pandemic.
 - If needed, the Court System will work with the County Administrator and the Human Resources Director to shift county employees from their regular daily activities to support the Circuit Court System staffing needs.

- ❖ **Work from Home.** When feasible computer laptops and internet based access to CCAP will be employed by the Circuit Court and Clerk of Circuit Court in order to allow non-critical employees to work from home during an emergency

- ❖ **Jury management for mandatory court functions requiring jurors.** The Circuit Court recognizes that finding and getting jurors to report for jury duty will be difficult. The Circuit Court will use all means available to secure a sufficient number of jurors to ensure a fair and impartial jury for the litigants.

BARRON COUNTY RESOLUTION NO. 2023 - _____

Resolution Authorizing 401 (a) Sales Request Retirement Plan with Nationwide Retirement Solutions

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1
2 **WHEREAS**, Barron County allows employees to make tax deferred retirement
3 savings account contributions to an Internal Revenue Service 457 (B) retirement account;
4 and

5
6 **WHEREAS**, Barron County is a member of the National Association of Counties
7 which allows Barron County to provide their employees with other types of deferred
8 retirement tax arrangements; and

9
10 **WHEREAS**, the Executive Committee, on November 3rd, 2022 approved that
11 Management/Confidential Staff may be allowed a County contribution up to a maximum
12 of \$100 per month, provided the employee is contributing and equal or greater amount to
13 their 457 (B) plan; and

14
15 **WHEREAS**, after researching the County's current retirement plan offerings CA
16 French determined, with input from Nationwide Retirement Solutions, and other deferred
17 comp., providers, that an official IRS Code Section 401 (a) authorizing trust agreement is
18 the most appropriate manner in which to allow the \$100 contribution to occur; and

19
20 **WHEREAS**, Nationwide Retirement Solutions will provide to Barron County, at
21 no cost to Barron County, the trust documents necessary to establish an IRS Code Section
22 401 (a) trust agreement; and

23
24 **WHEREAS**, attached to this Resolution is a Nationwide Retirement Solutions,
25 401(a) Sales Request, document which begins the process for establishing a 401(a) trust
26 account; and

27 **WHEREAS**, this resolution was approved by the Executive Committee on _____,
28 20_____, on a vote of _____, with _____ voting in favor and _____ against.

29
30 **NOW, THEREFORE, BE IT RESOLVED**, that with passage of this Resolution
31 the Barron County Board of Supervisors does hereby approve the attached, Nationwide
32 Retirement Solutions, 401(a) Sales Request, document which begins the process for
33 establishing a 401(a) trust account.

34
35 **BE IT FURTHER RESOLVED**, that with passage of this Resolution the County
36 Administrator is authorized to submit the attached to Nationwide Retirement Solutions,
37 401(a) Sales Request, document to Nationwide Retirement Solutions and to receive the
38 enabling trust documents from Nationwide Retirement Solutions.

BARRON COUNTY RESOLUTION NO. 2023 - _____

Resolution Authorizing 401 (a) Sales Request Retirement Plan with Nationwide Retirement Solutions

40 **BE IT FURTHER RESOLVED** that publication of this resolution may occur
41 through posting in accordance with Section 985.02 of the Wisconsin Statutes.
42

OFFERED THIS 23rd day of January, 2023.

<p>Number of readings required: One (<input checked="" type="checkbox"/>) Two ()</p> <p>Vote required for passage: Majority (<input checked="" type="checkbox"/>) 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted () General Fund () Grant () Contingency () Other (<input checked="" type="checkbox"/>) Details: Discussed and approved by Exec Committee 11-3-2022</p> <p>Fiscal impact: - Current year total amount: \$ Unknown - Future years total amount: \$ Will be budgeted - Effect on tax levy – current year - \$ -0- - Effect on tax levy – future years - \$ Unknown</p> <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Louie Okey, Chair Executive Committee</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
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401(a) Plan Design Information

Plan Type: [] Money Purchase - These Plans are Pension Plans and require a fixed contribution.

[x] Profit Sharing

Association Endorsement: [x] NACo [] USCM [] IAFF-FC

Is there an existing 457 Plan at Nationwide? [x] Yes [] No (please select Pricing Structure below)

If Yes, Existing Plan Number: 0037668001

If Yes, are we mirroring the Pricing and Fund Lineup? [x] Yes [] No (please select Pricing Structure below)

Pricing Structure: [] Nationwide FreedomSM

[] Nationwide FreedomProSM (Morningstar-Requires Case Management Approval)

[] Nationwide FreedomPro+SM (Morningstar-Requires Case Management Approval)

Employer Information

Employer Name: Barron County, Barron Wisconsin

Street Address: 335 East Monroe Avenue, RM 2134

City: Barron State: WI Zip: 54812

Main Phone Number: 715-537-6200

Taxpayer Identification Number (TIN): 39-6005668 Number of Eligible Employees: 40

Plan Trustee - An individual must be named unless Nationwide Life Insurance Company (NLIC) or Nationwide Trust Company (NTC) will be serving as a Corporate Trustee. Corporate Trustees are directed, non-discretionary Trustees

Name: Charla Kucko Title: HR/Payroll Benefit Advisor

Email: charla.kucko@co.barron.wi.us Phone: 715-537-6387

Special Trustee - (If using NLIC or NTC as the Corporate Trustee). The individual named below will be responsible for ensuring that contributions to the Plan are made in a timely manner.

Name: Title:

Email: Phone:

Plan Information

Type of Governmental Entity: [] State Government or State Agency [x] County or County Agency

[] Municipality or Municipal Agency [] Indian Tribal Government

Plan Name: Barron County 401a Plan

Initial Effective/Start Date: 01-01-2023

Fiscal Year: January 1 to December 31st

Plan Year:

[x] Calendar Year

[] Other (please provide dates for Plan Year): to

Will the first year be a short plan year: [] Yes [x] No

Eligibility

Eligible Employees

- All (no excluded Employees)
- Exclusions:
 - Union Employees
 - Nonresident Aliens
 - Leased Employees
 - Part-time/temporary/seasonal Employees
 - Other: Any other employee other than Management/Confidential

Conditions of Eligibility

- No age or service required (If checked, skip to Contributions Section)
- Eligibility - select Eligibility Requirements below:
 - Age Requirement (age may not exceed 26): _____
 - Service Requirement:
 - _____ (not to exceed 60) months of service (elapsed time)
 - 1 Year of Service
 - _____ (not to exceed 5) Years of Service
 - _____ consecutive month period from the Eligible Employee's employment commencement date and during which at _____ least Hours of Service are completed.
 - _____ consecutive months of employment from the Eligible Employee's employment commencement date.
 - Other: _____ (e.g., date on which 1,000 Hours of Service is completed within the computation period)

Waiver of conditions. The service and/or age requirements specified above will be waived in accordance with the following (leave blank if there are no waivers of conditions):

- If employed on _____ the following requirements, and the entry date requirement, will be waived. The waiver applies to any Eligible Employee unless the third option is selected below. Such Employees will enter the Plan as of such date.
(Select option 1 and/or option 2):
 - Service requirement (may let part-time Eligible Employees into the Plan)
 - Age requirement

Contributions

Employer Contribution

Fixed _____% of each participant's compensation.

Fixed \$_____ per participant.

The Employer Contribution will be determined by the Employer every Plan Year (Not available with a Money Purchase Plan)

Will participants be required to meet additional conditions to receive the contributions (e.g. a member of a specified Employee classification)? Yes No

If yes, indicate condition and/ or classification of Employee that will receive the Employer Contribution:

Employer Matching

Fixed

Matching contributions equal to _____% of the participant's elective deferrals to the Employer's 457(b) or 401(k) Plan that do not exceed _____% of a participant's compensation.

Will participants be required to meet additional conditions to receive the Employer match? Yes No

If yes, indicate condition and/or classification of Employees that will receive the Employer Match Contribution:

Flexible (Discretionary)

The Employer Matching contribution will be determined by the Employer every Plan Year. (Not available with a Money Purchase Plan). Please note that selecting this option will require the Employer to provide a Notice to Participants no later than 60 days after the match is contributed to the Plan.

Rigid (Discretionary)

The Employer Matching contribution will be determined by the Employer every Plan Year. (Not available with a Money Purchase Plan). The amount of the Rigid Discretionary match will be an amount that does not exceed _____% of the Participant's "matched" Employee contributions that do not exceed _____% of Compensation.

Will participants be required to meet additional conditions to receive the Employer match? Yes No

If yes, indicate condition and/or classification of Employees that will receive the Employer Match Contribution:

Management/Confidential Employees only up to a maximum of \$100 per month

Mandatory Employee Contributions

The Mandatory Employee Contribution will be withheld from the Participant's pay on a pre-tax basis and will not be picked up as an Employer Contribution.

The Mandatory Employee Contribution is a condition of employment. If this option is selected, a Participant may not opt out (contribute 0%).

An Eligible Employee must contribute _____% of Compensation (not to exceed 25%)

An Eligible Employee must, prior to his or her Entry Date, make a one-time irrevocable election to contribute _____% to _____% of Compensation (not to exceed 25%)

Please list any additional conditions of the Mandatory Employee Contributions:

Vesting

Will employees be 100% vested in their Employer contributions? Yes No

If No, employees will be:

100% vested after _____ years. (Cliff vesting, e.g. - 100% vested after 5 years)

Employees will become vested at a rate of _____% per year for _____ years.

Other (please note that the vesting schedule can not exceed 15 years): _____

(Graded vesting, e.g. - 20%, 40%, 60%, 80%, 100% over 5 year period)

If vesting schedule other than 100% Immediate is used:

Will participants become 100% vested upon: Death Disability

Please note that all Participants are immediately 100% vested upon reaching the Plan's Normal Retirement Age.

Miscellaneous

Does the employer wish to include:

Rollover Contributions

A Participant may request an In-Service Distribution of their Rollover Account at any time.

Loans to Participants

In-service distributions at Age 59 ½.

Hardship distributions (not allowed if the Plan is a Money Purchase Plan)

ProAccount (NIA)

Notes

No Self Directed Brokerage Account, Include IPP Account

Please send the completed SRF to welcome@nationwide.com

The completed Proposal Kit will be sent via DocuSign to the Sponsor for signature within five business days. Please note that additional time will be needed if the Plan requires customized agreements. A PDF version of the Proposal Kit will be provided to the Retirement Specialist for their reference.

Authorized Signer (if different from Trustee):

Name: Jeffrey S. French (County Administrator) Email: jeff.french@co.barron.wi.us

Retirement Specialist:

Name: _____ Email: _____

Check Here if you would do not want the Proposal Kit sent via DocuSign

Costs Incurred for New Aging Kitchen - 2022

\\bcusers\users\$\jefffrench\My Documents\Executive\[Aging Kitchen Costs (1).xlsx]Sheet1

<u>Date</u>	<u>Claim</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
6/9/2022	C0081019	PRISM DESIGN	Ann Street Design Work - Aging Kitchen	3,500.00
7/14/2022	C0081319	PRISM DESIGN	Ann Street - Electrical Consultation	2,000.00
8/18/2022	C0081727	PRISM DESIGN	Ann Street - Electrical Consultation	1,500.00
12/8/2022	C0082906	PRISM DESIGN	Old Jail - Electrical Consultation	4,500.00
Sub-Total #1				<u>11,500.00</u>
		Other Costs - Kitchen Design		5,000.00
Sub-Total #2		Projected Costs to-date and the amount may change		<u>\$16,500.00</u>
Requested additional allotment				8,500.00
Total requested encumbrance at this time				<u><u>25,000.00</u></u>

Barron County, Barron Wisconsin
Monthly Reconciliation of American Rescue Plan Act Projects
Revenues & Expenditures as of 9/30/22

Date 12/15/2022
 Preparer JBB

\\bcusers\users\\$j\jeffrench\My Documents\Coronavirus State_Local Fiscal Recovery Funds\ARPA MONTHLY FINANCIALS (6).xlsx]September, 2022

Internal Management Memorandum

Unaudited Draft for Discussion Purposes Only

REVENUES/OTHER FINANCING:	ESTIMATED FUNDING	ACTUAL REVENUES
ARPA Proceeds	8,788,117.00	8,788,117.00
LGIP Interest - 2021	1,425.65	1,425.65
LGIP Interest - 2022	36,807.21	36,807.21
	<u>8,826,349.86</u>	<u>8,826,349.86</u>

EXPENDITURES:	RESOLUTION	ENCUMBERED	ACTUAL EXPENSE
Attorney Fees	212-000	4,752.50	4,752.50
Financial Advisor Fees	212-000	2,565.00	2,565.00
Personal Protective Equipment (PPE)	342-000	23,096.00	23,096.00
IT Equipment	813-161 2021-38/2022-35	205,240.00	205,163.39
Ann Street Building Upgrades	2021-26	300,000.00	0.00
Highway Maps	313-000 2021-42	6,723.00	6,723.00
ATV/Snow Trail Maps	313-000 2021-42	8,143.00	8,143.00
Hwy T Vermillion Creek Bridge	840-165 2021-46	400,000.00	0.00
Highway Speed Signs	313-000 2021-50	9,999.90	9,999.90
Well Water Testing	218-000 2022-11	8,000.00	51.43
BCHA Rehabilitation	842-163 2022-20	3,500,000.00	0.00
Snow/ATV Bridge Rehab	840-160 2022-18	289,878.00	83,590.23
Snow/ATV Groomer Equipment	813-160 2022-18	198,434.00	116,954.16
Veteran's Memorial Auditorium Seating	830-164 2022-21	75,000.00	0.00
Broadcast Equipment - RL Comm Media	813-161 2022-37	10,000.00	10,000.00
Owen Anderson Rifle Range Improvements	830-166 2022-41	25,000.00	14,601.27
TOTAL EXPENDITURES		<u>5,066,831.40</u>	<u>485,639.88</u>
BALANCES		<u>3,759,518.46</u>	<u>8,340,709.98</u>

Pending Projects Not Yet Approved

Aging Kitchen	???
Tower Fiber Project - Estimate	-700,000.00
	<u>3,059,518.46</u>



BARRON COUNTY BOARD OF SUPERVISORS

MONDAY, OCTOBER 17, 2022 – 7:00 PM

BARRON COUNTY GOVERNMENT CENTER – AUDITORIUM
335 EAST MONROE AVENUE - BARRON, WISCONSIN 54812

MINUTES

PRESENT IN PERSON: Bob Anderson, Patti Anderson, John Banks, Karolyn Bartlett, Stan Buchanan, Randy Cook Sr, Bill Effertz, Pam Fall, Jim Gores, Bun Hanson, Dale Heinecke, Dana Heller, Kathy Krug, Audrey Kusilek, Fran Langman, Lee, Jerry McRoberts, Carol Moen, Roberta Mosentine, Gary Nelson, Louie Okey, Pete Olson, Bob Rogers, Bill Schradle, Gary Taxdahl, Marv Thompson, Craig Turcott and Diane Vaughn.

ATTENDING VIRTUALLY: None at this time.

ABSENT: Stacey Wenzel.

CALL TO ORDER – ROLL CALL - PUBLIC NOTIFICATION: Chair Okey called the meeting to order at 7:00PM and County Clerk Hodek took roll call. Administrator French stated the County's compliance with open meeting laws.

INVOCATION: Led by Pastor Matthew Earls from the Northern Lakes Community Church located in Cumberland.

PLEDGE OF ALLEGIANCE: Recited.

SPECIAL MATTERS AND ANNOUNCEMENTS: None at this time.

APPROVE AGENDA: Chair Okey requested to remove Agenda Item #8 (New Highway Facility Cost Overruns & Resolution – Authorizing \$4.6M of Unassigned Fund Balance from the Highway Department Fund to Capital Improvement Fund 405 for New Highway Facilities) and Agenda Item #29 (Highway Facility Project – Construction Manager Contract – Potential Litigation). Chair Okey announced a Special County Board meeting on November 2, 2022 at 5:00PM regarding an update on the New Highway Facility and the overruns. **Motion: (Olson/Nelson)** to approve the amended agenda with removing Agenda Items #8 and #29. Discussion. Carried.

APPROVE MINUTES OF SEPTEMBER 12, 2022: Motion: (Anderson/Langman) to approve. Carried.

PUBLIC COMMENT: Chair Okey read a brief memo regarding the current Highway Facility overrun. Terry Sullivan – 1475 7 ½ Avenue in Barron spoke regarding the new Highway Facility overruns. Bruce Greene – 1229 21st Street in Cameron spoke regarding the new Highway Facility overruns. Dave Jones – 928 Yorkshire Avenue in Rice Lake spoke regarding in support of the potential new Acid Gas Removal System at the Waste to Energy Plant and recent upgrades to the facility. Walter Hermann – 1708 12 ¾ Street in Barron spoke regarding the new Highway Facility overruns. Dennis Roshell – 1228 18th Street in Barron spoke regarding the new Highway Facility overruns. Bruce Willers – 529 North Main Street in Rice Lake spoke regarding the spoke regarding the new Highway Facility overruns, employee health insurance costs and renovations for the Meals on Wheels kitchen to the old jail at the Government Center. Jim Swenson – 1127 East LaSalle Avenue in Barron spoke regarding the new Highway Facility overruns, the proposed 2023 County budget and ADRC review paper tax exempt status.

PROGRESS UPDATE ON HIGHWAY FACILITIES – MARK SERVI, HIGHWAY COMMISSIONER AND/OR CBS² STAFF: Highway Commissioner Servi reviewed current progress at the Highway facilities and displayed photographs of the various construction site updates. Commissioner Servi also answered questions from the Board.

HEALTH INSURANCE: 2022 HEALTH INSURANCE COSTS, 2023 HEALTH INSURANCE RENEWAL AND HEALTHJOY RENEWAL: Tim Deaton from the Horton Group discussed the information in the packet including the 2022 health insurance claims as well as the 2023 renewal rate for the County. Administrator French and HR Director Richie answered questions from the Board. **Motion: (Heller/Taxdahl)** to take the Horton Group recommendations and renew the 2023 Health Insurance Renewal with Voya, Delta Dental and HealthJoy. Carried.

2023 BUDGET – DRAFT FOR PUBLICATION: Finance Director Busch and Administrator Jeff presented the County’s 2023 published draft budget and answered questions from the Board. The published 2023 County draft budget was reviewed without changes. A hard copy of the 2023 County’s published draft budget can be obtained at the County Clerk’s Office. The next step in the budget process is the Public Hearing on Monday, November 7, 2022 at 6:00PM.

2022-45 RESOLUTION – BOARD OF COMMISSIONERS OF PUBLIC LANDS – STATE TRUST FUND LOAN FOR BARRON COUNTY WASTE TO ENERGY ACID GAS REMOVAL SYSTEM: **Motion: (Cook/Rogers)** to approve. WTE Director Bohn gave an overview of the logistics behind the Acid Gas Removal System and answered questions from the Committee. Discussion. Kevin Christensen, Lead Environmental Engineer from Foth Infrastructure & Environment spoke in favor of the Acid Gas Removal System as well. Carried on a roll call vote with 28 voting Yes, 0 voting No and 1 Absent (Wenzel).

2022-46 RESOLUTION – AUTHORIZING THE INSTALLATION OF NEW ACID GAS REMOVAL SYSTEM AT BARRON COUNTY WASTE TO ENERGY FACILITY: **Motion: (Banks/B. Anderson)** to approve. Carried on a roll call vote with 28 voting Yes, 0 voting No and 1 Absent (Wenzel).

2022-47 RESOLUTION – SUPPORTING OPERATION GREEN LIGHT FOR VETERANS: **Motion: (Effertz/Nelson)** to approve. Discussion. Carried.

2022-48 RESOLUTION - AUTHORIZING THE DEVELOPMENT OF PLANS AND COSTS FOR THE REHABILITATION OF THE OLD SHERIFF’S JAIL AND ADMINISTRATION AREA AT THE GOVERNMENT CENTER FOR A KITCHEN FOR THE MEALS ON WHEELS PROGRAM: **Motion: (Heller/Hanson)** to approve. Discussion. Supervisor Moen noted that on Page #67 the Contingency rates change from 7.5% to 8.8% resulting in an increase from \$80,000 to \$160,000. Carried.

ZONING ORDINANCE AMENDMENTS

A. **2022-20 REZONING – TOWN OF CEDAR LAKE, GPRL, LLC:** **Motion: (Thompson/Heinecke)** to approve. Carried.

2022-49 RESOLUTION – ADOPTION OF THE BARRON COUNTY FARMLAND PRESERVATION PLAN MAP AMENDMENTS TO THE TOWNS OF ALMENA, MAPLE GROVE, CLINTON AND TURTLE LAKE – 2022: **Motion: (Cook/Langman)** to approve. Carried.

2022-50 RESOLUTION – BARRON COUNTY LAKE MONITORING & PROTECTION NETWORK AIS GRANT APPLICATION: **Motion: (Kusilek/Heller)** to approve. Carried.

2022-51 RESOLUTION – SUPPORTING APPLICATION FOR 2023 GRANT FUNDS FROM THE WISCONSIN DEPARTMENT OF JUSTICE: **Motion: (Mosentine/Gores)** to approve. Carried.

2022-52 RESOLUTION – DESIGNATED PUBLIC SAFETY ANSWERING POINT FOR BARRON COUNTY: **Motion: (Olson/McRoberts)** to approve. Carried.

2022-53 RESOLUTION – TO RESCIND RESOLUTION 2022-34: Motion: (Moen/Cook) to approve rescinding Resolution 2022-34 To Rescind Resolution 2005-55 Dedicating Out of County Prisoner Revenue and Creating a Commitment of Funds for Justice Center Fixed Asset Improvements. Carried.

2022-54 RESOLUTION – AUTHORIZING A TWENTY YEAR LEASE AGREEMENT FOR HIGH SPEED INTERNET FIBER TO THE BARRON COUNTY SHERIFF'S DEPARTMENT COMMUNICATION TOWERS NOT TO EXCEED \$600,000: Motion: (Olson/Turcott) to approve. Carried on a roll call vote with 28 voting Yes, 0 voting No and 1 Absent (Wenzel).

2022-55 RESOLUTION – AUTHORIZING \$80,975 AMERICAN RESCUE PLAN ACT FUNDS FOR STANLEY SECURITY UPGRADES TO THE BARRON COUNTY JUSTICE CENTER: Motion: (Hanson/Buchanan) Carried on a roll call vote with 28 voting Yes, 0 voting No and 1 Absent (Wenzel).

AMERICAN RESCUE PLAN ACT (ARPA) EXPENDITURES: Information is included in the packet.

2023 COUNTY BOARD MEETING DATES & TIMES: Motion: (Olson/Schradle) to approve. Carried.

REPORT FROM COUNTY ADMINISTRATOR

- A. **BUCKTHRON ABATEMENT AT UWECBC:** Information is included in the packet. Administrator French thanked the County Maintenance Department and the Rice Lake Rotary for the work completed on this project.

APPOINTMENTS

- A. **HIGHWAY SAFETY COMMISSION – HANNAH MUELLER, EDUCATION REPRESENTATIVE:** **Motion: (Effertz/Mosentine)** to approve. Carried.

CLAIMS, PETITIONS & CORRESPONDENCE: None at this time.

SUGGESTIONS FOR FUTURE AGENDA ITEMS

1. WCA Presentation on County Board Supervisor Roles & Responsibilities
2. Special County Board Meeting to Tour Highway Facilities Project Site
3. Special County Board Meeting – New Highway Facility Overruns
4. Presentation from Keith Poulsen – Improvements to the Diagnostic Lab in the City of Barron

NEXT MEETING DATES:

1. WCA Presentation on County Board Supervisor Roles & Responsibilities – Tuesday, October 18 at 1:00PM in the Auditorium at the Government Center located in Barron.
2. Special County Board Meeting to tour new Highway Facilities Project - Monday, October 24 at 4:30PM at the Highway Office located in Barron.
3. Special County Board Meeting – New Highway Facility Overruns – Wednesday, November 2 at 5:00PM in the Auditorium at the Government Center located in Barron.

ADJOURNMENT: Chair Okey adjourned the meeting at 9:34PM.

Respectfully Submitted,
Jessica Hodek, County Clerk

MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD AT THE NEXT MEETING.

BARRON COUNTY RESOLUTION NO. 2022 - 54

**Resolution Authorizing a Twenty Year Lease Agreement for High-Speed Internet
Fiber to the Barron County Sheriff's Department Communication Towers Not to
Exceed \$600,000.00**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1
2 **WHEREAS**, the current radio/dispatch, Emergency 911 system, for the Barron
3 County Sheriff's Department Communications Center is conducted via a fourteen year old
4 microwave system; and

5
6 **WHEREAS**, there are fixed, "tower-climbing" costs to maintain this system,
7 whenever wind or storm damage occurs to the system; and

8
9 **WHEREAS**, the overall technology for microwave systems has not progressed
10 proportionally to what high-speed fiber connections for data transmissions can provide;
11 and

12
13 **WHEREAS**, IT Director Mark Koenecke, Sheriff Chris Fitzgerald and Emergency
14 Management Director Mike Judy have been negotiating a long-term, twenty (20) year lease
15 agreement with Mosaic Technologies, Cameron, WI, for the installation and use by the
16 County, for high-speed fiber connectivity from the Sheriff's Department Emergency 911
17 Dispatch Center, located at the Barron County Justice Center, to the Communication
18 Towers; and

19
20 **WHEREAS**, these negotiations with Mosaic are concluded and they are offering
21 the County a one time, \$600,000.00 payment from the County to Mosaic Technologies for
22 a twenty year lease of high-speed fiber to the following towers, Dallas, Prairie Farm, Rice
23 Lake, Turtle Lake, Chetek, Cumberland, and Clinton; and

24
25 **WHEREAS**, attached to this resolution is a spreadsheet providing additional
26 details supporting this expenditure; and

27
28 **WHEREAS**, the American Rescue Plan Act of 2021, ARPA, Public Law No. 117-
29 2 was effective on March 11, 2021; and

30
31 **WHEREAS**, this law allows local municipalities to expend dollars in a defined
32 manner; and

33
34 **WHEREAS**, the Government Finance Officers Association, GFOA, in their
35 Recommended Guiding Principles uses the following wording, in-part, "*Finance Officers*
36 *are best positioned to help ensure the long-term value of investments and financial stability*
37 *of its government using this one-time infusion of resources.*"

38
39 **WHEREAS**, this resolution was approved by the Executive Committee on
40 October 5th, 2022, on a vote of 8 - 0, with Bartlett, Buchanan, Cook, Heinecke, Moen,
41 Okey, Rogers and Thompson voting in favor and no members voting against. Hanson was
42 absent.

BARRON COUNTY RESOLUTION NO. 2022 - 54

**Resolution Authorizing a Twenty Year Lease Agreement for High-Speed Internet
Fiber to the Barron County Sheriff's Department Communication Towers Not to
Exceed \$600,000.00**

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NOW, THEREFORE, BE IT RESOLVED, that with passage of this resolution the Barron County Board of Supervisors does hereby authorize an amount not to exceed \$600,000.00 as a payment to Mosaic Technologies, Cameron, WI thereby entering into a 20 year lease agreement for the installation of and use of high-speed fiber to the Communication Towers, tower rental, and other ancillary and necessary expenditures for this purpose; and

BE IT FURTHER RESOLVED, that Mark Koenecke, B/C IT Director is authorized to sign the above referenced agreement; and

BE IT FURTHER RESOLVED, that the Barron County Board of Supervisors recognize there are performance standards within the aforementioned contract and expects Mosaic Technologies to honor them; and

BE IT FURTHER RESOLVED, that the Barron County IT Director is authorized to monitor said performance standards and inform the Board should these standards not be met; and

BE IT FURTHER RESOLVED, that this purchase is made in accordance with the US Treasuries Final Rules as they pertain to ARPA expenditures; and

BE IT FURTHER RESOLVED, that these funds \$600,000.00 are hereby encumbered, with passage of this resolution; and

BE IT FURTHER RESOLVED, that the Finance Director is allowed to amend 2022 Budget, or 2023 Budget, as necessary, to reflect this purchase; and


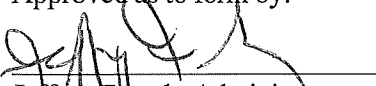
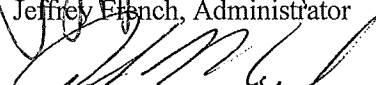
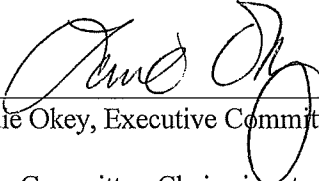
BE IT FURTHER RESOLVED, that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

BE IT FURTHER RESOLVED that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

BARRON COUNTY RESOLUTION NO. 2022 - 54

Resolution Authorizing a Twenty Year Lease Agreement for High-Speed Internet Fiber to the Barron County Sheriff's Department Communication Towers Not to Exceed \$600,000.00

OFFERED THIS 17th day of October, 2022.

<p>Number of readings required: One (X) Two ()</p> <p>Vote required for passage: Majority () 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted () General Fund () Grant () Contingency () Other (X) Details: ARPA</p> <p>Fiscal impact: - Current year total amount: \$ 600,000 - Future years total amount: \$ - Effect on tax levy – current year - \$ 0 - Effect on tax levy – future years - \$ 0</p> <p>Fiscal impact reviewed by County Finance Department</p> <p> _____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p> _____ Jeffrey French, Administrator</p> <p> _____ John Muench, Corporation Counsel</p>	<p> _____ Louie Okey, Executive Committee Chair</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted (X) Failed () Tabled ()</p> <p>Motion: (Olson/Turcott) to approve. Carried on a roll call vote with 28 voting Yes, 0 voting No and 1 Absent (Wenzel).</p>
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TOWER RENTAL/FIBER CONNECTIVITY PROJECT ESTIMATE

Dallas	42,000.00		
Prairie Farm	42,000.00	*	
Rice Lake	42,000.00	*	
Turtle Lake	42,000.00		
Chetek	42,000.00		
Cumberland	42,000.00	*	
Clinton	10,000.00	est	
Rentals	216,000.00		3 Towers @ \$300/each
Tuttle Lake	1,000.00		
Chetek	1,000.00		
Cumberland	500.00		
Network Switches	3,500.00		
UPS Equipment	1,000.00		
Antenna System Est	70,000.00		
Tower Climbs	25,000.00		0 • *
Contingency	20,000.00		0 • *
	600,000.00		3 • x
			100 • =
			300 • *
			300 • x
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			0 • *
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