



Executive Committee Meeting

Wednesday, September 7, 2022 – 8:00 a.m.

Barron County Government Center – Room 110
335 East Monroe Avenue – Barron, Wisconsin 54812

AGENDA

1. Call to Order
2. Public Meeting Notification
3. Special Matters and Announcements (Non-Action Items)
4. Approve Agenda
5. Public Comment
6. Approve Minutes of August 3, 2022
7. 2023 1st Draft Budget
8. Reconsideration of Resolution #2022-34 Creating a Commitment of Funds for Justice Center Fixed Asset Improvements
9. Resolution – Transfer from Contingency Fund for UW Stevens Point Water Study \$36,915.00
10. Resolution – Supporting Mosaic Technologies, Inc. Broadband Expansion Grant
11. Health & Safety Policy Handbook
 - a. Highway Department
 - b. Waste to Energy / Recycling
12. WCA Roles & Responsibilities Presentation (October)
13. Staff Reports & Updates
 - a. Review of High Cost Health Insurance Claims
 - b. Aging Kitchen – Old Jail / Ann Street Locations
 - c. CDBG CTH TT Grant – Salvation Army
 - d. County Board Meeting Times Survey
 - e. Treasurer Retirement / Recruitment
 - f. Medical Examiner's Office
14. Review Voucher Edit Lists
15. Suggestions for Future Agenda Items
16. Set Date for Next Meeting
17. Negotiation for High Speed Fiber to Communication Towers
 - a. The Executive Committee may go into closed session pursuant to Section 19.85(1)(e) for the purpose of deliberating or negotiating purpose of public properties, investing public funds, other specific business, or whenever competitive or bargaining reasons require a closed session.
 - b. Return to Open Session
 - c. Take Any Necessary Action
18. Adjournment

NOTICE OF POSSIBLE QUORUM

It is possible that a quorum of the County Board or another Barron County committee, may be in attendance. It is not intended for this meeting to include any other committee other than the Executive Committee unless specifically posted as such. There will not be any formal discussion or any official action taken of any pending or future matters pertaining to Barron County under the authority of any committee, including the Highway Committee, at this meeting other than the Executive Committee as posted on this agenda.

PLEASE CALL 715-537-6841 IF YOU ARE UNABLE TO ATTEND

cc: Okey, Bartlett, Hanson, Thompson, Heinecke, McRoberts, Moen, Cook, Buchanan, Administrator, Corp Counsel, HR Director, Finance Director, Treasurer, Website & 3 Public Postings

Any person with a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715-537-6200 at least 24 hours prior to the meeting so that arrangements can be made to accommodate your request.

Administrator's Memo
Executive Committee Meeting
Wednesday, September 7th, 2022 8am, RM 110
Barron County Government Center
Administrator French



#7. 1st Draft 2023 Budget:

Jodi and I will be presenting the 1st draft of the 2023 budget. We are purposely not sending out the budget until after the final 2023 Levy Limit Calculation Worksheet can be reviewed and completed by Jodi. Why? Because Wisconsin has the most restrictive levy limit caps in the nation and we want to have and supply accurate numbers. That-said I am anticipating a reduction in the overall levy and a corresponding substantial reduction in the mill rate.

However, I have included with the packet an *Order of Presentation* document which is how the budget documents will be presented by Jodi and I.

#8. Reconsideration of Resolution 2022-34, Creating Commitment of Funds for Fixed Asset Replacement at Justice Center:

Because of the way the Levy Limits work in Wisconsin and after careful consideration, it is prudent for this Committee to, at a minimum, discuss rescinding Resolution 2022-34. Why? Because debt service is outside of the levy limits and the revenue collected from Out of County Prisoner Revenue, OOC, essentially, works against the operating levy. Therefore, I am recommending consideration of rescinding Resolution 2022-34 and the revenues collected from OOC be used for the operating levy. This recommendation does not include Jail Assessment fees which are controlled by State Statutes.

Second and more importantly, if this "idea" is supported, I want to have passed an accompanying resolution which allows the Sheriff's Department to secure an architectural/engineering study of what it would cost to install a new Sally Port in 2024 or 2025, financed with a State Trust Fund Loan.

I am not specifically, asking for a decision at this time rather, thought.

#9. Resolution Transfer from Contingency Fund \$36,915.00 for UW Stevens Point - Water Study:

The process for the beginning of the 2022-2023 water study here in Barron County actually began in April of 2019. Specifically; staff approached the LCC/Extension Committee requesting funds for this endeavor. It was discussed and decided to postpone. With passage of the current

2021-2023 State Budget there were additional dollars put into the Soil and Water Budget, for 2022/2023. At the September 2021 LCC/Extension meeting the Ground Water Study was discussed and approved, by motion. The funds to pay these amounts then for 2022, is in the Contingency Fund and for 2023 they will be budgeted for in the Contingency Fund.

The above narrative is a very truncated version of the many discussions and presentations made by staff prior to the LCC/Extension Committee recommending going ahead with the Water Study.

I recommend the Committee approve the transfer, of \$36,915.00 from the Contingency fund to Pay UW Stevens Point.

#10. Resolution Supporting Mosaic Broadband Expansion:

Included with the packet is a resolution requested by Mosaic.

I recommend approval.

#11. Health and Safety Policy Handbooks, Highway and Waste Energy:

I will let Rachael discuss these handbooks and policy changes thereto.

#12. Roles and Responsibilities - WCA Sarah Diedrick-Kasdorf :

I am recommending this Committee, choose and recommend a date in October for Sarah to come and present a Roles and Responsibilities workshop similar to the Parliamentary Procedures one held on 8-31. The reason for an October meeting date is because of the WCA Annual Convention in September.

#13. Staff Reports and Updates:

a. Review High-Cost Health Insurance Claims:

I will provide a very brief overview of this data, in preparation of the October meetings with Tim Deaton from Horton Group.

b. Aging Kitchen - Old Jail - Ann Street School:

The Property Committee met on 8-29 recommending:

1. Proceeding with an engineering study for possible costs to renovate the old Jail

2. Referring back to County Board, September meeting and asking approval to postpone any action on Ann Street School allowing Dave Armstrong the ability to determine if Ann Street could in-fact become a privately run day care center.
- c. *Salvation Army and Hwy TT Building:*
Earlier in August I had a meeting with representatives from Salvation Army they assured me that our grant dollars CDBG/COVID19 Funding was either spent or going to be spent very shortly. Our dollars were for building acquisition.
- d. *County Board Meeting Time Survey:*
As I understand it there has been another request to change C/B meeting times. My recommendation is, as we have done in the past, a SurveyMonkey survey. I will let Chair Okey address the additional details of this agenda item.
- e. *Treasurer/Retirement/Recruitment:*
Vonnie has announced her retirement January 6th, 2023, and per our Resolution we will begin the process for recruiting this position.
- f. *Medical Examiner's Office:*
In September Mr. Nate Dunston will be assuming the roles we discussed in August. In my opinion this is a good step forward, overall, for County operations.

#14. Review Voucher Edit Lists:

In the packet

#15. Future Agenda Items:

Recommend published budget

October meeting - Tim Deaton , Horton Group, 2022 Review, 2023 Renewal

#16. Set Next Meeting Date

Wednesday October 5th, 8am

#17. Closed Sessions:

A. High-Speed Fiber to the Towers:

I will be asking the Committee to go into Closed Session specifically, for the purpose of discussing this long-running issue.



Executive Committee Meeting

Wednesday, August 3, 2022 – 8:00 a.m.

Barron County Government Center – Room 2151
335 East Monroe Avenue – Barron, Wisconsin 54812

MINUTES

COMMITTEE MEMBERS PRESENT IN PERSON: Karolyn Bartlett, Stan Buchanan, Randy Cook Sr, Bun Hanson, Dale Heinecke, Carol Moen, Gary Nelson (Alternate), Louie Okey, Bob Rogers and Marv Thompson.

COMMITTEE MEMBERS ABSENT: None at this time.

STAFF PRESENT IN PERSON: Finance Director Busch, Sheriff Fitzgerald, Administrator French, County Clerk Hodek, Corporation Counsel Muench, HR Director Richie and Treasurer Ritchie.

OTHER COUNTY BOARD SUPERVISORS PRESENT: Patti Anderson, Kathy Krug and Audrey Kusilek.

CALL TO ORDER: Chair Okey called the meeting to order at 8:00AM.

PUBLIC MEETING NOTIFICATION: Administrator French read the Public Meeting Notification.

SPECIAL MATTERS AND ANNOUNCEMENTS (NON-ACTION ITEMS): Administrator French stated the National Night Out was a huge success across the County.

APPROVE AGENDA: Motion: (Bartlett/Cook) to approve. Carried.

PUBLIC COMMENT: Heidi Wise – 746 21st Street in Chetek, spoke regarding County Board Rules & Procedures.

APPROVE MINUTES OF JULY 6, 2022: Motion: (Heinecke/Thompson) to approve. Carried.

BARRON COUNTY RULES & PROCEDURES CHANGES: Corporation Counsel Muench noted the changes and reviewed the information included in the packet. Discussion. **Motion: (Hanson/Bartlett)** to temporarily suspend the Barron County Rules & Procedures to allow virtual attendance at all meetings through the end of the year but County Board Supervisors may not attend Closed Sessions virtually. Carried with Buchanan opposed.

CONTINUATION OF PUBLIC SERVICE STIPEND: HR Director Richie presented the information that was requested at the June 2022 Executive Committee Meeting and presented four options for a stipend for County employees. Discussion. **Motion: (Cook/Bartlett)** to select Option 3 and double Option 1 for applicable staff. HR Director clarified the eligible staff for Option 1, noted that you must be current employee to be eligible for the stipend, reviewed the prorated stipend amount for regular part time staff and noted that each employee is only eligible to receive one of the Employee Option Stipends. Finance Director Busch discussed current APRA fund allocations. Carried on a roll call vote with all present voting yes.



Executive Committee Meeting

Wednesday, August 3, 2022 – 8:00 a.m.

Barron County Government Center – Room 2151
335 East Monroe Avenue – Barron, Wisconsin 54812

MINUTES

STAFF REPORTS & UPDATES

- A. PARLIMENTARY PROCEDURES TRAINING:** A training will be scheduled and those who attend will be eligible for the \$45.00 committee meeting reimbursement. **Motion:** (Hanson/Bartlett) to approve hiring Freeburg to provide a parliamentary procedure training for County Board Supervisors and County employees. Cook asked the Virtual Attendance Ethics Presentation be shared with all Supervisors via email.
- B. TELEWORK REQUESTS:** Administrator French has approved two out of state telework requests for employees in Aging/ADRC.
- C. FLEXIBLE SCHEDULING:** Staff has been thankful for the new flexible scheduling that was recently approved.
- D. FIVE YEAR LIBRARY PLAN:** Administrator French noted the changes that will be presented the County Board for approval at the August meeting. These changes include increasing the In-County Library Aid Payments by 1% per year from the 2022 current rate of 75% to 80% by 2028 costing the County approximately \$6,000.00 per year.
- E. REGISTER OF DEEDS BACK SCANNING PROJECT:** This project continues and although the price has increased, the ROD budget will still cover the costs.
- F. SPECIALITY CONTRACT FOR JAIL – QUALITY CARE STAFFING SOLUTIONS, LLC:** A new inmate sentenced to jail will require the County to enter into a Certified Nursing Aid Contract with Quality Care Staffing Solutions. This is an unforeseen budget expenditure and will be drawn from the Unassigned Fund Balance, if necessary.

REVIEW VOUCHER EDIT LISTS: Included in the packet.

SUGGESTIONS FOR FUTURE AGENDA ITEMS:

1. First Draft of 2023 Budget
2. Discuss and Review High-Speed Fiber Tower & Tower Rental Fees
3. Tim Deaton from the Horton Group – 2023 Health Insurance Updates (October)
4. Contingency Transfer for Groundwater Study
5. Cyber Liability Presentation
6. Authorize Pre-Bid & Pre-Purchase of IT Equipment
7. Pro Roll Call Voting System

SET DATE FOR NEXT MEETING: Wednesday, September 7, 2022 at 8:00AM.

MEDICAL EXAMINER NATE DUNSTON: *(The remainder of the minutes were recorded by Administrator French.)* Motion to go into closed session; Bartlett/Buchanan, roll call vote with all members voting yes. Closed session to include all C/B members, Sheriff Fitzgerald, HR Director Richie, Corp Counsel Muench and Administrator French. Motion to return to open session; Rogers/Moen, carried. No action taken.

Adjourned by unanimous consent; Chair Okey, 8.57am.

Respectfully Submitted,
Jessica Hodek, Barron County Clerk

Barron County
2023 Executive Committee Meeting
Wednesday, September, 7th, 2022
Order of Presentation
Jeff French, County Administrator
Jodi Busch, Finance Director

<i>Order</i>	<i>Document</i>	<i>By Whom:</i>
#1.	Budget at a Glance	Admin. French
#2.	2023 Summary Budget Explain columns, over/under allowable levy	Admin. French
#3.	Bridging workpaper <u>Cuts by Dept. Heads.</u> ARPA considerations	F.D. Busch
#4.	Personnel requests Effect on tax levy	Admin. French
#5.	Contingency Fund Importance of the details	Busch/French
#6.	Fund Balance Importance as it relates to bonding and Other financial requirements	F. D. Busch

It needs to be duly noted that Barron County has the 5th lowest Property Tax Burden of all 72 Counties in Wisconsin. Source, Smartasset.com

Second, the equalized valuation increasing by 15% indicates Property Taxes are not an impediment to homeownership.

Third, according to Wisconsin Policy Form, Wednesday August 11th, 2021, one of the significant driving forces for increased property taxes is "successful voter referenda to allow school building projects and increased spending on operations."

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BARRON COUNTY RESOLUTION NO. 2022 - ____

Resolution to Rescind Resolution 2022-34

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, at the June 20th, 2022 County Board meeting Resolution 2005-55 was
2 rescinded and a Commitment of Funds for Justice Center Fixed Asset Replacements was
3 created, capped at \$675,000.00; and
4

5 **WHEREAS**, after further consideration and as a result of the State imposed Levy
6 Limits the use of Out of County Prisoner Revenues to offset the operating levy is more
7 prudent than establishing a Commitment of Funds with these dollars; and
8

9 **WHEREAS**, in 1987 per Wis. Stat. 302.46 a Jail Assessment Fund was established
10 to collect assessments related to fines imposed with the proceeds to be used for
11 construction, remodeling, repair or improvement of county jails and for costs related to
12 providing educational and medical services to inmates; and
13

14 **WHEREAS**, in 2017 Resolution 2017-12 was passed amending Resolution 2005-55 to
15 allow that up to \$100,000 per year of out of county inmate housing revenue be placed in the Sheriff
16 Department's budget (annually at budget time) and designated for use toward funding jailer
17 positions; and
18

19 **WHEREAS**, the Justice Center debt service has now been paid in full; and
20

21 **WHEREAS**, this resolution was approved by the Law Enforcement Committee on ____
22 on a vote of ____ with ____ voting in favor and ____ voting in opposition.
23

24 **NOW, THEREFORE, BE IT RESOLVED**, that Barron County Resolution 2022-34 is
25 hereby rescinded and Out of County Inmate Housing Revenues in excess of \$100,000 per year are
26 to be committed to reducing the operating levy; and
27

28 **BE IT FURTHER RESOLVED**, that the annual Jail Assessment Fee and Fund be
29 expended in accordance with Wis. Stat. 302.46; and
30

31 **BE IT FURTHER RESOLVED**, that the first \$100,000 collected annually be transferred
32 to the Sheriff's Department's budget (annually at budget time) and designated for use toward
33 funding jailer positions.
34

35 **BE IT FURTHER RESOLVED** that publication of this resolution may occur through
36 posting in accordance with Section 985.02 of the Wisconsin Statutes.
37

BARRON COUNTY RESOLUTION NO. 2022 - __

Resolution to Rescind Resolution 2022-34

OFFERED THIS ____ day of ____, 2022.

<p>Number of readings required: One (X) Two ()</p> <p>Vote required for passage: Majority ()</p> <p>2/3 Entire Board (20) (X)</p> <p>Source of funding: Budgeted () General Fund ()</p> <p>Grant () Contingency ()</p> <p>Other (X) Details: N/A</p> <p>Fiscal impact:</p> <ul style="list-style-type: none">- Current year total amount: \$ - 0 -- Future years total amount: \$ - 0 -- Effect on tax levy – current year - \$ - 0 -- Effect on tax levy – future years - \$ - 0 - <p>Fiscal impact reviewed by:</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, County Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Stan Buchanan, Chair Law Enforcement Committee</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p> <p>Motion:</p>
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BARRON COUNTY RESOLUTION NO. 2022 - _____

Resolution Authorizing Transfer of \$36,915.00 from the 2022 Contingency Fund to the General Fund for Water Quality Study - University of Wisconsin Stevens Point

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

1
2 **WHEREAS**, beginning in 2019 the UW Extension/Land Conservation Committee
3 gave consideration to funding a private well, water quality study; and
4

5 **WHEREAS**, in September of 2021, with consideration of the 2022 Budget, the
6 UW Extension/Land Conservation Committee made and duly passed a motion authorizing
7 a private well, water quality study; and
8

9 **WHEREAS**, with passage of the most recent biennial State Budget, the State Aid
10 – Soil and Water Salaries Grant was increased approximately \$23,534.00 for 2022 or
11 approximately \$46,000.00 for two years; and
12

13 **WHEREAS**, the Water Quality Study has begun and private wells are being tested
14 by University of Wisconsin, Stevens Point; and
15

16 **WHEREAS**, funding for this study is available in the 2022 Contingency Fund; and
17

18 **WHEREAS**, on July 8th, 2022 UW Stevens Point invoiced Barron County
19 \$36,915.00 for 345 samples completed; and

20 **WHEREAS**, this resolution was approved by the Executive Committee on
21 September 7, 2022, on a vote of _____, with _____ voting in favor and _____ against.
22

23 **NOW, THEREFORE, BE IT RESOLVED**, that the Barron County Board of
24 Supervisors, with passage of this resolution, does hereby authorize a transfer of \$36,915.00
25 from the 2022 Contingency for payment of the invoice from UW Stevens Point; and
26

27 **BE IT FURTHER RESOLVED**, with passage of this resolution the Barron
28 County Auditor/Finance Director is authorized to make the aforementioned payment to
29 UW Stevens Point and to amend the 2022 Budget accordingly; and
30

31 **BE IT FURTHER RESOLVED** that publication of this resolution may occur
32 through posting in accordance with Section 985.02 of the Wisconsin Statutes.
33

BARRON COUNTY RESOLUTION NO. 2022 - _____

Resolution Authorizing Transfer of \$36,915.00 from the 2022 Contingency Fund to the General Fund for Water Quality Study - University of Wisconsin Stevens Point

OFFERED THIS 12th day of September, 2022.

<p>Number of readings required: One (<input checked="" type="checkbox"/>) Two ()</p> <p>Vote required for passage: Majority () 2/3 Entire Board (20) (<input checked="" type="checkbox"/>)</p> <p>Source of funding: Budgeted (<input checked="" type="checkbox"/>) General Fund () Grant () Contingency (<input checked="" type="checkbox"/>) Other () Details _____</p> <p>Fiscal impact: - Current year total amount: \$ 36,915.00 - Future years total amount: \$ -0- - Effect on tax levy – current year - \$ -0- - Effect on tax levy – future years - \$ -0-</p> <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Louie Okey, Chair Executive Committee</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
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BARRON COUNTY RESOLUTION NO. 2022 - _____

**Resolution Supporting Mosaic Technologies, Inc., Cameron, WI, State of Wisconsin,
Broadband Expansion Grant, USDA RUS ReConnect 4**

TO THE BARRON COUNTY BOARD OF SUPERVISORS:

WHEREAS, on Tuesday August 23rd, Domenico Fornaro CEO of Mosaic Technologies, Cameron, WI emailed Administrator French inquiring as to the County's support for a United States Rural Development ReConnect 4 Broadband expansion grant in the towns of Maple Plain, Lakeland and Cedar Lake; and

WHEREAS, Mosaic has been in business for more than 100 years and currently provides a multi-faceted array of quality telecommunications products and services; and

WHEREAS, the details for this grant are as follows:

Grantee:	USDA, Rural Utilities Services (RUS)
Grant deadlines:	Window for application opens 9-6-2022
	Final submittal date, 11-2-2022
	Award date; quarter 1, 2023
	RFP acceptance; quarter 2-3 2023
	Construction 2024
Outcome(s):	Extension of existing Mosaic network, connecting to other grants previously submitted
	Resolution of support from Washburn County

WHEREAS, this expansion of connectivity and reliability is a matter of economic development, education assistance which, is critical to business expansion and educational opportunities for all, and which the Barron County Board of Supervisor supports; and

WHEREAS, the drafting of this resolution has the support of Barron County Economic Development Director Dave Armstrong; and

WHEREAS, this resolution was approved by the Executive Committee on September 7, 2022 on a vote of _____ with _____ voting in favor and _____ voting in opposition; and

WHEREAS, this ReConnect 4 expansion is, potentially, in the following Barron County Supervisory Districts: (2022-2032 Supervisory District, Maps), based upon total overall estimated costs versus grant funds available.

- District 16 - Supervisor Louie Okey
- District 29 - Supervisor Dale Heinecke
- District 8 - Supervisor Gary Taxhdahl
- District 9 - Supervisor Jim Gores
- District 27 - Supervisor Bill Effertz

BARRON COUNTY RESOLUTION NO. 2022 - _____

**Resolution Supporting Mosaic Technologies, Inc., Cameron, WI, State of Wisconsin,
Broadband Expansion Grant, USDA RUS ReConnect 4**

WHEREAS, this ReConnect 4 expansion provides connectivity to other existing grants in the Supervisory District 17 - Supervisor Patti Anderson, potentially based upon overall project costs and grant funds available.

WHEREAS, attached to this resolution is a map providing additional details as follows:

- The red sections represent expansion areas for this grant, ReConnect 4.
- The yellow areas specify pending grant award, ReConnect 3 application.
- The Grey area are completed areas with fiber to the premises, and

NOW, THEREFORE BE IT RESOLVED, that the Barron County Board of Supervisor does by passage of this Resolution fully support Mosaic Technologies grant application for USDA Rural Utility Service, ReConnect 4 supporting broadband infrastructure improvements in Barron County; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that this resolution be distributed to the appropriate Federal and State Officials as necessary; and

BE IT FURTHER RESOLVED, that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

BARRON COUNTY RESOLUTION NO. 2022 - _____

**Resolution Supporting Mosaic Technologies, Inc., Cameron, WI, State of Wisconsin,
Broadband Expansion Grant, USDA RUS ReConnect 4**

OFFERED THIS 12th day of September, 2022.

<p>Number of readings required: One (<input checked="" type="checkbox"/>) Two ()</p> <p>Vote required for passage: Majority (<input checked="" type="checkbox"/>) 2/3 Entire Board (20) ()</p> <p>Source of funding: Budgeted () General Fund () Grant () Contingency () Other (<input checked="" type="checkbox"/>) Details: No County Funds</p> <p>Fiscal impact: - Current year total amount: \$ -0- - Future years total amount: \$ -0- - Effect on tax levy – current year - \$ -0- - Effect on tax levy – future years - \$ -0-</p> <p>Fiscal impact reviewed by County Finance Department</p> <p>_____ Jodi Busch, Finance Director</p> <p>Approved as to form by:</p> <p>_____ Jeffrey French, Administrator</p> <p>_____ John Muench, Corporation Counsel</p>	<p>_____ Louie Okey Executive Committee</p> <p>(The Committee Chair signature verifies the action taken by the Committee.)</p> <p>Board Action: Adopted () Failed () Tabled ()</p>
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