

HEALTH AND HUMAN SERVICES BOARD

Monday, May 23, 2022 - 9:30 a.m.

Barron County Government Center – Room 110
335 East Monroe Avenue - Barron, Wisconsin

AGENDA

1. Call to Order
2. Public Meeting Notification
3. Approve Agenda*
4. Approve Minutes (3-28-22)*
5. Comments from the Public
6. Introduction of New Board Members
7. Election of Officers
 - a. Chair
 - b. Vice Chair
 - c. Executive Committee Representative
8. 2022 Financial Update
 - a. Health & Human Services
 - b. Child Support
9. Economic Support Services Program Presentation – Bonnie Roemhild
10. Co-Responder Program Update
11. Opioid Litigation Remediation Update
12. Highly Pathogenic Avian Influenza Response
13. COVID-19 Update
14. Department Updates
 - a. Child Support
 - b. Health & Human Services
15. Set Next Meeting Date – June 27, 2022*
16. Future Agenda Items
17. Adjourn

Join Zoom Meeting

https://us02web.zoom.us/j/88698434616?pwd=ij9C_Kd9BSolY4V-i9Yn7aZl6Rjm-a.1

Meeting ID: 886 9843 4616

Passcode: 491728

Join by Phone

+1 312 626 6799 US (Chicago)

Meeting ID: 886 9843 4616

Passcode: 491728

* *Board Action Requested*

Mission Statement

To meet essential health and safety needs and to promote an independent and enhanced quality of life for the people of Barron County.

Vision Statement

To provide high quality, effective and responsive programs through coordinated efforts of the Department and its community partners.

Please call 537-6841 if you are unable to attend this meeting.

cc: Bartlett, Vaughn, Banks, Moen, P. Anderson, Wenzel, Kolpeck, Heil, Albrecht, Knutson, Sampson, Apfel, Frolik, Muench, French, Syvinski, Busch, Sauve, Roemhild, Olsen, Broten, Hay, Co. Clerk, Webmaster & 3 Public Postings

Any person who has a qualifying disability under the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible format must contact the County Clerk's office at 715/537-6200 at least 24 hours prior to the meeting so that arrangements may be made to accommodate your request.

Barron County Health & Human Services Board Meeting

Government Center Auditorium

Monday, March 28, 2022 9:30AM

PRESENT: Karolyn Bartlett – Chair, Randy Albrecht, Jerry Apfel, John Banks, Bob Heil, Lynn Kolpack, Carol Moen, Dr. Richard Sampson, Oscar Skoug.

APPEARING VIRTUALLY Toniann Knutson, Eric Pannier, Stacey Wenzel.

OTHERS ATTENDING: Tim Wavrunek, Robert Ruppel

STAFF PRESENT: Jeff French, County Administrator; Stacey Frolik, DHHS Director, John Muench, Director, Child Support; DHHS Program Manager – Laura Sauve. Alison Seemann & Pam Gannon, DHHS Support Staff

STAFF APPEARING VIRTUALLY: Heidi Syvinski, Financial Analyst; DHHS Program Managers – Karla Broten, Ann Hay, Mary Olsen, Bonnie Roemhild; Lynette Metcalf, Child Support Program Manager

Call to order by Chair Karolyn Bartlett at 9:30 a.m.

Public Meeting Notification read by Bartlett.

Motion: (Heil/Banks) to approve agenda for March 28, 2022 DHHS Board meeting. Carried.

Motion: (Skoug/Moen) to approve minutes from the January 24, 2022 Health and Human Services Board meeting. Carried.

Comments from the Public: Comments were heard from the public regarding COVID.

Introduction of New Board Member: Frolik introduced new board member Jerry Apfel.

Financial Reports: Syvinski presented 2021 financial reports and a 5 year analysis on DHHS & Child Support.

Avian Influenza Update: Sauve provided an update about avian influenza. Currently no cases in Barron County.

Restorative Justice Update: Frolik & Wavrunek shared changes that are occurring with Restorative Justice. Discussion about importance of Restorative Justice in Barron County.

Department Updates:

DHHS: Frolik introduced Pam Gannon, Administrative Assistant. Shared plan to start highlighting one DHHS unit per board meeting, starting in May.

Child Support: Metcalf shared prep for job fair includes radio advertisements.

Set next meeting date: Monday, April 25, 2022, at 9:30 am

Future Agenda Items:

- Restorative Justice
- Presentations of programs monthly
- Volunteer recognition

Adjourn – (Albrecht/Skoug) Meeting adjourned 10:25 a.m.

Respectfully submitted by Alison Seemann & Pam Gannon, Administrative Assistants
(Minutes are not official until approved by the HHS Board.)

Draft

BARRON COUNTY

DEPARTMENT OF ADMINISTRATION

FINANCE DIVISION

Jodi Busch, Finance Director

335 East Monroe Avenue
Courthouse Room 2510
Barron, WI 54812
Phone: 715-537-6859
Fax: 715-537-6820

TO: DHHS BOARD MEMBERS
FROM: HEIDI SYVINSKI, FINANCIAL ANALYST
SUBJECT: MAY REPORTS
DATE: 05-16-2022

Attached are three exhibits of budget and financial reports pertaining to Human Services and Child Support and are labeled as the following:

- Exhibit #1 A five year analysis comparing the YTD expenditures for PD 03 2018, 2019, 2020, 2021 & 2022
- Exhibit #2 DHHS financial statements for PD 03 2022 along with a detailed expenditure report. Prior year numbers are also included.
- Exhibit #3 The Child Support financial statements for PD 03 2022. Prior year numbers are also included.

Barron County, Barron Wisconsin
 Summary Analysis of Dept. of Health & Human Services Financials
 Period Ending 3/31/2022

Date 5/16/22
 Time 1:18 PM
 Preparer HMS

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EXHIBIT #1 - 5 Year Analysis

Internal Management Memorandum
Unaudited Draft for Discussion Purposes Only

	January-March YTD Expenditures <u>2018</u>		January-March YTD Expenditures <u>2019</u>		January-March YTD Expenditures <u>2020</u>		January-March YTD Expenditures <u>2021</u>		January-March YTD Expenditures <u>2022</u>	Change From Prior Year
Adult Protection	61,044	34.16%	290,764	24.96%	363,327	-78.81%	76,988	-24.53%	58,102	(18,885)
Access Services, Children & Families Youth Aids	1,275,546	-3.23%	1,594,254	-13.72%	1,375,529	-0.55%	1,368,027	-11.73%	1,207,604	a (160,423)
Behavioral Health	605,646	-7.78%	911,853	18.29%	1,078,618	22.27%	1,318,806	24.30%	1,639,270	b 320,464
Public Health	433,119	20.34%	400,492	2.87%	411,991	46.61%	604,022	-1.02%	597,846	(6,176)
Economic Support	355,072	-1.34%	337,267	-3.05%	326,993	-1.01%	323,689	2.91%	333,115	9,426
Agency Overhead	<u>1,355</u>	-781.05%	<u>6,549</u>	-63.21%	<u>2,409</u>	-31.45%	<u>1,652</u>	-87.95%	<u>199</u>	<u>(1,453)</u>
Subtotal	<u>2,731,782</u>	29.63%	<u>3,541,178</u>	0.50%	<u>3,558,868</u>	3.77%	<u>3,693,182</u>	3.87%	<u>3,836,136</u>	<u>142,954</u>
Transfer to General Fund	<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>	
Total	2,731,782	29.63%	3,541,178	0.50%	3,558,868	3.77%	3,693,182	3.87%	3,836,136	

a. decrease in placement costs.

b. Increase in crisis and Institutional costs

Internal Management Memorandum
Unaudited Draft for Discussion Purposes Only

	Adjusted Budget	Period	<u>Y-T-D</u>	Available Budget Balance	2021 Prior Year <u>Y-T-D</u>	Difference
Revenues - All Sources	\$16,621,515	\$850,906	\$1,015,065	\$15,606,450	\$628,273	\$386,792
Department/Agency - Expenditures						
Adult Protection	651,284	27,491	58,102	593,182	76,988	(18,885)
Access Services, Children & Families Youth Aids	6,780,683	340,104	1,207,604	5,573,079	1,368,027	(160,423)
Behavioral Health	5,872,562	506,592	1,639,270	4,233,292	1,318,806	320,464
Public Health	1,865,531	202,222	597,846	1,267,685	604,022	(6,176)
Economic Support	1,451,455	114,780	333,115	1,118,340	323,689	9,426
Agency Overhead	0	0	199	(199)	1,652	(1,453)
Total	\$16,621,515	\$1,191,190	\$3,836,136	\$12,785,379	\$3,693,182	\$142,954
Less: Transfer to General Fund			\$0		\$0	
Total			\$3,836,136		\$3,693,182	
Revenues in Excess/(Deficit) of Expenditures	\$0	(\$340,283)	(\$2,821,071)	\$2,821,071	(\$3,064,909)	\$243,838

January	891,223
February	960,240
March	1,090,180
Total St Aid Receivable	2,941,643
Revenues in Excess of Expenditures	\$120,572

* Estimated revenues based on expenditures and current contract balances.
 Expenditures are reported to the state a month after the costs are incurred. We are then reimbursed for the costs three months after the costs are incurred.

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
211 HUMAN SERVICE PROGRAMS						
005001 Social Services Overhead	.00	.00	-39,066.87	81,963.84	-81,963.84	.00
005002 Agency Overhead	.00	.00	.00	.00	.00	.00
005003 Public Health Overhead	.00	.00	.00	.00	.00	.00
005006 Vehicle Allocation Account	.00	.00	.00	199.00	-199.00	.00
005305 SSF Mini Grant	.00	.00	.00	250.00	-250.00	.00
005306 Safe & Stable Families	114,275.00	.00	7,594.97	20,381.12	93,893.88	17.84
005311 Family Treatment Court	216,000.00	.00	10,176.69	30,035.57	185,964.43	13.91
005313 APS	95,000.00	.00	4,465.55	13,212.40	81,787.60	13.91
005314 St Aid STOP ACT	.00	.00	2,037.87	6,835.94	-6,835.94	.00
005323 BCA Subst Care	1,100,000.00	.00	88,357.18	200,428.02	899,571.98	18.22
005324 YA-AODA	7,704.00	.00	.00	.00	7,704.00	.00
005325 YA Subst Care	416,873.00	.00	10,065.07	53,297.16	363,575.84	12.78
005329 TFC Administrative Costs	180,000.00	.00	5,628.63	22,048.27	157,951.73	12.25
005332 WISACWIS Ongoing Charges	5,902.00	.00	.00	.00	5,902.00	.00
005366 YA Community	300,000.00	.00	19,114.02	59,521.48	240,478.52	19.84
005377 Kinship Care Base Benefits	155,000.00	.00	12,522.58	40,674.19	114,325.81	26.24
005380 Kinship Care Assessments	15,762.00	.00	1,768.80	4,569.40	11,192.60	28.99
005390 State Aid Foster Parent Normalcy Opp	.00	.00	751.70	3,262.55	-3,262.55	.00
005395 IV-E Foster parent Pre-Serv Training	4,403.00	.00	5,609.25	9,197.10	-4,794.10	**
005415 Foster Care Administration	1,100.00	.00	.00	.00	1,100.00	.00
005420 CLTS-DD AUTISM STATE MATCH	43,000.00	.00	720.25	1,902.80	41,097.20	4.43
005422 CLTS DD OTHER STATE MATCH	321,000.00	.00	8,777.34	25,715.61	295,284.39	8.01
005423 CLTS DD Other COP Match	72,000.00	.00	395.30	1,584.55	70,415.45	2.20
005430 CLTS-MH AUTISM STATE MATCH	26,000.00	.00	.00	.00	26,000.00	.00
005432 CLTS MH Other STATE MATCH	75,000.00	.00	2,721.06	6,796.54	68,203.46	9.06
005433 CLTS MH COP Match	66,000.00	.00	.00	.00	66,000.00	.00
005442 CLTS PD OTHER STATE MATCH	48,000.00	.00	2,988.20	8,519.79	39,480.21	17.75
005443 CLTS PD COP Match	35,000.00	.00	385.25	1,095.45	33,904.55	3.13
005516 COMMUNITY MENTAL HEALTH	100,000.00	.00	7,970.00	23,910.00	76,090.00	23.91
005540 Brighter Futures Initiative (BFI)	.00	.00	1,452.62	3,532.57	-3,532.57	.00
005544 Methamphetamine Treatment	310,000.00	.00	20,154.10	46,117.35	263,882.65	14.88
005545 TAD Grant	26,962.00	.00	2,226.90	7,557.37	19,404.63	28.03
005550 Birth to Three	250,000.00	.00	51,355.40	140,324.50	109,675.50	56.13
005553 CHIPS - Legal Federal	65,000.00	.00	.00	5,352.52	59,647.48	8.23
005561 Community Aids	3,580,342.00	.00	190,742.36	580,943.31	2,999,398.69	16.23
005565 Crisis Stabilization	15,000.00	.00	4,020.00	4,355.00	10,645.00	29.03
005569 Mental Health Block Grant	1,310,000.00	.00	101,791.86	510,485.79	799,514.21	38.97

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COUNTY OF BARRON

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For 03/01/22 - 03/31/22

Expenditure Summary Report

FJEXS01A

Periods 03 - 03

DHHS Accounts by CARS,SPC,Target

211

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
211 HUMAN SERVICE PROGRAMS						
755015 Bio-Terrorism	37,293.00	.00	2,661.19	3,754.52	33,538.48	10.07
755020 Immunization (CC)	56,000.00	.00	2,567.62	6,288.83	49,711.17	11.23
755800 VACCINE COMMUNITY OUTREACH	.00	.00	4,153.54	13,162.61	-13,162.61	.00
755806 Epidemiology & Lab Capacity ELC	248,100.00	.00	24,852.84	121,710.43	126,389.57	49.06
755809 IMM COVID SUPP3 CONS	.00	.00	2,678.20	9,215.54	-9,215.54	.00
755811 ARPA COVID RECOVERY FUND	.00	.00	.00	505.96	-505.96	.00
755812 PH WORKFORCE	.00	.00	5,313.26	12,778.97	-12,778.97	.00
757600 Prenatal Care	40,000.00	.00	2,507.51	5,627.05	34,372.95	14.07
757720 Childhood Lead (CC)	6,687.00	.00	1,185.25	4,643.88	2,043.12	69.45
758117 Tobacco Prevention and Control	.00	.00	.00	83.21	-83.21	.00
759220 Preventive Health (CC)	7,012.00	.00	1,661.93	5,035.44	1,976.56	71.81
759320 Maternal Child Health (CC)	40,000.00	.00	1,125.89	3,199.01	36,800.99	8.00
759321 Reproductive Health	160,000.00	.00	16,319.72	34,443.63	125,556.37	21.53
759400 Refugee Health Services	2,864.00	.00	127.95	349.86	2,514.14	12.22
211 HUMAN SERVICE PROGRAMS	16,621,515.00	.00	1,191,189.53	3,836,135.96	12,785,379.04	23.08

Barron County, Barron Wisconsin
 Summary Child Support Financial Statements
 Period Ending:

3-31-2022 PD03 Year 2022

Date 05/16/22
 Time 11:29 AM
 Preparer HMS

CHILD SUPPORT
EXHIBIT #3 PD 03 2022 FINANCIALS

Internal Management Memorandum
Unaudited Draft for Discussion Purposes Only

	Adjusted Budget	Period	<u>Y-T-D</u>	Available Budget Balance	Prior Year <u>Y-T-D</u>	Difference
Revenues - All Sources	\$881,212	\$462	\$12,556	\$868,656	\$9,934	\$2,622
Agency - Expenditures						
CS NIVD ACTIVITIES	3,894	32	87	3,807	148	(61)
CS NONREIMBURSED	973	90	304	669	82	222
CS SHARED	60,734	10,986	22,802	37,932	15,433	7,369
CS MIXED	153,898	6,063	21,282	132,616	22,176	(894)
CS REIMBURSEMENT	525,299	43,373	122,340	402,960	113,741	8,599
BLOOD TEST EXPENDITURES	2,500	0	0	2,500	72	(72)
INDIRECT COSTS	117,414	9,785	29,355	88,059	28,485	870
COUNTY COOPERATIVE AGREEMENTS	16,500	2,075	4,550	11,950	4,500	50
TRANSFER TO GENERAL FUND	0	0	0	0	0	0
Gross Expenditures	\$881,212	\$72,404	\$200,719	\$680,493	\$184,636	\$16,083
LESS TRANSFER TO GENERAL FUND	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$881,212	\$72,404	\$200,719	\$680,493	\$184,636	\$16,083
Revenues in Excess/(Deficit) of Expenditures	\$0	(\$71,942)	(\$188,164)	\$188,164	(\$174,702)	(\$13,462)
Accounts Recievable			200,719			
Revenues in Excess of Expenditures			<u>12,555</u>			

Run Date 05/16/22 10:40 AM

COUNTY OF BARRON

Page No 1

For 03/01/22 - 03/31/22

Expenditure Summary Report

FJEXS01A

Periods 03 - 03

EXP-S 213

02

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
213 CHILD SUPPORT COLLECTION AGENCY						
51330 CHILD SUPPORT EXPENDITURES						
301 CS NIVD ACTIVITIES (70505)						
301 CS NIVD ACTIVITIES (70505)	3,894.00	.00	32.27	86.90	3,807.10	2.23
304 CHILD SUPPORT NONREIMBURSED						
304 CHILD SUPPORT NONREIMBURSED	973.00	.00	90.12	303.94	669.06	31.24
306 CHILD SUPPORT SHARED						
306 CHILD SUPPORT SHARED	60,734.00	.00	10,985.54	22,801.73	37,932.27	37.54
307 CHILD SUPPORT MIXED						
307 CHILD SUPPORT MIXED	153,898.00	.00	6,062.78	21,282.42	132,615.58	13.83
371 CS REIMBURSEMENT						
371 CS REIMBURSEMENT	525,299.00	.00	43,372.90	122,339.50	402,959.50	23.29
375 BLOOD TEST EXPENDITURES						
375 BLOOD TEST EXPENDITURES	2,500.00	.00	.00	.00	2,500.00	.00
381 INDIRECT COSTS						
381 INDIRECT COSTS	117,414.00	.00	9,785.00	29,355.00	88,059.00	25.00
747 COUNTY COOPERATIVE AGREEMENTS						
747 COUNTY COOPERATIVE AGREEMENTS	16,500.00	.00	2,075.00	4,550.00	11,950.00	27.58
51330 CHILD SUPPORT EXPENDITURES	881,212.00	.00	72,403.61	200,719.49	680,492.51	22.78
213 CHILD SUPPORT COLLECTION AGENCY	881,212.00	.00	72,403.61	200,719.49	680,492.51	22.78