

Barron County Highway Facility Steering Committee Meeting  
April 13, 2021 Minutes – 9:00 a.m.

**Members Present:** Roberta Mosentine, Dale Heinecke, Jim Gores, Gary Nelson, Pete Olson, Marv Thompson

**Members Absent (excused):** Don Horstman

**Others Present:** Jeff French, Jodi Busch, Zack Elstran, Mark Servi, Nate Nelson

The Highway Facility Steering Committee meeting was called to order at 9:00 a.m. by Chair Olson.

**Approve the Agenda: (Mosentine/Thompson)** to approve the agenda as presented. All voted yes. Motion carried.

**Approve the Minutes: (Gores/Mosentine)** to approve the March 11, 2021 meeting minutes as presented. All voted yes. Motion carried.

**Public Comment:** French noted that there is discussion being made regarding installation of a dedicated high speed fiber line to connect the various County buildings.

**Budget to Actual Expenditure Analysis and Cash Flows:** Busch reviewed the budget and paid expenses thus far. No action taken.

**Award of Bid Package #3: (Heinecke/Mosentine)** to accept the bids as recommended and forward to County Board. Acceptance includes packages 7A, 8A, and 32A, for a total of \$685,527 on Bid Package #3, resulting in a grand total of \$22,271,350. All voted yes. Motion carried. Elstran noted the remaining packages 10A, 14A and 14B will be handled as direct purchases by the Highway Department and package 9B will be added to package 6A via the change order process.

**Set Date for Groundbreaking Ceremony:** discussion was made and Monday, May 3, 2021 at 3pm was set for the groundbreaking ceremony. No action taken.

**Update on Construction Progress:**

**DNR/SHIPO Items:** Elstran indicated approval has been obtained for the West Site; however, there are still 20 working days left on the DNR's Historical Site Review before approval for the East Site can be obtained. No action taken.

**Precast Concrete and Pre-Engineered Metal Building Systems:** Elstran indicated that despite a few snags, contractors are only a couple of days behind the original schedule. No action taken.

**Erickson Excavating:** Elstran indicated there is a preconstruction meeting planned for Erickson Excavating and V & S Construction Services Inc. This meeting will be held at the Highway Office on Monday, April 19, 2021. No action taken.

**Construction Trailers:** All of the construction trailers will be lined up along the south side of West Site. No action taken.

**Items Remaining to be Procured (Budgeted but no Contracted):**

**Security Cameras:** Barron County's IT Department will work on specifications for these. No action taken.

**Door Security / Proximity Detection:** These items are being addressed. No action taken.

**Brine Mixer:** The brine mixer will be a direct purchase by the Highway Department. No action taken.

**Car Wash:** This will be a direct purchase through the Highway Department. No action taken.

**Vehicle Lifts:** This will be a direct purchase through the Highway Department. No action taken.

**Bridge Crane:** This will be a direct purchase through the Highway Department. No action taken.

**Any Petroleum / Lube Items:** If needed, these will be direct purchases through the Highway Department. No action taken.

**Future Agenda Items:** moving the Federated Coop Transport building

**Adjourn: (Thompson/Nelson)** to adjourn at 10:05 a.m. by unanimous consent.

Minutes taken by: Nate Nelson

Minutes compiled by: Jennifer Holub, Administrative Assistant III